



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		HAMIDIA GIRLS' DEGREE COLLEGE
• Name of the Head of the institution	Dr. Yusuf Nafees	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	05322656562	
• Mobile No:	9793683222	
• Registered e-mail	hamidia_alld@yahoo.co.in	
• Alternate e-mail	hamidia.alld@gmail.com	
• Address	Sultanpur Bhawa Noorulla Road	
• City/Town	Prayagraj	
• State/UT	Uttar Pradesh	
• Pin Code	211003	
2.Institutional status		
• Type of Institution	Women	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	University of Allahabad				
• Name of the IQAC Coordinator	Dr. Sabiha Azmi				
• Phone No.	05322656562				
• Alternate phone No.	05322656562				
• Mobile	9453026110				
• IQAC e-mail address	iqac.hamidia@gamil.com				
• Alternate e-mail address	hamidia.alld@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/gene_ratePDF_aqar/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	hgdc://hgdc.ac.in/wp-content/uploads/2022/03/hgdc-academic-calendar-2-20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.80	2004	16/09/2004	15/09/2009
Cycle 2	B	2.14	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			01/12/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. IQAC laid stress that different departments conduct online teaching as per the modular curricular despite the challenges posed by pandemic COVID-19.	
2.IQAC stressed that institutional Zoom connectivity with unlimited time frame and digital platform be installed for teaching learning.	
3. To facilitate technology driven education process, the College organized 19 Webinars, 2 Faculty Development Programs, two Training Programs - one for teachers and another for students and also organized web lectures for the students.	
4. IQAC members geared to enhance vocational education to the students. M.Voc. Course introduced in 2019 initiated the process to start six month certificate course in Computer Aided Designing CAD from 2020 onwards.	
5. IQAC alongwith NSS tried to successfully conduct Swachhta Action Plan (SAP)	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
<p>IQAC stressed that online classed be held smoothly with the help of technological aids to meet the challenges posed by</p>	<p>Online Zoom Meeting connection with unlimited time frame was installed to facilitate online teaching learning process and to</p>

<p>pandemic COVID-19</p>	<p>hold various activities/webinars throughout the session. Institutional Zoom Id was purchased. Digital LMS platform PARWAZ https://hgdc.ac.in/lms/ was inaugurated by the Hon'ble Vice Chancellor, UoA, Prof. R. R. Tewari on 11 November, 2020. As a result 19 Webinars, 2 Faculty Development Programs, two Training Programs - one for teachers and another for students and also organized web lectures for the students.</p>
<p>IQAC laid stress on holding activities of students through online mode.</p>	<ul style="list-style-type: none"> • Special Lectures - Nawa-e-Urdu 10-16 November, 2020 (Urdu week) organized by Dept. of Urdu, HGDC in Collaboration with International Youth Urdu Scholars Association (IYUSA) • Dr. Yusufa Nafees, PRINCIPAL Conducted An Online Session on Role of IT in Current Scenario on 5 January, 2021. • Web Lecture on Fake News & Facts Checking Issues 10 January 2021 organized by Dept. of Journalism & Mass Communication, B.Voc. HGDC • TRAINING Programme TCS YEP Program on 2 February 2021 organized by Dept. of Commerce • Special Lecture on Akbar Allahabadi Memorial Lecture 20.03.2021 organized by Dept. of Urdu • Training Programme Academic Leadership Course for Teachers on Gender Equality from 24 to 31 March, 2021 conducted by the College in collaboration with Centre for Academic Leadership and Education Management (CALEM) under the scheme of PMMNMTT HRD Ministry, Govt. of India, New Delhi, AMU, Aligarh, U.P. Course Coordinator

- Dr. Sabiha Azmi, Director, CWS, HGDC & Asso. Prof. Dept. of English, HGDC • Online Quiz organized by the Centre for Women's Studies, HGDC. 544 students were participated. • Online Poster Making Competition Awareness on self Hygiene during Covid-1, 12-14 June, 2020 organized by Department of Sociology. 101 students were participated • International E-Quiz on Indian History, 14th - 15th June, 2020 where 1862 participants participated from India and Abroad organized by the Dept. of Medieval History, HGDC • Online Computer Awareness Quiz (open for all students) on 14 July 2021 organized by Dept. of Software Technology, B.Voc., HGDC • Online Quiz on William Shakespeare was organized by Dept. of English, HGDC. 110 participants were present and were given online certificates. • Online Poster Making Competition (National) on Covid-19 Awareness, 6 August, 2020 organized by the Dept. of Fashion Design & Embroidery, B.Voc. Convener Dr. Nasreen Begum. • Hindi Pakhwada, 14 -15 September, 2020 Organized by Dept. of Hindi • Essay Writing Competition on Salient Features of Ancient Indian Culture, 24 September 2020 organized by the Dept. of Ancient History, HGDC. Convener, Dr. Nasreen Begum. • ????? ??????????????,

IQAC alongwith NSS drew plan for the successfully implementation of 1 special Camp and 12 general camps.

