YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**HAMIDIA GIRLS' DEGREE COLLEGE**
• Name of the Head of the institution	**Prof. Yusufa Nafees**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**05322978600**
• Mobile No:	**9793683222**
• State/UT	**Uttar Pradesh**
• Pin Code	**211003**
2.Institutional status	
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Allahabad**
• Name of the IQAC Coordinator	**Dr. Sabiha Azmi**
• Phone No.	**05322978600**
• Alternate phone No.	**05322978601**
• IQAC e-mail address	**iqac.hamidia@gamil.com**
• Alternate e-mail address	**hamidia.alld@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://hgdc.ac.in/wp-content/uploads/2022/05/AQAR-2020-21.pdf**

4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	**https://hgdc.ac.in/academic-calendar/**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.80	2004	16/09/2004	15/09/2014
Cycle 2	B	2.14	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC	01/12/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	B.Voc. Degree Program	UGC	2021	10,83,608

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC in consultation with the conveners of the Departments of English, History and Sociology submitted proposal to the parent University to start Ph. D. programme in English, History and Sociology. The Panel Inspection was conducted by the University of Allahabad in February 2022. The Departments of English and History have been sanctioned the programme.
2. IQAC alongwith B.Voc. Coordinator galvanized to provide skill based vocational training to the students of NSDC sanctioned 2 six month short term course on Domestic Data Entry Operator & Self Employed Tailor.
3. To foster and strengthen technology driven education the IQAC in consultation with different departments organized online webinars of which 1 was International and 6 National Workshops. The Department of Urdu organized 7 Day Annual National Urdu Literary Festival, Nawa-e-Urdu.
4. IQAC in consultation with Department of History organized 7 Day Archival Exhibition on Mahatma Gandhi & Lal Bahadur Shastri in collaboration with Regional Archives, Allahabad from 2nd – 7th October, 2021.
5. To check the loss of life due to COVID-19, the College IQAC, NSS & Rotary Royals, Allahabad launched COVID Vaccination drive for the staff, students and the community

closed 3 vaccination drives were held on – • 3rd August, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 64) • 29th October, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 110) • 3rd March, 2022 in collaboration with Rotaract Allahabad Unit & PHC Rani Mandi, Dafrin Hospital, Prayagraj (Beneficiaries 147)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC is geared to strengthen the base of academic programme. In this connection proposal was submitted by Departments of History, English & Sociology to start Research Degree Programme (Ph.D.) in the respective subjects.	The panel inspection was conducted by panelist from the University of Allahabad in February 2022 and the department of History and English were sanctioned Ph.D. programme.
The IQAC has shown utmost keenness to add skill based training programmes for the students. The Coordinator of B.Voc. filled the Google form for job-roles aligned courses to start Skill Hub Initiative by NSDC.	The form was well accepted by the Skill Hub and through the Skill Hub Initiative of NSDC, the College was sanctioned 2 Six-Month Short Term Certificate Course on Domestic Data Entry Operator & Self Employed Tailor.
IQAC always lays emphasis on enhancing the knowledge base of faculty and students. Galvanizing the techno-driven education is also a concern of IQAC.	In this direction the different Departments of the College organized 6 National Workshops and 4 online webinars of which 1 was International and 6 National Workshops. The Department of Urdu organized 7 Day Annual National Urdu Literary Festival, Nawa-e-Urdu, 11-16 November, 2021. This enables the students to develop their literacy sensibility as the second session is devoted to student-centric programme like Bait Bazi, Essay & Poetry Competition. The first session is devoted to holding lectures by eminent speakers.
The IQAC lays emphasis extending the knowledge base of students through non formal measures also. It takes positive steps to organize Azadi ka Amrit Mahotsav 2021-22.	In this connection Archival Exhibition was organized in consultation with Department of History on Mahatma Gandhi & Lal Bahadur Shastri 2nd-7th October, 2021 in collaboration with Regional Archives, Allahabad.
The IQAC is galvanized to improve the living condition of the community. It organizes Community Welfare Programme. In this session COVID-19 vaccination drive was launched in collaboration with Rotary Royals, Allahabad.	3 vaccination drives were held on – • 3rd August, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 64) • 29th October, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 110) • 3rd March, 2022 in collaboration with Rotaract Allahabad Unit & PHC Rani Mandi, Dafrin Hospital, Prayagraj (Beneficiaries 147)

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15.Multidisciplinary / interdisciplinary

a) The institution will transform into a holistic multidisciplinary institution by allowing the students to opt for both vocational and academic courses is running B.Voc in five trades – • B.Voc. in Journalism and Mass Communication • B.Voc. and M.Voc. in Fashion Design and Embroidery • B.Voc in Software Technology Two more trades have been sanctioned by UGC • B.Voc. in Office Administration & Secretarial Practices • B.Voc. in Social Media & Digital Marketing b) Under STEM education our college is trying to increase science literacy and critical thinking among next generation through vocational courses especially B.Voc. in Software Technology. Our college has launched PARWAZ, an online portal for interactive learning environment allowing students to acquire hands on learning experience and evolve their mindsets towards being tech savvy. c) Our College shall follow the schemes of University of Allahabad towards development of stem. d) The institutional plan for offering a multidisciplinary flexible curriculum – The students of B.A. and B.Com. can take B.voc. courses both at the same time that will enable multiple entry and exit at the end of 1st , 2nd and 3rd years of undergraduate education e) The Centre for Women's Studies sanctioned to the college by UGC in 2009 under FYPXI is continuously working to address society's most pressing issues and challenges eg- Gender Bais and discrimination f) Best Practices • Collaboration with Industries. • Integrated Courses (Academic and Skill) will be provided to the students in order to motivate the students and prepare them for start up Programme as Enterprenures Job Work • Envisage holistic and multidisciplinary education that would aim to develop all capacities of human being that is Intellectual, aesthetic, social, physical , emotional and moral in an integrated manner. • Academic Bank Credit System will be followed.

