



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	HAMIDIA GIRLS DEGREE COLLEGE
Name of the head of the Institution	Dr. Yusufa Nafees
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05322656562
Mobile no.	9793683222
Registered Email	hamidia_alld@yahoo.co.in
Alternate Email	iqac.hamidia@gamil.com
Address	Sultanpur Bhawa Noorulla Road
City/Town	Prayagraj
State/UT	Uttar pradesh
Pincode	211003
<b>2. Institutional Status</b>	

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. Sabiha Azmi
Phone no/Alternate Phone no.	05322656562
Mobile no.	9453026110
Registered Email	hamidia_alld@yahoo.co.in
Alternate Email	iqac.hamidia@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/aqar_hei_list">https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/aqar_hei_list</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.hqdc-alld.org/academic_calendar/">http://www.hqdc-alld.org/academic_calendar/</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	70.80	2004	16-Sep-2004	15-Sep-2009
2	B	2.14	2015	01-May-2015	30-Apr-2020

<b>6. Date of Establishment of IQAC</b>	01-Dec-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career Counseling	17-Jan-2020	21

	1	
Constitution Day	26-Nov-2019 1	351
URDU FESTIVAL - Nawa-e-Urdu	08-Nov-2019 8	100
7 Days Programme on Save Water- Save Future	17-Oct-2019 7	95
POSHANMAAH ABHIYAN Special Lecture on Women & Nutrition	30-Sep-2020 1	93
Training regarding responsibilities of Gender Champions	27-Jan-2020 1	37
Gandhi Fellowship	15-Oct-2019 1	107
KNOW YOUR RIGHTS	08-Aug-2019 1	84
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. IQAC laid stress that the different departments conduct teaching as per the modular curricula framed and follow the time frame set. 2. IQAC members geared to enhance vocational education to the students. M.Voc. in Fashion Design was introduced after getting the approval from University of Allahabad. 3. IQAC geared to start PG classes in education. 4. IQAC galvanized to successfully conduct two Swachhta Pakhwara respectively from 1st to 15th August, 2019 from 16th to 30th August, 2019. 5. IQAC focused on Online Teaching and Learning to meet the challenges of COVID19 Pandemic and consequent lockdown.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
IQAC gave emphasis that internal assessment be held as per time frames stated in Academic Calendar	<ul style="list-style-type: none"> <li>Department wise internal assessment students were held in the month, September, November and February, 2019</li> </ul>
Classes o B.A., B.Com. & B.Voc. were started	<ul style="list-style-type: none"> <li>Modular Curricular in different subjects were updated and time frames were followed</li> </ul>
IQAC took cognizance of NSS on the theme, Plastic se Raksha, Swachhta hi Suraksha	<ul style="list-style-type: none"> <li>28 August, 2019 - Save Water Save Life</li> <li>Nukkad Natak, Speech Competition, Slogan Competition and Poem Competition</li> </ul>
With the outbreak of COVID-19 Pandemic in March 2020. The IQAC geared itself to offer digital plate form to conduct various activities.	<ul style="list-style-type: none"> <li>27th April, 2020 - A public notification "Safety Measures - COVID-19" was prepared. Centre for Women's Studies in collaboration with Dr. Anjum Ahmad, Sr. Consultant, Zila Mahila Chikitsalaya, Prayagraj</li> <li>29th May - 1st June, 2020 - Online Quiz on Awareness about the spread and prevention of COVID-19.</li> <li>5th June, 2020 - World Environment Day-One-Day Online Workshop on Swachhta Action, Plan (SAP) organized by NSS Wing, HGDC.</li> <li>7th June, 2020 - One-day Webinar on "Effect of COVID-19 on National Environment" organized by Dept. of Geography, HGDC.</li> <li>10th -11th June, 2020 - Online Quiz organized by Centre for Women's Studies, HGDC.</li> <li>21st June, 2020 - Yoga Day - An International Quiz &amp; National Webinar was organized on Nutrition and Yoga organized by NSS Wing, HGDC.</li> <li>22nd June, 2020 - Poetry Recitation Webinar on Feminist Thought organized by Centre for Women's Studies of the College in collaboration with Dept. of Painting, Faculty of Fine Arts, Jamia Millia Islamia.</li> <li>27th June, 2020 - Webinar on Stress</li> </ul>

Management During COVID-19 organized by Centre for Women's Studies and Dept. of Sociology, HGDC.