• Online Quiz on Awareness about the spread and prevention of COVID-19, 29 May - 1 June 2020 • Two-days International Quiz &

National Webinar on Nutrition and Yoga, 20-21 June 2020 on the occasion of International Yoga Day Prof. Neetu Mishra, HoD, Home Science, UoA , Mr. Anshu Mali Sharma, Coordinator, Regional Office, Lucknow & Dr. Manju Singh, Coordinator, NSS, UoA were the resource persons. • Webinar on Philosophical thought of Mahatma Gandhi : Its relevance social service and diasporic studies, 2 October 2020 • Awareness Programme on Global Washing day & Pledge, 8 October 2020 • Poster Competition on Global Hand Washing Day 2020, 15 October 2020 • Poster Competition on World Food Day 16 October, 2020 • Awareness Program on National Unity Day & Pledge Ceremony, 31 October 2020 • Poster Competition on World Disability Day Poster Competition on World Disability Day 3 December 2020. • Awareness Program on National Youth Day, 12 January 2021 • Awareness Program on Subhas Chandra Bose Jyanti, 23 January 2021. • Awareness Program on National Voter Day, 25 January 2021. • Awareness Program on Sarak Suraksha, 4 March 2021. • NSS Closing Function on 22 March, 2021. Chief Guest - Mr. Kavindra Pratap Singh, IG, Prayagraj Zone

IQAC and Dept. of Fashion Design started process for approval of six month certificate course of Computer Aided Design (CAD)

The certificate course has been approved by UGC and UoA. 20 seats were sanctioned. Admissions to the course will start from 2022 after the meeting of Academic Council, UoA. The UGC sanctioned two

	trades in B.Voc. - Office Management & Secretarial Practices and Digital MARKETING & Social Media.
<p>IQAC stressed on holding of program for the development of regional languages and days fixed for celebratory activities.</p>	<ul style="list-style-type: none"> • Special Lectures on Hindi Bhasha Mein Jansampark va Loksampark ke Vividh Ayam : Chunautiyan Avom Avsar from 14 to 15 September, 2020 organized by Dept. of Hindi. • Hindi Pakhwada, from 14 to 15 September, 2020 organized by Dept. of Hindi • Webinar on Mahatma Gandhi and Indian Youth: Relevance of Gandhi's Philosophy and Practices in Present Day India, 2nd October, 2020 organized by NSS & Centre for Women's Studies • Special Lectures - Nawa-e-Urdu from 10 to 16 November, 2020 (Urdu week) organized by Dept. of Urdu, HGDC in Collaboration with International Youth Urdu Scholars Association (IYUSA) • On the occasion of National Education Day - 11th November, 2020 E-Learning Management System Portal for students and teacher was inaugurated at the College by the Hon'ble Vice Chancellor, University of Allahabad, Prof. R. R. Tewari. • The Constitution of India, 26th November, 2020 organized by Dept. of Medieval History • Mushaira-e-Asatza on 20th March, 2021 organized by Dept. of Urdu.
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Management	16/10/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	29/03/2022

Extended Profile**1. Programme**

1.1	05
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1214
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	00
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	373
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	00
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1996553.11
4.3 Total number of computers on campus for academic purposes	62

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum set by the UoA and sector skill council for professional courses. Further the College has formed Academic Advisory Committee which sees to the effective delivery of the curriculum. Each department has divided the syllabus into modules and set a time frame for the transaction of the module.

To meet the challenges of COVID-19 online teaching was conducted with the help of ICT. Institutional Zoom Id with unlimited package was installed to facilitate teaching learning and also organization

of curricular activities for the students and staff. Further digiplatform PARWAZ (<https://hgdc.ac.in/lms/>) has also been installed to facilitate online teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hgdc.ac.in/lms/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared both for courses having annual exam pattern and semester pattern. Vocational course B.Voc. has its own academic calendar. Modular curricula is followed and times frames are adhered to Internal assessments are taken in the month of September, November February for B.A. and B. Com. Extra curricular activities were held as per time frames. The College follows the schedule given by the University of Allahabad and UGC to conduct the examination in different courses.

Due to COVID -19 Pandemic and lockdown Academic Calendar Committee of the College followed the University Order and State Government order. Teachers conducted online UG and PG classes and tests through Zoom and Google Meet. B.Voc. M.Voc. and M.A. students submitted their assignments to the teachers.

Assignments were given to the students in B.Voc.Internal Evaluation is held according to the dates stipulated in the Academic Calendar. The College follows the time line for internal assessments also as mentioed by AU and SSC.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://hgdc.ac.in/admissions/Brochure-B.Voc-2021.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the

following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG

programs Design and Development of

Curriculum for Add on/ certificate/ Diploma

Courses Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes. To attend the cross cutting issues of gender equality the Department of English has been conducting classes in Gender & Literature (Paper III - Elective, M.A. Sem. III). The Department of Sociology also conducts classes in Indian Society, Communities and Changes (Paper IV, Sem. I) & Sociology of Exclusion and Inclusive Policies in India, Gender & Exclusion (Paper III, Elective 609, Sem. III).

The Department of Geography conducts teaching to UG students on environmental Problems and Remedial Measures (B.A. II, Paper II, Unit IV).

In B.Voc., Sem. I & II classes students are taught Environmental Studies (Paper I & II in Sem. I & II).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

242

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1215

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through internal assessment tests conducted and term annually for B.A. & B.Com. students. The students of B.Voc., M.A. & M. Voc. regularly appear for T1, T2 & Mid Semester exams as the courses are functioning on CBCS pattern. Due to COVID-19 only T1 tests were held in the session 2020-21. In addition the College organises debates, discussion and quiz programmes for advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1214	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning -

- The students of professional courses, vocational subjects are regularly taken for on Job Training to different industries students of Fashion Design participated in an online Training programme organized by NITRA, Northern Indian Textile Research Association on Apparel manufacturing from 20 June to 21 July,

2020

- CAD Workshop from 2 to 6 March, 2020
- Craft Documentation Survey from 17 to 18 February 2021.
- Students of M.A. Sem. IV, Department of Sociology use problem solving methodology to enhance their learning experience. They interacted with elderly people of their neighbourhood discussed their health issues.