16.Academic bank of credits (ABC):

The institution shall abide by the rules of our parent university – University of Allahabad.

17.Skill development:

a) One of the important mission of the college is skill development. NEP 2020 has emphasized skill development and integration of vocational and academic stream. The college is progressing ahead in the field of professional courses. The college has already taken many steps towards skill education. under UGC's IX plan, two vocational subjects- Office Management and Secretarial Practices and Computer Application in Social Sciences were added and in X Five Year Plan, three career-oriented diploma courses - Translation Proficiency in Arabic, Urdu Journalism and Mass Communication & Fashion Designing and Kashidakari were introduced to make students employable. b) In XII Five Year Plan, the college succeeded to achieve a distinct position as UGC sanctioned B.Voc. Degree programme in two trades -

1. Journalism & Mass Communication

2. Fashion Design & Embroidery.

The College authorities made relentless efforts to furnish the College with developed Pattern Making and Drafting Lab, Garment Construction. Workshop & Media Lab to preserve the traditional skills along with modern technological skills. In the session 2018-19 a new trade Software Technology is added. In the year 2020 two more trades were added in B.Voc. – i) Social Media & Digital Marketing ii) Office Administration & Secretarial Practices. University Grants Commission (UGC) and University of Allahabad have approved the Six Months Certificate Course in CAD from the session 2020. In the session 2021 the college was selected for Skill Hub Initiative by NSDC (National Skill Development Corporation) and UGC and two certificate courses were sanctioned under the

scheme: Domestic Data Entry Operator and Self Employed Tailor. Different MoUs have been signed with various agencies. c) The institution is providing value based education to inculcate positivity amongst the learner. This include the development of humanistic, ethical constitutional and universal values of truth, righteousness, conduct peace love non-violence, scientific temper, citizenship values and life skills . In this direction following events have been organised International Yoga Day, 21st June Providing Life skills Gandhi Jayanti, 2nd October Birth Anniversary of Mahatma Gandhi To develop values – satya, ahinsa, dharma, shanty and prem National Unity Day, 31st October Birth Anniversary of Sardar Vallabh Bhai Patel To develop constitutional values National Education Day, 11th November (Birth Anniversary of Maulana Abul Kalam Azad) To develop scientific temper, citizenship values and life skills Constitution Day, 26th November For developing constitutional values National Service Scheme Social Service Galvanizing Gender Champion Providing equal opportunities Career Counselling Personality and value development, Guidance for career opportunities Centre for Women's Studies To promote righteous conduct, social service and women education One day training programme for Human Rights To develop awareness regarding human rights It has adopted two key areas of action spreading literacy and improving literacy d) Institute will follow the guidelines given by the University of Allahabad e) The institution follows good practices – • Training experiences are improved through lab work and practical work. • In order to promote learning culture the students are motivated to participate in all activities (Academic, Practical and Culture) • Emphasis on foundation skill through practical and lecture.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Appropriate integration of Indian Knowledge System done by incorporating the 40% general education component consisting of Communication skill in Hindi and Indian Culture in all trades of B.Voc. Degree programme. b) No such training yet implemented. c) Degree courses taught in Indian languages and bilingually in the institution – 1) B.A. subjects – Ancient History, Economics, Education, Geography, Medieval History, Sociology, Painting, Office Management & Secretarial Practices, Computer Application in Social Sciences. 2) B.Com.

3) B.Voc. in all trades 4) M.Voc. in Fashion Design & Embroidery d) iv. The Dept. of Medieval History of the college organizes workshops and seminars in collaboration with Archives to promote and preserve Indian Culture e) Good Practices – • The students are motivated to attend the workshop, seminar (online and offline both) • Emphasis on rejuvenation of Indian Language and development of strong sense of knowledge of their culture by providing ample knowledge in the class, library, seminars giving study material for self study.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. In all trades of B.Voc. different Qualification Packs (QPs) of sector skill council are being taught that provide curriculum implementing Outcome Based Education. ii. Continues assessments are held to capture the outcome based education. iii. Good practices – Students are accessed after teaching every topic.

20. Distance education/online education:

Institute will follow the guidelines given by the University of Allahabad Hamidia Girls Degree College adopted online mode of teaching with vigorous ultimate online zoom connectivity has been installed for holding class and webinar. Digital Portal PARWAAZ was launched on 11.11.2021. Since University of Allahabad has developed some new integrated courses for NEP 2020. The college will adapt some courses from it will also develop some new courses. The students of B.A. and B.Com can take B.Voc Courses that will allow entry and exits at the end of Ist 2nd and 3rd years of undergraduate students.

