



INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 3)

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
HAMIDIA GIRLS DEGREE COLLEGE
C-36467

PRAYAGRAJ
Uttar pradesh
211003

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I: GENERAL INFORMATION

1. Name & Address of the institution:	HAMIDIA GIRLS DEGREE COLLEGE PRAYAGRAJ Uttar pradesh 211003	
2. Year of Establishment	1975	
3. Current Academic Activities at the Institution (Numbers):		
Faculties/Schools:	3	
Departments/Centres:	4	
Programmes/Course offered:	17	
Permanent Faculty Members:	19	
Permanent Support Staff:	9	
Students:	1100	
4. Three major features in the institutional Context (As perceived by the Peer Team):	1. Muslim Minority College providing modern and quality education. 2. 90% of the students belong to socio and economically disadvantaged section 3. Location proximity to minority community and residential cluster	
5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 02-02-2023 Visit Date To : 03-02-2023	
6. Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. RADHE SHYAM SHARMA	Former Vice Chancellor, CHAUDHARY DEVI LAL UNIVERSITY SIRSA
Member Co-ordinator:	DR. ASHWIN A PUROHIT	Dean, Faculty of Commerce
Member:	DR. LATA MORE SURWADE	Principal, SHRI S H NAIK COLLEGE OF EDUCATION NAVAPUR DIST NANDURBAR
NAAC Co - ordinator:	Dr. Priya N	

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Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion I - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion I)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion I

Hamidia Girls degree college is a Muslim minority college. It is constituent college of Central University of Allahabad. The College provides higher education to the socially under privileged and financially weaker section. It imparts teaching in Arts, Commerce and Computer Science streams at UG level. It also offers PG programmes in Arts and M.Voc in Fashion Design and Embroidery. These a part Ph.D. programme in Urdu is courses also offered. The College follows curriculum designed by the Central University. It also designs syllabus of B.Voc and M.voc courses with the help of university which are approved by competent academic bodies of Allahabad Central University Annual system is followed by BA and B. Com courses and for B.voc, M.voc and M.A. Semester system is followed. The students are encouraged to take part in curricular and extra curriculum activities. The healthy practice of academic calendar, session plan and Departmental level meetings are done at regular intervals. Use of ICT by both faculties and students help delivery of the curriculum. Participatory teaching methods like group discussion, question paper sessions, oral tests, student's seminar etc are used for curriculum delivery. Webinars and workshops are organised. Students are assigned project works. Industrial visits are also arranged. Quizzes, Debates and special lectures are organised. The student's association of Department Urdu holds one-week literary festival Nawa-e-Urdu for developing robust understanding of Urdu. Sport competitions, educational trips, study tours and different social activities by NSS are organised. The teachers take part in the Board of studies meeting, paper setting and design and development of curriculum of the University. The mission of the College is 'To Hear the Unheard' the girls' students are regularly guided by different gender sensitization programmes. Feedback on curriculum is obtained from different stakeholders. However, the feedback obtained needs to be analysed properly.

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Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The college caters to girls learners of diverse backgrounds. Most of the students are first generation learners. The learning levels of the students is assessed on the basis of their marks students. The college organises special programs for slow learners and advanced learners. Remedial classes and revision lectures are arranged for slow learners. Advanced learners are encouraged to participate in creating writing exercises, group discussion, presentation and are assigned field work and projects. However, the methods for slow learners should be improved. On the basis of feedback, the principal encourages the teachers for improvement. Some student's centric methods like study four industrial visits experiential learning and co-operative learning are adopted. For developing critical thinking among the student's special lectures, competition and brain storming student centric activities are organised. The teachers use TCT enabled tools for teaching and learning. There are 16 teachers with Ph.D. The evaluation process is done as per the guidelines of the University to which it is affiliated. The examination committee takes up the examination related grievances and resolve them. While it takes minimum time to resolve the issues related internal examination at its level, the college coordinates and facilitates to resolve the cases related University level examinations. Programme outcomes and course outcomes are displayed on the college website. The attainment of programme and course outcome needs to be evaluated by the college.