Participative Learning -

- Village studies - students of B.A. III, Department of Sociology undertook a participatory study of their villages to know their roots, identify their culture and share it with other groups.
- Department of Economics organized online extempory speech competition related to current affairs related to Indian economy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. One Week Faculty Development Programme from 23 to 29 July, 2020 on Online Class Management Tools and Techniques Organized by Dept. of Economics. Speakers -

- Dr. Jainendra Kumar Verma, Assistant Professor, Central University of Punjab, Bathinda, India
- Dr. Renu Vij, Dean (Academics), Vidya Jyoti Eduversity, Chandigarh, India
- Dr. Inzemamul Haque, Research Associate, IIT Kanpur, India

2. One Week Faculty Development Programme from 7 to 13 September, 2020 on Digital Tools for Sustaining Academic Research During Pandemic COVID-19 organized by College Library in collaboration with IQAC, HGDC. speakers -

- Dr. Nabi Hasan, Librarian and Head, IIT Delhi
- Dr. B.K. Singh, University Librarian, UoA
- Dr. Akhtar Parvez, University Librarian, MANUU, Hyderabad

- Dr. Nishat Fatima, Associate Professor, AMU, Aligarh
- Dr. Habibur Rahan Khan Assistant Librarian, JMI, Delhi
- Mr. Shakil Ahmad, Technical and Liaison Librarian, IAUU, Dammam
- Dr. Rumman Gul, Librarian, GDC Tangmarg
- Mr. Anjesh Kumar, Administrative Officer, GBPSSI, Prayagraj

For the efficacious functioning of online classes teachers took help of technology aided learning and used tools like web links. Power Point Presentation, videos, online FDP conversion and online Evaluation process. Teachers have an account on LMS portal, PARWAZ, link <https://hgdc.ac.in/lms/>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hgdc.ac.in/lms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

B.A. and B.Com. courses are on annual exam system. College annually holds Mid Term Assessment Test in December/January. Due to Pandemic

COVID-19 Mid Term Tests could not be held offline but online tests were held.

As B. Voc., M. Voc. & M.A. are running on CBCS Pattern students have to appear for T1, T2 & Mid Sem. exams. As per directions for CoE, UoA students of M.A. undertook online T1 submission. Students of B.Voc. & M.Voc. undertook T1, T2 and Mid Sem. exam was conducted through PDF submissions. End sem exam of final sem. VI of B.Voc. was conducted by University of Allahabad through online mode. End sem. exam of M.A. Sem. IV was also conducted online by University of Allahabad.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the session 2020-21 internal assessments were held online mode. Examination Centre Superintendent, Members of Examination Committee and subject teachers were engaged to solve the grievances of the examinees. Members of ICT cells were also available to redress the Problems of students in time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, teachers and students are made aware of the programme and its outcome through the website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcome are analysed after declaration of results. Students who have appear for SE/ back paper are offered help through remedial classes. Due to pandemic closure students of B.A. and B.Com. have been promoted enmasse. Only students of B.Voc. final sem. and M.A. final sem. appeared for online exams. The result was 100%.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

373

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Due to Pandemic COVID-19 and closure of institutions, survey could not be conducted.

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **E-LEARNING MANAGEMENT SYSTEM PORTAL, PARWAZ**

- ROTARACT CLUB OF THE COLLEGE, SHAFQAQ, Sponsored by Rotary Allahabad Royals
- NSS CAMP organized by the College for the students. various activities were held during the camp.

File Description	Documents
Paste link for additional information	https://hgdc.ac.in/lms/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1523

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

YES

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YES. Hall / Auditorium for Cultural Activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hgdc.ac.in/wp-content/uploads/2022/03/geo-tagged-Auditorium.jpg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1166553.11

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is automated using software for University Libraries (SOUL) which is an integrated library management software designed and developed by the INFLIBNET Centre. The software was installed in the year 2019 with the version SOUL 2.0 to automate its housekeeping operations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

130081

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, updation of wi-fi took place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1166553.11

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing physical and support facilities, labs, library, sports, complex, computers and classrooms. There are three committees which maintains the physical facilities - Purchase Committee, Write Off Committee and Committee for physical verification of fixed assets and inventory. The Committee helps in the purchase and maintenance of infrastructure.

To provide full automation to the library, SOUL Management Software has been purchased. It is a full addition software which caters to enhance efficiency of library services - accusation, circulation, serial control, OPAC etc.

For the updation of Computer Lab and students of Software Technology two laptops and software have also been purchased.

To facilitate B. Voc. students, three Handicam one Bluetooth, Software for video editing alongwith two laptops were purchased. To provide latest skills to students in Fashion Lab Swantex Plotter, Gemeni Software for CAD have been purchased. Two water purifying coolers and a silent generator have been installed.

Industry Interaction / collaboration - The College has Fashion design has signed an MoU with ALT. Apparel Leather Techniques, Bangalore. Students of FD were trained in garment construction. The College has also signed an MoU with NDTV, Inoyasis, Infotech Ltd., Delhi. Media entertainment and Sector Skill Council (NESC) Delhi. These organizations train students in digital media and also hold campus placement, interviews, Jantantra (print and electronic media) and NDTV selects students of JMC for paid internship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

39

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are represented in different bodies of the College

I students are members of the student editorial board

II rotract Club of SHAFaq, the Rotary Royals Club of Allahabad established a rotract club of SHAFaq in which students are members. They have actively contributed in the different activities organized by rotary royals.

III media Coverage - students of JMC are encouraged to report the

activities held in the College. They make video clippings and proceeding reports

IV nss advisory board students are represented in the NSS Ad Board. They help programme officers in organizing of the different activities.