Extended Profile

1. Programme

1.1	27

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1269

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	00

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	504

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	40

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	22

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	24
4.2 Total expenditure excluding salary during the year (INR in lakhs)	216000
4.3 Total number of computers on campus for academic purposes	75

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hamidia Girls' Degree College is a constituent PG College of University of Allahabad and as suchit follows the curriculum set by the parent University. Nonetheless it has also tried to structure thesyllabus of vocational subjects (OFF & CAS) and professional course (B.Voc. & M.Voc.) with thehelp of University experts.

- Effective curriculum delivery is ensured according to a set teaching plan based on Academic Calendar of each year.
- Departments following the annual system have divided the syllabus into modules and time frame has been set for the transaction of the modules.
- Courses following the CBCS system like B.Voc., M.Voc. & M.A. follow the schedule set by University of Allahabad.
- The College Library is digitized and thus provides a sound base to the students to enhance their knowledge.
- The Media Lab offers special training to students enrolled in B.Voc. Journalism and Mass Communication.
- The Pattern Making Lab, CAD Lab, Garment construction workshop, Draping Lab, Illustration Lab offers facility to students enrolled in B.Voc. and M.Voc. Fashion Design & Embroidery.
- Computer Lab offers assistance and training to the enrolled students.
- The different departments of the College organize extension lectures of experts to enhance the knowledge and upgrade skills.
- Webinars and workshops are also organized throughout the session.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**https://hgdc.ac.in/wp-content/uploads/2023/01/HGDC-Time-Table2022-23.pdf**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a Constituent College of the University of Allahabad, the College has designed its own Academic Calendar giving full attention to the Calendar circulated by the Parent University.

- Courses running on CBCS pattern viz. B.Voc., M.Voc. & M.A. follow the teaching and examination schedule set by the University of Allahabad and sector skill council.
- Courses on Annual Evaluation system viz. – B.A. & B.Com. conduct Half yearly exams at the College level.
- As projects, field work, industrial visits and students are assigned project work are a part of the curriculum of different subjects.

Broadening of Horizon: Learning through Extra Curricular Activities

- The College observes different days dedicated to the personalities as per the Academic Calender – 2nd October dedicated to Mahatma Gandhi, National Education Day dedicated to Maulana Abul Kalam Azad, National Unity Day dedicated to Sardar Vallabh Bhai Patel, Iqbal Day, Sir Sayyad Day, Ambedkar Day. Students participate in special lectures, quiz and debates.
- The Department of Urdu formed a literary association of the students Bazm-e-Adab which holds one week literary festival Nawa-e-Urdu since 2018 following the Academic Calender. During the week various programs like essay writing competition, self composed poetry competition, baitbazi and special lectures of experts on topics as part of curriculum are organized.

File Description	Documents
Upload relevant supporting documents	**View File**

Link for Additional information	**https://hgdc.ac.in/academic-calendar/**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

149

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Academically certain full length papers and certain topics across departments attend to Gender Issues, Human Values, Environment and sustainability in the curriculum.

- **To attend the cross cutting issues of gender equality, environment and sustainability -**
- **The Department of English has been conducting classes in Gender & Literature (Paper III – Elective, M.A. Sem. III & IV).**
- **The Department of Sociology also conducts classes in Indian Society, Communities and Changes (Paper IV, Sem. I) & Sociology of Exclusion and Inclusive Policies in India, Gender & Exclusion (Paper III, Elective 609, Sem.III).**
- **The Department of Urdu conduct classes on Gender Issues (B.A. I, Paper II - Jadeed Urdu Nazm). The Department of History conduct classes on Human Values (B.A. Paper II).**
- **The Department of Geography conducts teaching to UG students on Environmental Problems and Remedial Measures (B.A. II, Paper II, Unit IV).**
- **In B.Voc., Sem. I & II classes students are taught Environmental Studies (Paper I & II in Sem. I & II).**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents

URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**https://hgdc.ac.in/feedback/**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1205

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed by the teachers in the classrooms through question- answer sessions, discussions and assignments. The Departments also organized E Quiz through the conventional and virtual methodology slow and advanced learners were identified. To help the slow learners and facilitate their access to technology following steps were taken –

- **Remedial classes were conducted for the slow and technologically challenged students. These students were helped with books and simplified reading learning material.**
- **E links were also provided to the students.**
- **Assignments were given to the students which they submitted offline / online depending on their accessibility to Internet and technological aids.**
- **Peer learning was encouraged through discussion via e-classes.**

Advanced Learners

- **Different departments of the College organize webinars and extension lectures on topics related to curriculum. This facilitates in developing a good understanding of the subject.**

- **Advanced learners were encouraged to enhance their learning through books available in the College library. They were also provided accessibility to Internet and other e-resources.**
- **Advanced learners were encouraged to participate in creative-writing exercises, group discussions and individual presentations.**
- **Advanced learners are regularly assigned field work and projects.**
- **To recognize the caliber of advanced learners, medals and awards are offered to the students.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1269	**40**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- **To enhance the knowledge base od students and also add to their learning experience the students of M.A. Dept. of English write projects on differtent literary topics to fulfil the requirements of paper III in Sem. III & Sem. IV.**
- **Students of Vocational subjects at UG level Computer Application in Social Sciences wrote projects on, Digital Marketing & College Website to fulfil the requirements of paper III (practical) CASS.**
- **Students participated in Ek Bharat Shresht Bharat**
- **Students of B.Voc. participated in Azadi Ka Amrit Mahotsav**
- **National Level Poster competition on 8th August, 2021**

Participative Learning

- **Department of Sociology students of M.A. undertook project on book review.**
- **B.A. B.Com. & B.Voc. students are regularly trained through Excel and Tally Program. They also undertook 45 days TCS YEP Training Program.**
- **Students are encouraged to actively participate in Creative Writing for College Magazine, KAVISH.**
- **Career and counseling cell holds lectures of experts to involve them in participatory learning also orient them towards job opportunities.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of B.Voc. Software Technology take regular classes through smart class. there are 12 computer system 10HP with skill software. LAN connnectivity is also available to the systems.Teachers of B.Com. prepare PPT through smart class. There is 1 Computer system OHP. In addition there is 1 PC in each classroom with wi-fi connectivity.