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

The College tries to promote research culture. Teachers present research paper in Seminars and conference at different level. Teachers have published some research papers in UGC listed and other journals some books have been published by faculties and have published chapters in edited books. The department of Urdu publishes Annual International journal since 2008. The journal has been included in UGC CARE list in the year 2021. Students' seminars are organised. Students also prepare research projects and undertake field trips. NSS units of the college and centre for women studies organise extension activities. Health check-up camps are organised with college. Health counselling is provided by the visiting doctor. Vocational students are provided on job training at industrial unit. The College has research centre for Ph.D. in the subject of Urdu. Faculty members need to be encouraged and made to participate in applying for research funding and conducting research activities.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning, viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college is partially equipped with Wi-Fi, LAN facility, LCD Class rooms, small conference hall and auditorium. It also has CCTV facilities in the campus. Some classrooms are equipped with a PC so that ICT enabled teaching be conducted. The college library and computer lab provide resource and research support to

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the students and faculty members. Sufficient budget allocation should be made to purchase books, journals and magazines. The policy for infrastructure development focusses on creating an enabling environment for teaching-learning process equipped with ICT facilities. Regular assessment of infrastructure needs to keep pace with changing needs due to increase in number of students and introduction of new courses and regular up-gradation and maintenance of college facilities. Sports indoor and outdoor activities should be organized. College should provide adequate facilities for sports activities and should have in-house playground. Workshops on self-defense education are organized for students. Lady Sports instructor should be appointed for the better facilities of the indoor and outdoor games. Library of the college has 17715 number of books on different subjects. The library is partially automated using SOUL Software. Stock verification, write off should be done yearly. There are 02 Computer Labs with total 32 computers. Painting and Fashion Design labs have necessary facilities.

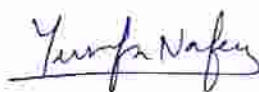
Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

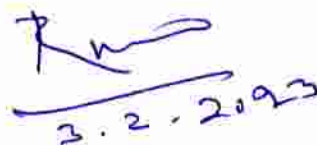
Qualitative analysis of Criterion 5

The students' council is formed with the active participation of students. The elected representative helps the faculty in organizing different activities. They help in the organization of students' Farewell Party and in celebration of International Women's Day, Annual Urdu festival Nawa-e-Urdu and different days and festivals. Students of JMC regularly help in making Video films of different events organized by the College. Students of FDE hold Creative Art & Fashion Design festivals – Eid Mela. Students are also members of Editorial Board of College Magazine, KAVISH. Gender sensitizations programmes make fellow students aware of gender discriminatory practices. There is registered Alumni Association and it is contributing in the different welfare activities of the college. The college has Career Counseling, Yoga & Meditation and Personal Counselling for physical, mental and spiritual development of its students. Students' progression looks good. More formal, structured and effective methods of emotional support, meditation, and alumni engagement will further take care of the general well-being of the students.


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Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The Vision and the mission of the College is transparent and is mentioned on college website and college brochure. The administration of the college follows the policy of decentralization. The governing Body and Advisory Committee of the college management/ society works in close collaboration with the Principal for the fulfilment of the Institution's Vision and Mission. The principal as the head of the institution along with members of teaching and non-teaching staff implement the decisions and policies formulated by the management. The Faculty members under the supervision of the principal meet regularly to further implement important decisions regarding academic and co-curricular activities of the college. The management conducts some programs for teaching and non-teaching faculty to develop their skills. The college offers interest free educational and personal loans to the staff. The college has appraisal system for evaluating the teaching and non-teaching staff. The fee structure of Self - Financed Courses is kept at a reasonable level. Financial aids are extended to economically backward students. Counselling and Guidance Cell, Anti-Ragging and

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Grievance Redressal Cell have been set up to provide support to the students. The college has implemented e-governance in all areas of operations. Financial audit internal and external is conducted yearly. College website is regularly updated to provide exhaustive information regarding the overall functioning of the college. IQAC should be made more effective and proactive for excellence in higher education as per NAAC norms. The service rules, medical facilities and post-retirement benefits schemes should be streamlined as per the norms. Grants from UGC, Fees collected from Self finance courses, Funds from Association for the Education of Muslim Women at Allahabad are the main source of fund generation