V BAZm-e-Adab Dept. of urdu has established this committee for students they organized literary events quiz, competition and calligraphy exhibition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has established Alumni Association, Gulistan-e-Hamidia for Alumni welfare. It was registered with the society Registrickaran under the Act No. 21, 1860.on 14.06.2021 and registration is valid till 13.06.2026. The alumni participate in cultural and literary

activities organized by the College. They also contribute article to the College Magazine, KAVISH and teachers alumni also contribute research papers to Naqsh-e-Nau, International Annual Urdu Journal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the College is 'to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value -based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development', and

its Mission is:

- Empowerment and emancipation of the girl students. In this connection NSS Program Officer, administration and secretarial practices, social media and digital marketing, six month certificate course - Advanced Pattern maker (CAD) has also been sanctioned by UGC and approved by University of Allahabad, Prayagraj.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.

- Infusing a spirit of secular values and nationalism.

The curriculum is designed by the University and for effective delivery of the curriculum, an Academic Advisory Committee has been formed at the college level. It has tried to build a blend between the soft perspectives (the academic infrastructure) and the hard perspectives (the physical infrastructure). To churn out the best out of the academic, intellectual infrastructure, the College follows a Strategic Integration Programme. The Academic Calendar is planned, curriculum is divided into modules and they are covered in the specified time-frame. Faculty Recharge Programmes are regularly undertaken to enrich the teachers and build their capacity. The hard perspectives or physical infrastructure comprising of Smart Classes, Computer Lab, Language Lab, Media Lab, Digitized Library, Internet and Wi-Fi connectivity have added to the technological upgradation of the College.

The curriculum of vocational subjects and courses has been designed keeping in mind the local needs after consulting pioneer educational institutions like MNNIT, IPS, GBPSSI, ITS Sector Skill Council and NASSCOM.

To see that the objectives of the curriculum are met, monthly meetings are held, annual result is reviewed and analyzed, on-job training for students are arranged by the teacher-in-charge.

In order to enrich the curriculum, College is persistently making efforts for vocationalization of Higher Education. Two vocational subjects Office Management & Secretarial Practices (OFF) and Computer Application in Social Sciences (CAS) are functional. Add-on Diploma courses - Urdu Journalism and Mass Communication, Fashion Designing and Embroidery, Translation Proficiency in Arabic have been sanctioned to the College. To increase the employability of students and enhance IT skills, two courses are going on - six month certificate course of CCC and three month certificate course of Tally. Recently the College has been sanctioned a third Faculty of Vocations under which B.Voc. in two trades, Journalism and Mass Communication and Fashion Design and Embroidery shall start from July 2014.

Cross Cutting issues such as Gender and Environment are also given due attention. The Centre for Women's Studies is sincerely involved in gender sensitization programmes. Environment issues are well taken up by N.S.S.

Teachers who are members of Board of Studies and Baccalaureate are regularly called for meetings at the University. Their suggestions regarding revision of syllabus are incorporated. Senior faculty members have developed curriculum for OFF, CAS Journalism and Mass Communication, Fashion Design and Embroidery and the emerging discipline of Women's Studies.

In order to make the curriculum learner-centric, feedback from students is regularly taken. It has helped in the enhancement of their aptitude and capability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For efficacious functioning of the college various committees have been formed. These committees meet regularly and conduct the affair.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plans are prepared and discussed at various meetings of the Managing Committee, held from time to time. The Agenda is scrutinized point by point, minutes are circulated among members and action to be taken is resolved.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In connection with appointment and service rules, proceedings the college follows the rules laid down by the UGC and ordinances of the University of Allahabad.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college offers GI, GPF, NPS CGHS to the teaching staff.

CPF/NPS CGHS to the non-teaching staff of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers present their self-appraisal report as per the format forwarded by University of Allahabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC took steps to galvanise technology driven education system to meet the challenges posed by Pandemic Covid-19. In this direction major initiatives were taken. Firstly the college purchased its own institutional Zoom id (zoom@hgdc.ac.in) so that teaching-learning and various activities/ webinars may be conducted smoothly without time-break. A digi-portal PARWAZ (<https://hgdc.ac.in/lms>) was also installed to facilitate teaching-learning process. With the help of technology 19 webinars, 2 Faculty Development Programmes, 2 Training Programmes and 12 Web Lectures were held throughout the session through online mode.

IQAC put in efforts to strengthen the vocational education initiative of the college. M.Voc. in Fashion Design started process to introduce 6 months Certificate Course - Advance Pattern Maker (CAD).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviewed the teaching learning process and to develop new structures to face the challenges posed by Covid-19, institutional unlimited zoom id was purchased (zoom@hgdc.ac.in).

A digiplatform PARWAZ (<https://hgdc.ac.in/lms>) was also installed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has sanctioned Centre for Women's Studies by the UGC in 2009. It has adopted two key areas of action - Providing Legal Literacy to the students and Improving Women's Health. It regularly held seminars/workshops and sensitization programs to meet both the above-stated goals. In the session 2020-21 following programmes were held -

Sl.No.

Name of Activities

Resource Person

Date

No. of Participants

1.

Special Lecture on Women Empowerment as Reflected in Persian writings

Dr. MD Jawaid Akhtar, HoD, Persian, Khwaja Moinuddin Chishti Language University, UP

20th July, 2020

66

2.

Special Lecture on Mahatma Gandhi and Indian Youth. It included the Education of Indian Women

2nd October, 2020

80

3.

Online CALEM Training Programme on Academic Leadership Course for Teachers on Gender Equality sanctioned by UGC HRDC, AMU, Aligarh

24th - 31st March, 2021

87

4.