Teachers use it to conduct classes and also to facilitate students to compose their projects and e-notes.

- **Special Lecture on "Role of Information Technology in Eradication of Corruption(under Vigilance Awareness Week)Organized by NSS 30th October 2021. Mrs. Vaishali Varshney, Member Inner Wheel Club of Allahabad was theChief Guest.**
- **Special Lecture on Digital Bharat for Young India26th March 2022. Dr. Ratnesh Kumar Dixit, Manager, UPTECH was the Chief Speaker.**
- **Classes of Fashion Design and Embroidery are held through ICT enabled smart classroom.**
- **Classes CAD are also held through ICT.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

413

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent College of University of Allahabad, the College follows the guidelines set by the University regarding evaluation process.

- **Since B.A. & B.Com. courses are on Annual system, examination are held at the end of the academic year, but the College conducts its own mid-term tests to assess the preparedness of the students for the final exams.**
- **B.Voc., M.Voc. & M.A. courses are on CBCS pattern. Hence exams are held as per guidelines issued by University of Allahabad and Sector Skill Councils of respective courses. B.Voc. syllabus follows 60%, 40% division – 60% of Syllabus as based on skill and 40% is based on General Education. Internal assessment of 40% General Education content is held through tests – T1, Mid Sem. and T2. To assess. The 60% skill content- regular practical session and skill evaluation tests are conducted both through offline/online and also blended mode.**
- **Assignments are also given to the students who have to appear for Second Exam in Annual System. Students are helped through remedial classes to improve their marks. Sometimes one-to-one sessions are also arranged between teachers and students. Teachers help them with books and learning material. Students enrolled in professional courses regularly undertake continuous practical assessments testsfor skill enhancement.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee of the College is active and maintains on impartial and fair approaches to settle the grievances of the students related to internal/external exam.

Examination Centre Superintendent, Members of Examination Committee and subject teachers were engaged to solve the grievances of the examinees. Members of ICT cell were also available to redress the Problems of students in time. There is offline mechanism for conducting examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes and course outcomes are in accordance with the vision, mission, objective of the College and the same is displayed on the website. The learning outcome is aligned with the needs of present day needs of the students procure jobs for themselves.

- **Programme outcomes and course outcome are analysed after declaration of results. students who have appear for SE/back paper are offered help through remedial classes.**
- **Students are made aware of the course specific outcome through induction / oreintation programme. Teachers are well communicated about the outcomes who**

conway the same to the students through discrimination lectures.
- The learning outcomes are brought to the notice of students and stakeholders through admission brochure, Principal's address to students. Dissemination of leaning outcomes also takes place through notices displayed on College notice boards.
- Some teachers of the College are members of the syllabus revision committee framed by University of Allahabad.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes and course outcomes are assessed and analyzed through the end term exam, sessional and internal assessments.

The Methods of Measuring Attainment – The Annual and End Semester University Exams – The University conducts Annual Exams for courses like B.A. & B.Com. For certain courses - B.Voc. , M.Voc. & M.A. which follow CBCS pattern, End Semester Internal Exam are regularly conducted through his patterns of exam the attainment and learning outcome of the students are measured.

Internships – Students enrolled in professional courses – B.Voc. (FDE, JMC & ST) undertake internships at various organization for develop input of skills and enhancement of knowledge base.

Placements – Students of professional courses have been successfully placed at different organizations. Further, the career counseling Cell of the College organizes job-related dissemination program through which students have upgraded their skills, learnt resume structuring process and have also appeared for interviews at different organizations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

430

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**https://hgdc.ac.in/annual-reports/**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://hgdc.ac.in/wp-content/uploads/2022/07/FEEDBACK-REPORT.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents

Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Yes, Community welfare Programmes were ndertaken for the welfare of the neighbourhood community. the Rotary Royals Club of Allahabad set up the COVID help Desk at the College on 1st July, 2021. Through this help desk Covid vaccination drive was undertaken. Vaccination camps were organized with the medical assistance of Tej Bahadur Sapru, Beli Hospital, Prayagraj. These camps were jointly organized by Rotaract Club of Shafaq & NSS on —

- 3rd August, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 64)
- 29th October, 2021 in collaboration with Rotaract Allahabad Unit & Tej Bahadur Sapru Hospital, Beli, Prayagraj. (Beneficiaries 110)
- 3rd March, 2022 in collaboration with Rotaract Allahabad Unit & PHC Rani Mandi, Dafrin Hospital, Prayagraj (Beneficiaries 147)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the

year

540

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 24 classrooms spread over three floors.The Classrooms are equipped with a PC so that ICT enabled teaching be conducted.There are 2 Computer Labs.