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The institution is girls' education college. It is contributing empowerment of women by providing various schemes such as "Earn while you Learn", Dress Designing, Skill Development Courses with a focus on socially disadvantaged section of the society. It provides safe and secure atmosphere to its students. Counselling is provided at the time of admissions for the choice of subjects. Celebration of important Days, Plantation, Yoga Day, have been organized by N.S.S. Unit. Transparency in financial, academic and administrative work is visible. Salary of employees and fee are as per directions of the central university of Allahabad, Prayagraj. To inculcate values of universal brotherhood and secularism daily prayer is held. Female education, empowerment of women through value - based education are distinctive characteristics of the institution. College is sensitive to gender equality and parity. Sensitization programs are organized regularly. Safety and security, Health facilities, common room, canteen, counselling facilities are provided. College has

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commitment to differently abled people and provides facilities like ramp, washrooms, reserved space in library etc. College contributes to community development through N.S.S activities. in collaboration with hospitals, local administration, NGOs of various companies. Code of conduct is specified in students' handbook. College core values are available on website and lay significant emphasis on ethics, values and community engagement. College celebrates all important days of national/ international importance and conducts large number of activities to promote universal values.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:	<ol style="list-style-type: none"> 1. The college is located in proximity to minority community 2. Provides safe and secure environment to the Girls students. 3. Serving local community through various extension activities 4. Healthy academic ambience.
Weaknesses:	<ol style="list-style-type: none"> 1. Small and relatively limited space/campus 2. Inadequate research projects by faculty. 3. Student progression, academic outcome is not properly measured. 4. The college lacks formal linkages with centres and organisation of excellence. 5. No adequate sports facilities. 6. Many teaching and non-teaching positions are vacant.
Opportunities:	<ol style="list-style-type: none"> 1. To organise a greater number of Faculty development Programme and seminars. 2. To undertake industry oriented technical U.G. and P.G. Courses. 3. Faculty should be nominated Programmes at IIMs and other well known institutions. 4. More number of conferences seminar should be organised for PG students and faculty.
Challenges:	<ol style="list-style-type: none"> 1. Filling up the vacant teaching and non-teaching posts. 2. Establish linkage with industries. 3. To improve financial condition/resource mobilization. 4. English language speaking and writing capabilities need improvement for imparting courses. 5. Improving employability of the students. 6. Establishing sports facilities for indoor and outdoor games.

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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- 1. English language lab is required to improve communication skills. Communication skills and computer literacy among the students should be increased.
- Innovation and incubation centers be set up to promote entrepreneurship.
- Attempts be made to fill up vacant teaching and non-teaching posts.
- Need based and job-oriented linkages with the industry should be established.
- Faculties should be encouraged to take up research projects and publish their papers in peer reviewed journals.
- Separate Sports facilities and playground should be provided with a qualified lady sports instructor.
- Engage Alumni and all the stake holders in more tangible way.
- Career counselling and competitive examination coaching cells are required and placement cell to be strengthened and make more effective.
- The functioning of IQAC should be strengthened.
- Book bank facility be provided to the needy students and library facility should be made available to Alumni.
- ICT facility/ Smart classroom facility may be more effectively utilized for teaching and learning process.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

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Seal of the Institution

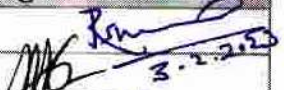
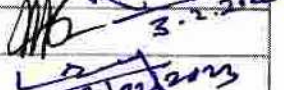
Principal
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Sl.No	Name		Signature with date
1	DR. RADHE SHYAM SHARMA	Chairperson	 3.2.23
2	DR. ASHWIN A PUROHIT	Member Co-ordinator	 03/02/2023
3	DR. LATA MORE SURWADE	Member	
4	Dr. Priya N	NAAC Co - ordinator	

Place

Prayagraj

Date

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