Webinar for Strengthening Alumni links. A new platform for alumni was formed, HUM HAIN HAMIDIA.

8th March, 2021

102

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Facilities for the management of degradable and non degradable wastes.

1 Solid waste management 03 paper cutting machines are functional in the College. The cut material is saved and used for packaging.

2 The Rotary Club of Allahabad Royals donated to the College 01 sanitary napkins wending machine to be used by students.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The mission of the College as presented in the Memorandum for the Association of the Education of Muslim Women at Allahabad states,

"The objectives of the Association is to impart education, including higher education to women, particularly Muslim women. The College authorities have followed this in letter and spirit. Students from all religions background and ethnic groups are admitted and provided equality of status. 96% students belonging to the socio-economically challenged groups OBC (both Hindu and Muslims)

The environment - tolerance. The College has adopted the approach to transliterate books in Urdu Language on Indian Freedom Struggle to Hindi.

Any other - One-Day National Webinar was organized by the Department of History on Hindu Muslim Unity in the Indian National Movement- 4th August, 2020.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

yes.

The College regularly holds sensitization programs, Constitution Day - 26th November, 2020 was observed and special lectures are arranged.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional D. Any 1 of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sl. No.

Activity

Date

No. of Participants

1.

Webinar on

Mahatma Gandhi and Indian Youth: Relevance of Gandhi's Philosophy and Practices in Present Day India.

Organized by

NSS & Centre for Women's Studies

One Day

2 October 2020

80

2

The Constitution of India

Organized by Dept. of Medieval History

One Day

26 November 2020

351

3

Special Lectures on

Hindi Bhasha Mein Jansampark va Loksampark ke Vividh Ayam :
Chunautiyan Avom Avsar

Organized by

Dept. of Hindi, HGDC

Two-day

14-15 September 2020

4

International E-Quiz on Sardar Vallabh Bhai Patel celebrating
National Unity Day

31st October, 2020

405

5.

National Education Day

11th November, 2020

6.

Urdu Day as Nawa-e-Urdu, One week Program

10th - 16th November, 2020

7.

International Women's Day Webinar on

Hum Hain Hamidia organized by

Centre for Women's Studies & Alumni Association, HGDC

8th March, 2021

183

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TWO BEST practices which the College are regularly practices are -

1. Promotion of Skills - to enhance the skills of the students, Department of Fashion Design has started a Creative Fashion Centre. M.Voc. students participated in craft.Documentation survey on 17th - 18th February, 2021. Online Training Program from NITRA on Apparel Marketing and Marchendising was organized from 20th June - 21st July, 2021. Two students are running online store from home
2. To develop the language proficiency skills of students the College runs Urdu Calligraphy Centre sponsored by UP Urdu Akademi, 20 students are enrolled. On 15th November, 2020 students participated in Nuqoosh-e-Iqbal in which they presented Urdu Calligraphy style the verses of Allama Iqbal. Urdu Coaching sponsored by UP Urdu Akademi is also providing language skill to non-Urdu knowing students. Bazm-e-Adab - Department of Urdu has formed the students council to organize

literary events, debates, baitbazi and essay and essay writing competition, Article and Creative Writing competition are organized. Every year this body organizes Urdu Week Festival, Nawa-e-Urdu to promote Urdu language. This session 2020-21 this program was of the international level.

3. Dept. of Hindi organizes 15 day Pakhwada for the promotion of Hindi language various events like essay writing competition, debates contemporary speech are organized.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness - The College authorities have always striven to keep close to the vision as stated in the memorandum- viz- to develop the skills of students and impart more vocational education. Two trades in B.Voc. were added - Social Media & Digital Marketing and Office Administration & Secretarial Practices. Department of Fashion Design is regularly holding activities for skill development of students. Certificate course on CAD has been introduced.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum set by the UoA and sector skill council for professional courses. Further the College has formed Academic Advisory Committee which sees to the effective delivery of the curriculum. Each department has divided the syllabus into modules and set a time frame for the transaction of the module.

To meet the challenges of COVID-19 online teaching was conducted with the help of ICT. Institutional Zoom Id with unlimited package was installed to facilitate teaching learning and also organization of curricular activities for the students and staff. Further digiplatform PARWAZ (<https://hgdc.ac.in/lms/>) has also been installed to facilitate online teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hgdc.ac.in/lms/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared both for courses having annual exam pattern and semester pattern. Vocational course B.Voc. has its own academic calendar. Modular curricula is followed and times frames are adhered to Internal assessments are taken in the month of September, November February for B.A. and B. Com. Extra curricular activities were held as per time frames. The College follows the schedule given by the University of Allahabad and UGC to conduct the examination in different courses.

Due to COVID -19 Pandemic and lockdown Academic Calendar Committee of the College followed the University Order and State Government order. Teachers conducted online UG and PG classes and tests through Zoom and Google Meet. B.Voc. M.Voc. and M.A. students submitted their assignments to the teachers.

Assignments were given to the students in B.Voc.Internal Evaluation is held according to the dates stipulated in the Academic Calendar. The College follows the time line for internal assessments also as mentioed by AU and SSC.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://hgdc.ac.in/admissions/Brochure-B.Voc-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes.To attend the cross cutting issues of gender equality the Department of English has been conducting classes in Gender &

Literature (Paper III - Elective, M.A. Sem. III). The Department of Sociology also conducts classes in Indian Society, Communities and Changes (Paper IV, Sem. I) & Sociology of Exclusion and Inclusive Policies in India, Gender & Exclusion (Paper III, Elective 609, Sem. III).

The Department of Geography conducts teaching to UG students on environmental Problems and Remedial Measures (B.A. II, Paper II, Unit IV).