One Conference Room equipped with Public Address System, Desktop, Laptop, Printer and Smart Screen.The Geography Lab is equipped with adequate infrastructure.The Painting Lab for the UG classes.The Fashion Designing Department has 4 rooms with good seating infrastructure. CAD Lab is equipped with the latest CAD Software.Creative Fashion Centre is the place where students carry on earn while learn.The College Library has a good collection of printed books, scanned books, reference books, remedial books, gifted books, rare books and journals.The Media Lab for the students of JMC.There is a Lecture Hall cum Auditorium at the second floor.As the Hall is used as a classrooms for subjects which have aheavy no. of enrollment there are 2 stationary mikes and 2 cordless collar mikes also. The administrative unit has a main office equipped with 3PCs and 3 Printers. B.Voc. Office is equipped with 2 PCs and 2 Printers and photocopies.The Canteen on the first floor offers fresh snack services to students and facility.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an auditorium to hold Cultural activities. It is equipped with stage lights, mikes, smart screen, projector and 1 PC. A small field is used for sports activities and events like – races, Kho-kho, kabaddi, hand ball, Volleyball etc.

Fitness Centre— A Fitness Centre was inaugurate at the same day by Prof. S.A. Ansari, Dean, Faculty of Commerce (A.U.). It shall train students in fitness programme under the guidance of a trainer.There are 5 exercisers - Air Bikle, Electrical Cross Trainer, Twister (double), Manual Treadmill through which students practice fitness sessions. Further Yoga classes are also held for students.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.16

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Hamidia Girls' Degree College is automated using Software for University Libraries(SOUL). The software is an integrated library management software designed and developed by theINFLIBNET Centre. The college purchased SOUL version 2.0 in the year 2019 to enhance the efficiency of its library services to the users. All the documents received by the library are catalogued in SOUL using the catalogue module of the software. Moreover, the library create/edit/delete/search user records, renew membership and also establish relationship between the user and resources by creating transaction records through circulation module of the software. Through SOUL 2.0, the Library provides WebOPAC (Web Online Public Access Catalogue) facility to its library users. The users can easily retrieve information and status about the documents owned by the library. The WebOPAC can be accessed by the users through systems and mobile phones onnected through LAN/Wifi with same IP address within the college campus. Apart from this a separate touch screen system in the library specifically caters to provide WebOPAC facility to the library users.

Link for SOUL2.0 Information: https://hgdc.ac.in/library-automation-software-soul-2-0/

Link for WebOPAC (Accessible within campus): https://192.168.2.212/webopac/

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**https://hgdc.ac.in/library-automation-software-soul-2-0/**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

40414

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, updation of wi-fi took place.

Plan : FIBRE_SILVER_ANNUAL/Upto 300 Mbps till 4500 GB, Upto 25 Mbps beyond / Unlimited Calls (LCD+STD) Phone No. : pr 5322978600_nid

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**View File**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures are followed by the college for maintaining and utilizing, physical and support facilities, labs, library, computers and classrooms. There are different committees which maintain, the physical and IT facilities – Purchase Committee, Write Off Committee, and Committee for physical verification of fixed assets. The Committee helps in the purchase and maintenance of infrastructure. Established systems and procedures are used for the smooth functioning of the library. Integrated library management software- 'SOUL 2.0' is used in the library to automate and enhance the efficiency of its services- circulation, cataloguing, OPAC etc.For the updation of Computer Lab and students of Software Technology two laptops and software have also been purchased. To facilitate B. Voc. students, three Handicam one Bluetooth, Software for video editing alongwith two laptops were purchased. To provide latest skills to students in Fashion Lab Swantex Plotter, Gemeni Software for CAD have been purchased. Two water purifying coolers and a silent generator have been installed. Industry Interaction / collaboration – The College has Fashion design has signed an MoU with ALT. Apparel Leather Techniques, Bangalore.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

278

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

33

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances	**D. Any 1 of the above**

Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**

Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **Students are members of the student editorial board.**
- **Rotract Club of SHAFAQ, the Rotary Royals Club of Allahabad established a rotract club of SHAFAQin which students are members. They have actively contributed in the different activities organized by Rotary Royals, Allahabad.**
- **Media Coverage – students of JMC are encouraged to report the activities held in the College. They make vedio clippings and compose reports with photographs.**
- **NSS advisory board students are represented in the NSS Advisory Board. They help programme officers in organizing of the different activities.**
- **Bazm-e-Adab Dept. of Urdu has established this committee for students they organized literary events quiz, competition and calligraphy exhibition.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was formed on 26th February 2014 but on 14-06-2021 it was registered as "Gulistan-e- Hamidia" with the Registration No. ALL/01284/2021-22 under act 1860. The name of any institution depends on the achievement and development of students. Thus it is essential to interact with Alumni so that they contribute to the college financially and through their support service.

The purpose of Alumni Association is to instill in the students a sense of respect & dedication toward the organization, to reminisce the old times and to strengthen the new batch of students.

During the Alumni Meets hearing the success stories of the old students not only does the college feel proud of their successful career but at the same time it also motivates /inspires the present students. A large number of alumni of the college contribute dedicatedly to the each of the activities of the college including academic, social services, computer related work publication of magazines and journal

The following College teaching faculty were officially selected as members of "Gulistan-e-Hamidia"

President Dr. Zareena Begum 7007400501 Vice President Dr. Shabana Aziz 9415890393 Secretary Mrs. Hena Farheen 9129258637 Deputy Secretary Ms. Tazeen Fatima

9005389091

Treasure Mrs. Sharmeen Fatima 9307949649 Other Members Mrs. Ofiya 9795384913 Miss. Baby Ashba 9559096525

File Description	Documents
Paste link for additional information	**https://hgdc.ac.in/alumni/**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The Vision of the College is to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

Mission

- **Empowerment and emancipation of the girl students.**
- **Delivering quality education to the underserved segments of the society. Extending equal opportunities and access to higher education.**
- **Preparing graduates post graduates for multi-linguistic and multi-cultural workplace setting. Holistic development through curricula and extra curricula activities.**
- **Infusing spirit of secular values and nationalism.**

Skill Hub has also been granted to the College in 2021-22.

The Managing Committee alongwith the Principal work for the institutional policy of empowering women. In this connection the College took initiative to start PG classes. In 2016 the UoA sanctioned M.A in Urdu, History, English, Sociology, Education. Classes began in 2016 in first 4 subjects classes, in Education started in 2018 and in Arabic classes started in 2020-21.

Perspective Plans – The Managing Committee, Principal & Staff in unison have worked on the perspective plan to add Research Degree Programme (Ph.D.). Research in Urdu was sanctioned to the College by UoA in 2019. Presently UoA has approved Ph.D. in English and History also.

File Description	Documents
Paste link for additional information	**https://hgdc.ac.in/vision-mission/**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative

management.

The practice of decentralization is executed in letter and spirit. The Principal after counseling senior faculty forms various Committees which work to facilitate institutional practice such as dencentralization and participative management.

1. The discipline Committee encourages the students to maintain a healthy balance between modernity and age –old value system so that they may outshine as well-groomed individuals.
2. The finance and purchase committee of the College under the leadership of the Principal conducts purchases and adds to the College infrastructure in a fair and transparent manner.
3. Bazm-e-Adab , the Dept. of Urdu, the students' literary association help in the organization of Nawa-e-Urdu, One Week Literary Festival.
4. The recently instituted Rotaract Club of Shafaq working under stewardship of the Faculty Advisor observes democratic style of functioning. The Club President and Secretary along with other Rotractors help in the organization of activities and events.
5. The Convener of the Departments see to the efficacious funding of the department and also mobilize the talents of the students so that they turn out as well groomed individuals.

File Description	Documents
Paste link for additional information	**https://www.hgdc.ac.in/governance/committees/**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan bears in mind the vision, mission and the motto of the College. The College aims improving the academic standards in all earnestness.

A digital platform, PARWAZ has also been installed on the College website to facilitate holding of classes, transfer of e resources and quality reading material to the students.

The parent University (UoA) sanctioned to the College PG course in 6 subjects – Urdu, History, English, Sociology, Education & Arabic. Classes of first 4 subjects started from 2016-17, of Education started in 2018 and of Arabic classes initiated in 2021.

The College has also been sanctioned Research Degree Programme Ph.D. in English and History in 2022 after the panel inspection conducted by UoA.

The Dept. of Urdu has been publishing Annual International Urdu Journal Naqsh-e-Nau since 2008. So far 14 editions have been published. Now in 2020 the Journal has been included in UGC Care List.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the College is on the stipulated pattern. It functions under the aegis of The Association for the Education of Muslim Women at Allahabad.

Different Committees are constituted. Members attend to their respective areas and see to the proper functioning of the College.

In connection with appointment and service rules, proceedings, the College follows the rules laid down by the UGC and Ordinances of the University of Allahabad.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://hgdc.ac.in/wp-content/uploads/2022/08/HGDC-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Faculty appointed prior to 2004 is eligible for pension benefits on retirement. Faculty appointments after 2004 are covered under New Pension Scheme. Gratitude, GPF and leave encashment are availed by retiring faculty as per University rules.

Medical reimbursement through which the staff can avail medical benefits and direct hospital payment facility and all other provisions approved by University of Allahabad/UGC.

Tuition fee is reimbursed upto 27000 rupees per child per year for first two children.

Leaves to teaching and non-teaching staff are given as per the guidelines of the University of Allahabad and UGC.

PF Loans are sanctioned as per GOI rules. LTC/hometown is available as per GOI rules.

Under the scheme of MACP non-teaching staff is benefitted. (10 members benefitted)

Under the Regulations of Recruitment and Promotion of Non-teaching employees of constituent Colleges of University of Allahabad, 2018, non-teaching staff is benefitted. Mr. Tazaryan Ahmad Group 'C' (MTS) employee of the College has been promoted to the sanctioned, vacant post of Routine Grade Clerk (level 3)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To cater the need of Self Appraisal, the Faculty annually submits the data in accordance to the format structured by UoA. The format is available on the College website. It provides an insight to the teachers about their career progression as it show cases their enrolment in various academic and co-curricular activities.

The IQAC collates the data provided by the faculty and it is submitted as part of Annual Report to the University. The appraisal is used for CAS-Career Advancement Scheme.

Non-teaching Appraisal – Appraisal of non- teaching staff is also conducted. Information obtained through a format structured by University of Allahabad.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a

maximum of 200 words

The College has hired well qualified Chartered Accountants for conducting internal audits.

K.S. Dubey & Co. Siddiqui & Co.

The auditors check income/expenditure statements and submit the audit reports. External audit or Government audit is done by the team sent by the Account Officer of the University of Allahabad every year. The audit objections cited by the auditors are corrected and adequate precautionary steps are taken so that they may not be repeated.