In B.Voc., Sem. I & II classes students are taught Environmental Studies (Paper I & II in Sem. I & II).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
242	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	

1215	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The Institution assesses the learning levels of the students through internal assessment tests conducted and term annually for B.A. & B.Com. students. The students of B.Voc., M.A. & M. Voc. regularly appear for T1, T2 & Mid Semester exams as the courses are functioning on CBCS pattern. Due to COVID-19 only T1 tests were held in the session 2020-21. In addition the College organises debates, discussion and quiz programmes for advanced learners.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
1214	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning -

- The students of professional courses, vocational subjects are regularly taken for on Job Training to different in dustries students of Fashion Design participated in an online Training programme organized by NITRA, Northern Indian Textile Research Association on Apparel manufacturing from 20 June to 21 July, 2020
- CAD Workshop from 2 to 6 March, 2020
- Craft Documentation Survey from 17 to 18 February 2021.
- Students of M.A. Sem. IV, Department of Sociology use problem solving methodology to enhance their learning experience. They interacted with elderly people of their neighbourhood discussed their health issues.

Participative Learning -

- Village studies - students of B.A. III, Department of Sociology undertook a participatory study of their villages to know their roots, identify their culture and share it with other groups.
- Department of Economics organized online extempory speech competition related to current affairs related to Indian economy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. One Week Faculty Development Programme from 23 to 29 July, 2020 on Online Class Management Tools and Techniques Organized by Dept. of Economics. Speakers -

- Dr. Jainendra Kumar Verma, Assistant Professor, Central University of Punjab, Bathinda, India
- Dr. Renu Vij, Dean (Academics), Vidya Jyoti Eduversity, Chandigarh, India
- Dr. Inzemamul Haque, Research Associate, IIT Kanpur, India

2. One Week Faculty Development Programme from 7 to 13 September, 2020 on Digital Tools for Sustaining Academic Research During Pandemic COVID-19 organized by College Library in collaboration with IQAC, HGDC. speakers -

- Dr. Nabi Hasan, Librarian and Head, IIT Delhi
- Dr. B.K. Singh, University Librarian, UoA
- Dr. Akhtar Parvez, University Librarian, MANUU, Hyderabad
- Dr. Nishat Fatima, Associate Professor, AMU, Aligarh
- Dr. Habibur Rahan Khan Assistant Librarian, JMI, Delhi
- Mr. Shakil Ahmad, Technical and Liaison Librarian, IAUU, Dammam
- Dr. Rumman Gul, Librarian, GDC Tangmarg
- Mr. Anjesh Kumar, Administrative Officer, GBPSSI, Prayagraj

For the efficacious functioning of online classes teachers took help of technology aided learning and used tools like web links. Power Point Presentation, videos, online FDP conversion and online Evaluation process. Teachers have an account on LMS portal, PARWAZ, link <https://hgdc.ac.in/lms/>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hgdc.ac.in/lms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

B.A. and B.Com. courses are on annual exam system. College annually holds Mid Term Assessment Test in December/January. Due to Pandemic COVID-19 Mid Term Tests could not be held offline but online tests were held.

As B. Voc., M. Voc. & M.A. are running on CBCS Pattern students have to appear for T1, T2 & Mid Sem. exams. As per directions for CoE, UoA students of M.A. undertook online T1 submission. Students of B.Voc. & M.Voc. undertook T1, T2 and Mid Sem. exam was conducted through PDF submissions. End sem exam of final sem. VI of B.Voc. was conducted by University of Allahabad through online mode. End sem. exam of M.A. Sem. IV was also conducted online by University of Allahabad.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the session 2020-21 internal assessments were held online mode. Examination Centre Superintendent, Members of Examination Committee and subject teachers were engaged to solve the grievances of the examinees. Members of ICT cells were also available to redress the Problems of students in time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, teachers and students are made aware of the programme and its outcome through the website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcome are analysed after declaration of results. Students who have appear for SE/ back paper are offered help through remedial classes. Due to pandemic closure students of B.A. and B.Com. have been promoted enmasse. Only students of B.Voc. final sem. and M.A. final sem. appeared for online exams. The result was 100%.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

373

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Due to Pandemic COVID-19 and closure of institutions, survey could not be conducted.](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **E-LEARNING MANAGEMENT SYSTEM PORTAL, PARWAZ**
- **ROTARACT CLUB OF THE COLLEGE, SHAFQAQ, Sponsored by Rotary Allahabad Royals**
- **NSS CAMP organized by the College for the students. various activities were held during the camp.**

File Description	Documents
Paste link for additional information	https://hgdc.ac.in/lms/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1523

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

YES

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YES. Hall / Auditorium for Cultural Activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://hgdc.ac.in/wp-content/uploads/2022/03/geo-tagged-Auditorium.jpg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1166553.11

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is automated using software for University Libraries (SOUL) which is an integrated library management software designed and developed by the INFLIBNET Centre. The software was installed in the year 2019 with the version SOUL 2.0 to automate its housekeeping operations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

130081	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
0.	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
Yes, updation of wi-fi took place.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.3.2 - Number of Computers	
75	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
1166553.11	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Established systems and procedures for maintaining and utilizing physical and support facilities, labs, library, sports, complex, computers and classrooms. There are three committees which maintains the physical facilities - Purchase Committee, Write Off Committee and Committee for physical verification of fixed assets and inventory. The Committee helps in the purchase and maintenance of infrastructure.</p> <p>To provide full automation to the library, SOUL Management Software has been purchased. It is a full addition software which caters to enhance efficiency of library services - accusation, circulation, serial control, OPAC etc.</p>	

For the updation of Computer Lab and students of Software Technology two laptops and software have also been purchased.