Mr. Vibhuti Narain, Income Tax consultant has been hired by the College to give opinion on Taxation and legal issues and files IT return every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20000/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Main sources of institutional funding

UGC grants -Funds provided by the Association for the Education of Muslim Women at Allahabad Fee from students enrolled in self financing courses – B.Com., B.Voc., M.Voc. & M.A.The UGCs funds are deposited in a separate bank account. This fund is utilized as per the guidelines received from UGC. Grants received for B.Voc. courses, setting up of new plans.Fee received from students of self financed courses is utilized for the payment of remuneration of engaged Guest Faculty/ Visiting Faculty. Physical and academic facilities are augmented for students.

Mobilization of Resources

The funds received by the College are mobilized for its regular activities and development following GFR rules fund is optimally utilized by the College.The College is governed by the Managing Committee. The different committees, Principal & Finance and Purchase Committee, Planning Development Committee and Library Committee see to the preparation, division, allocation utilization of funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the College is geared to improve the curricular and extracurricular ambience of the College on a qualitative manner. To fulfil this objective IQAC has focused on :

To strengthenthe educational has platform in conventional subjects – To further the course of academic growth in conventional subjects the IQAC geared itself alongwith the faculty members to add PG courses in certain subjects and PG classes are successfully running in 6 subjects – Arabic, Education, English, History, Sociology & Urdu.IQAC and Faculty have taken initiatives to start Research Degree Programme Ph.D. in Urdu, English, History and Sociology. The programme has been approved by University of Allahabad and Ph.D. shall start in Urdu, English andHistory.

To Further the process of vocationalization of education – The IQAC in coordination with UGCNodal Officer submitted online proposal to start Skill Hub under the direction of NSDC. NSDC sanctioned Skill Hub under which 2 diploma courses - Domestice Data Entry Operator & Self EmployedTailor were introduced in February 2022.

To Galvanizeacademic and extracurricular activities – . Webinars & Training Programme for teachers and students are organized. Teachers took regular classes through online mode. Digital Portal Parwaz is also active.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC along with Management and Staff is devoted to upgrade the quality culture in different areas of its functioning.

- The IQAC in coordination with ICT cell has seen to the development of IT infrastructure in the College.
- Since accreditation of College in Cycle-I in 2004, the College hase strengthen vocational subjects OFF & CAS.
- Since accreditation in Cycle-II the College has added B.Voc. under Faculty of Vocation and recently Skill Hub under NSDC.
- During COVID-19 online mode of teaching learning has been functional. The Digital platform PARWAZ is active.
- B.Voc. Degree Programme in 3 trades – FDE, JMC & ST and M.Voc. in FDE is providing qualitative skill based education to make studentsself reliant and churnout 'market ready' and 'industry fit Youth'.
- After Cycle-II PG classes have been introduced.
- Linkages with industries have been established. Students of professional courses regularly undergo training. IQAC encourages Study Tours and visits to industry. The IQAC has also worked to strengthen alumni base. Alumni Association has been registered as Gulistan-e-Hamidia. Books in library have been scanned and digitized. The CWS has set up a Health Centre at the College. The IQAC has formal structures to collect feedback from students, teachers, employers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other	C. Any 2 of the above

quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College was sanctioned Centre for Women's Studies by UGC in 2009. It has adopted two key areas of action, viz — Providing Legal Literacy to the students and Improving Women's Health. It regularly held seminars/workshops and sensitization programs to meet both the above-stated goals. In tis direction following programmes were held –

- Centre for Women's Studies of Hamidia Girls' Degree College organized a Special Lecture on Women Empowerment on the eve of 8th March, 2022. The lecture was delivered by the Chief Guest, Professor Gunjan Sushil, Department of English & MEL, University of Allahabad, Prayagraj.

- Department of Ancient History invited all the student to be a part of Women's Day celebration on 8th March 2022 which comprises of Mehndi Competition, Poster Making Competition and Alpna Competition based on the theme "Gender Equality and Women's Empowerment".

- Department of Sociology organized Gender and Development on4 April 2022. Chief Speaker was Dr. Muneer Illath, Asst. Prof., Dept. of Sociology, University of Allahabad.

- Department of Sociology organized Special Lecture onChildren's Work and Child Labour During Pandemic Time on12.04.2022. Prof. Vinod Chandra, Asso. Prof. Dept. of Sociology, JNPG College, Lucknow was the Chief Speaker.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Department of Fashion Design & Embroidery has designed methods for the management of waste generated in the department.

- **Department reuses everything to its maximum after proper segregation and cleaning and keeping fabric which can be reused.**

- **The waste generated is classified into the following types**

    - **Paper waste**
    - **Fabric waste**
    - **Trims waste**
- **Department motivates students to prepare useful productive work. It aims at harmonious development of the students through the product of waste.**

- **The aim of this curricular area is to provide student the opportunities of participating in social and economicactivities inside and outside the class room, enabling them to understand scientific principles and processes involved in different types of productive work.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**https://hgdc.ac.in/waste-management/**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**View File**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents

Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The mission of the College as presented in the Memorandum for the Association of the Education of Muslim Women at Allahabad states, "The objectives of the Association is to impart education, including higher education to women, particularly Muslim women.The College authorities have followed this in letter and spirit. Students from all religions background and ethnic groups are admitted and provided equality of status. 96% students belonging to the socio-economically challenged groups OBC (both Hindu and Muslims) The environment – tolerance. The College has adopted the approach to transliterate books in Urdu Language on Indian Freedom Struggle to Hindi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College follows the highest values of patriotism, secularism and honesty. The students are groomed to pay the highest regard to Constitutional Values. Bearing this in mind, the College observes Constitution Day – 26th November every year with gusto students are made aware of the rights and duties of the citizens.