To facilitate B. Voc. students, three Handicam one Bluetooth, Software for video editing alongwith two laptops were purchased. To provide latest skills to students in Fashion Lab Swantex Plotter, Gemeni Software for CAD have been purchased. Two water purifying coolers and a silent generator have been installed.

Industry Interaction / collaboration - The College has Fashion design has signed an MoU with ALT. Apparel Leather Techniques, Bangalore. Students of FD were trained in garment construction. The College has also signed an MoU with NDTV, Inoyasis, Infotech Ltd., Delhi. Media entertainment and Sector Skill Council (NESC) Delhi. These organizations train students in digital media and also hold campus placement, interviews, Jantantra (print and electronic media) and NDTV selects students of JMC for paid internship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

39

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

06	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
76	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

01	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>Students are represented in different bodies of the College</p> <p>I students are members of the student editorial board</p> <p>II rotract Club of SHAFaq, the Rotary Royals Club of Allahabad established a rotract club of SHAFaq in which students are members. They have actively contributed in the different activities organized by rotary royals.</p> <p>III media Coverage - students of JMC are encouraged to report the activities held in the College. They make vedio clippings and proceeding reports</p> <p>IV nss advisory board students are represented in the NSS Ad Board. They help programme officers in organizing of the different activities.</p> <p>V BAZm-e-Adab Dept. of urrd� has established this committee for students they organized literary events quiz, competition and calligraphy exhibition.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has established Alumni Association, Gulistan-e-Hamidia for Alumni welfare. It was registered with the society Registrakaran under the Act No. 21, 1860.on 14.06.2021 and registration is valid till 13.06.2026. The alumni participate in cultural and literary activities organized by the College. They also contribute article to te College Magazine, KAVISH and teachers alumni also contribute research papers to Naqsh-e-Nau, International Annual Urdu Journal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the College is 'to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value -based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development', and

its Mission is:

- Empowerment and emancipation of the girl students. In this connection NSS Program Officer, administration and secretarial practices, social media and digital marketing, six month certificate course - Advanced Pattern maker (CAD) has also been sanctioned by UGC and approved by University of Allahabad, Prayagraj.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism.

The curriculum is designed by the University and for effective delivery of the curriculum, an Academic Advisory Committee has been formed at the college level. It has tried to build a blend between the soft perspectives (the academic infrastructure) and the hard perspectives (the physical infrastructure). To churn out the best out of the academic, intellectual infrastructure, the College follows a Strategic Integration Programme. The Academic Calendar is planned, curriculum is divided into modules and they are covered in the specified time-frame. Faculty Recharge

Programmes are regularly undertaken to enrich the teachers and build their capacity. The hard perspectives or physical infrastructure comprising of Smart Classes, Computer Lab, Language Lab, Media Lab, Digitized Library, Internet and Wi-Fi connectivity have added to the technological upgradation of the College.

The curriculum of vocational subjects and courses has been designed keeping in mind the local needs after consulting pioneer educational institutions like MNNIT, IPS, GBPSSI, ITS Sector Skill Council and NASSCOM.

To see that the objectives of the curriculum are met, monthly meetings are held, annual result is reviewed and analyzed, on-job training for students are arranged by the teacher-in-charge.

In order to enrich the curriculum, College is persistently making efforts for vocationalization of Higher Education. Two vocational subjects Office Management & Secretarial Practices (OFF) and Computer Application in Social Sciences (CAS) are functional. Add-on Diploma courses - Urdu Journalism and Mass Communication, Fashion Designing and Embroidery, Translation Proficiency in Arabic have been sanctioned to the College. To increase the employability of students and enhance IT skills, two courses are going on - six month certificate course of CCC and three month certificate course of Tally. Recently the College has been sanctioned a third Faculty of Vocations under which B.Voc. in two trades, Journalism and Mass Communication and Fashion Design and Embroidery shall start from July 2014.

Cross Cutting issues such as Gender and Environment are also given due attention. The Centre for Women's Studies is sincerely involved in gender sensitization programmes. Environment issues are well taken up by N.S.S.

Teachers who are members of Board of Studies and Baccalaureate are regularly called for meetings at the University. Their suggestions regarding revision of syllabus are incorporated. Senior faculty members have developed curriculum for OFF, CAS Journalism and Mass Communication, Fashion Design and Embroidery and the emerging discipline of Women's Studies.

In order to make the curriculum learner-centric, feedback from students is regularly taken. It has helped in the enhancement of their aptitude and capability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For efficacious functioning of the college various committees have been formed. These committees meet regularly and conduct the affair.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plans are prepared and discussed at various meetings of the Managing Committee, held from time to time. The Agenda is scrutinized point by point, minutes are circulated among members and action to be taken is resolved.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In connection with appointment and service rules, proceedings the college follows the rules laid down by the UGC and ordinances of the University of Allahabad.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college offers GI, GPF, NPS CGHS to the teaching staff.

CPF/NPS CGHS to the non-teaching staff of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
4	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
12	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers present their self-appraisal report as per the format forwarded by University of Allahabad.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC took steps to galvanise technology driven education system to meet the challenges posed by Pandemic Covid-19. In this direction major initiatives were taken. Firstly the college purchased its own institutional Zoom id (zoom@hgdc.ac.in) so that teaching-learning and various activities/ webinars may be conducted smoothly without time-break. A digi-portal PARWAZ (<https://hgdc.ac.in/lms>) was also installed to facilitate teaching-learning process. With the help of technology 19 webinars, 2 Faculty Development Programmes, 2 Training Programmes and 12 Web Lectures were held throughout the session through online mode.

IQAC put in efforts to strengthen the vocational education initiative of the college. M.Voc. in Fashion Design started process to introduce 6 months Certificate Course - Advance Pattern Maker (CAD).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviewed the teaching learning process and to develop new structures to face the challenges posed by Covid-19, institutional unlimited zoom id was purchased (zoom@hgdc.ac.in).

A digiplatform PARWAZ (<https://hgdc.ac.in/lms>) was also installed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has sanctioned Centre for Women's Studies by the UGC in 2009. It has adopted two key areas of action - Providing Legal Literacy to the students and Improving Women's Health. It regularly held seminars/workshops and sensitization programs to meet both the above-stated goals. In the session 2020-21 following programmes were held -

Sl.No.

Name of Activities

Resource Person

Date

No. of Participants

1.

Special Lecture on Women Empowerment as Reflected in Persian writings

Dr. MD Jawaid Akhtar, HoD, Persian, Khwaja Moinuddin Chishti Language University, UP

20th July, 2020

66

2.

Special Lecture on Mahatma Gandhi and Indian Youth. It included the Education of Indian Women

2nd October, 2020

80

3.

Online CALEM Training Programme on Academic Leadership Course for Teachers on Gender Equality sanctioned by UGC HRDC, AMU, Aligarh

24th - 31st March, 2021

87

4.

Webinar for Strengthening Alumni links. A new platform for alumni was formed, HUM HAIN HAMIDIA.

8th March, 2021

102

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Facilities for the management of degradable and non degradable wastes.

1 Solid waste management 03 paper cutting machines are functional in the College. The cut material is saved and used for packaging.

2 The Rotary Club of Allahabad Royals donated to the College 01 sanitary napkins wending machine to be used by students.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The mission of the College as presented in the Memorandum for the Association of the Education of Muslim Women at Allahabad states, "The objectives of the Association is to impart education, including higher education to women, particularly Muslim women. The College authorities have followed this in letter and spirit. Students from all religions background and ethnic groups are admitted and provided equality of status. 96% students belonging to the socio-economically challenged groups OBC (both Hindu and Muslims)

The environment - tolerance. The College has adopted the approach to transliterate books in Urdu Language on Indian Freedom Struggle to Hindi.

Any other - One-Day National Webinar was organized by the Department of History on Hindu Muslim Unity in the Indian National Movement- 4th August, 2020.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

yes.

The College regularly holds sensitization programs, Constitution Day - 26th November, 2020 was observed and special lectures are arranged.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sl. No.

Activity

Date

No. of Participants

1.

Webinar on

Mahatma Gandhi and Indian Youth: Relevance of Gandhi's Philosophy and Practices in Present Day India.

Organized by

NSS & Centre for Women's Studies

One Day

2 October 2020

80

2

The Constitution of India

Organized by Dept. of Medieval History

One Day

26 November 2020

351

3

Special Lectures on

Hindi Bhasha Mein Jansampark va Loksampark ke Vividh Ayam :
Chunautiyan Avom Avsar

Organized by

Dept. of Hindi, HGDC

Two-day

14-15 September 2020

4

International E-Quiz on Sardar Vallabh Bhai Patel celebrating
National Unity Day

31st October, 2020

405

5.

National Education Day

11th November, 2020

6.

Urdu Day as Nawa-e-Urdu, One week Program

10th - 16th November, 2020

7.

International Women's Day Webinar on

Hum Hain Hamidia organized by

Centre for Women's Studies & Alumni Association, HGDC

8th March, 2021

183

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TWO BEST practices which the College are regularly practices are -

1. Promotion of Skills - to enhance the skills of the students, Department of Fashion Design has started a Creative Fashion Centre. M.Voc. students participated in craft.Documentation survey on 17th - 18th February, 2021. Online Training Program from NITRA on Apparel Marketing and Marchending was organized from 20th June - 21st July, 2021. Two students are running online store from home
2. To develop the language proficiency skills of students the College runs Urdu Calligraphy Centre sponsored by UP Urdu Akademi, 20 students are enrolled. On 15th November, 2020 students participated in Nuqoosh-e-Iqbal in which they presented Urdu Calligraphy style the verses of Allama Iqbal. Urdu Coaching sponsored by UP Urdu Akademi is also providing language skill to non-Urdu knowing students. Bazm-e-Adab - Department of Urdu has formed the students council to organize literary events, debates, baitbazi and essay and essay writing competition, Article and Creative Writing competition are organized. Every year this body organizes

Urdu Week Festival, Nawa-e-Urdu to promote Urdu language. This session 2020-21 this program was of the international level.

3. Dept. of Hindi organizes 15 day Pakhwada for the promotion of Hindi language various events like essay writing competition, debates contemporary speech are organized.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness - The College authorities have always striven to keep close to the vision as stated in the memorandum- viz-to develop the skills of students and impart more vocational education. Two trades in B.Voc. were added - Social Media & Digital Marketing and Office Administration & Secretarial Practices. Department of Fashion Design is regularly holding activities for skill development of students. Certificate course on CAD has been introduced.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plan of action

1. The College authorities plan to construct class rooms in the third floor.
2. The Department of Geography is holding consultation to install solar panel.
3. The Department of Fashion Design is geared to enhance the skill development programmes. The Creative Fashion Centre takes orders from customers to stitch traditional garments. The department is promoting Earn while Learnscheme for

students and has engaged students to prepare garment and embroidery patterns on order from customers.

4. Department of Sociology envisions to go ahead with Each One Teach One scheme.
5. The Department of Arabic envisions to start translation proficiency in Arabic. Texts shall be translated from Arabic to English.

NAAC