To promote ideas of good citizenry among the students, Swach Bharat Abhiyan of the Government of India is implemented in letter and spirit. Programms were organized by NSS to fulfill the Swatch Bharat Mission & Swatchta hi Sewa (SHS) Pakhwada's are regularly organized. Students are trained to maintain cleanliness and hygiene. Matdata Jagrukta Programme through NSS (SWEEP).

Constitution day 2021

Constitution Day was celebrated with enthusiasm by all the three units 041, 042, 043 of National Service Scheme at Hamidia Girls Degree College on 26.11.2021. Faculty

members, staff members and parents of the college were also present in the programme. Principal Dr. Yusuf Nafees read out the Preamble of the Constitution to all the volunteers on this occasion, in both offline and online mode, and also said that on this day in 1949, we had prepared the Constitution. Which is a guide of our country. Discussed in detail the importance of preserving the values and ideals of the Indian Constitution and the sovereignty, socialism, secularism, democratic, republic, justice, liberty, fraternity and equality enshrined under constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates National/International Commemorative days, events and festivals to maintain International,National, Cultural and social ethos. Various International, National days and festivals are observed in the college with enthusiasm and great fervour. In order to make the students well aware about the important historical personalities and the values followed by them. These personalities contributed in the field such as freedom struggle, development of democratic society etc. Through these observance values like social integrity, secularism, justice, fraternity, National Integration, humanistic, citizenship, constitutional values are instilled among the students. Every year International Yoga Day, Independence Day, Teachers' Day, Hindi Diwas,Gandhi Jayanti, World Food Day, World Women Writers Day, National Unity Day,International Urdu Day, National Education Day, Akbar Allahabadi Memorial Lecture, Journalism Day,Constitution Day, World Disability Day, World Arabic Language Day, National Youth Day, Subhash Chandra Bose Jayanti, National Voter Day,Republic Day,International Mother Language Day,International Women's Day are celebrated in a spirited manner every year.

Azadi ka Amrit Mahotsav-Azadi related programme are organized in the college since 2016-17. In continuation of Azadi Ka Amrit Mahotsav different programmes were organized such as quiz competition, transliteration, Archival Exhibition.

Youth Festival is organized in the college by the Dept. of Painting. On this occasion Exhibition was also organized on various relevant issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded

| Any other relevant information | **No File Uploaded** |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the Practice: Transforming Lives and Improving standards

a)Creative Fashion Centre and Earn While You Learn

Creative Fashion Centre is aimedat sensitizing students to transform the lifestyle and earn a decent living through hard labourand improve the personal living standards and that of the community as well. It was founded under the UGC Scheme 'Earn While You Learn'.

b)Hamidia Health Centre:

Functions under the aegis of the CWS sanctioned to the College by UGC in 2009. It aims at improving the health standards of the students enrolled in the College. As the students enrolled in the College belong to the marginalized, underserved section of the society, 85% students suffer from anaemia, malnutrition and also lack health awareness. The Health Centre is a modest initiative to improve the health standards of the marginalised students.

Best Practice-II

Title of the practice: Revival of the Dying Arts

a)Urdu Calligraphy

The college runs under calligraphy centre sponsored by U.P. Students are trained in Urdu Calligraphy.

b)Fading embroidery

The Creative fashion Centre has taken initiative to revive fading art of Mukesh. Students take orders and prepare Mukesh work on Duppattas & Sarees. This way they earn money and develop their talent.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the College as stated in the memorandum of the Association for the Education of Muslim Girls at Allahabad focuses on imparting vocational education to specially those students who are unable to access higher education. As the College has been striving hard for the skill development of girl students who belong to the densely populated, under privileged minority concentrated area and to encourage them to be self reliant, it has not only stressed on adding courses on conventional subjects, but also moved towards the vocational job oriented stream to fulfil the long felt desire of the College founder for Skill Development of women.

- **In this connection under UGC IX FYP two vocational subjects – Office Management and Secretarial Practices Computer Application in Social Science sanctioned since 1998 and 2002 respectively are functional.**
- **Value Hub in collaboration with UPTEC is functional in the College and conducts two Certificate Courses – CCC & Tally ERP9.**

- **In XII FYP B.Voc. in three trades — JMC, FD ST was sanctioned andM.Voc. in FD is functional.**

- **Skill hub under NSDC is functional in two Diploma courses - Self Employed Tailor & Domestic Data Entry Operator.**

- **CAD & Creative Fashion Centre are functional.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. The College authorities plan to construct class rooms onthe third floor. 2.Department of Sociology envisions to go ahead with Each One Teach One scheme. 3. The College envisions to start translation Cell where clasic text shall be translated from Urdu, Persian & Arabic to HIndi and vise versa. Similarly text in English shall also be translated to HIndi.

4. The COllege plans to start green audit through agency.

5. The Centre for Women's Studies of the College plans to start Kanooni Sahayta Kendra for girl students and hardships female of the Community suffering from hardships caused by divorce.