IQAC laid gave impetus to Career Counseling Programme

5th - 6th November, 2019 • Two Day Workshop on Career Counseling was organized by IQAC. Prof. Manoj Kumar, CRC (Corporate Resource Centre) in G.L. Bajaj Institute of Management & Research, Greater Noida and New Delhi, Institute of Management (NDIM) Delhi. • One Day Symposia on Career Counseling was organized by IQAC. Mr. A.K. Bharti, Deputy Chief UEB/MCC, UoA, Prayagraj, Dr. Sugreeev Singh, Counselor, Model Career Center, University of Allahabad, Prayagraj, Dr. Jilendra Kumar Pandey, Director, SRDS Network, Prayagraj, Dr. Shama Rani, Coordinator, Career Counseling, HGDC Prayagraj

IQAC laid stressed that gender sensitization programmes be given a boast

8th August, 2019 - A workshop on Know Your Rights was organized by IQAC CWS, HGDC in collaboration with Josh Talks, New Delhi. Placement Officer, UoA, Mr. Shashwat introduced the trainer, Ms. Richa Chadhdha, Trainer, Josh Talks, Public Speaker, Journalist and Poet from Delhi.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	19-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-May-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

At the College level following systems is operational under MIS. List of Modules ? Office Automation Software

cum Student Database Management System Software Details of Modules ? College is using PFMS for financial dealing eg. creating of salary of teaching and non teaching staff of the College, payment of vendors, outline purchasing of the College. ? College went through the process of financial bid and technical bids for renovation and painting of the College building. ? Latest version of SOUL i.e. SOUL 2.0 has been purchased by the library. It has Administrative Module, Acquisition Module, Cataloguing Module, Circulation Module and Serials Control Module for managing library services. ? Bio Metric Attendance System is operational in the College. All Staff members, teaching and non teaching administrative and technical use the system in place of manual attendance system. ? SMS alert is operational in the College. Educators need to deploy technology to gain in depth knowledge about student behaviour.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The different department of the College followed the syllabus prescribed by the University of Allahabad. the syllabus has been divided into modules by the Academic Advisory Committee in concentration with different department of the College. This is implemented strictly and time frame was observed. To access the performance and achievement of students they are encouraged to participate in Quiz and Group Discussion. The different departments of the College organized various academic and skill development programmes - Extension Lecture and heritage Exhibition which ensures Quality and facilitate the transaction of Curriculum. College has taken various initiatives for effective delivery of curriculum. In this direction College has formed Academic advisory Committee which monitors the preparation and implementation of modular curricula department wise. Staff meeting is organizing regularly in order to evaluate the achievement and progress of students. College has adopted ICT empowered teaching programme to enhance quality learning. Smart classrooms are functional in order to ensure quality and facilitate the transaction of curriculum. A well equipped Computer Lab provide free access to the students for computer composing, net surfing and Xerox of subject matter related to curriculum. Autoimated and digitized library with wi-fi connection enhance the teaching learning process. Students and teachers are able to share common information resources and can be benefitted from wide range of reading material. Symposia, workshops and special lectures were organized regularly on different topics to broaden the vision of teachers and students. On job training are also organize by the College for the students of the vocational subjects - Office and CAS. College has developed well equipped Media Lab for practical classes of Photo

Journalism. Faculties are trained on ICT technology. Students feed back are collected for necessary action. Outcome based education is implemented which includes direct and indirect assessments.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MVoc	Fashion Design & Embroidery	30/07/2019
MA	Education	08/08/2019
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Journalism Mass Communication, Fashion Design Embroidery and Software Technology	25/07/2019
MA	History, Sociology, English, Urdu & Education	25/07/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Urdu Calligraphy	25/07/2019	17
Urdu Coaching	25/07/2019	35
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Jantantra TV	8
BVoc	News	3
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

In order to fulfil the objectives and to determine the student's opinion towards faculty of college, data has been collected through the feedback forms filled by the students of three faculties in Arts, Commerce and Vocations. The students were enrolled in B.A., B.Com., B.Voc. M.A. in the College. 25 students have been randomly selected from each faculty. The collected data has been analyzed on 5 point likert scale in the context of parameters like - Regularity and punctuality, Discipline and classroom Management, Delivery of lecture, Frequency of questions, Level of assignment, Integrate the subject with real worlds, Concern for the students, Evaluation and assignments, Engagement of students in critical thinking, Interest and curiosity evoked in the students. Likert scale analysis revealed that 75 of B.A. rated excellent which indicated that they are satisfied with the punctuality and regularity of classes. Data indicates that 72 of B.Com. students rated excellent and none of them were dissatisfied. On the other hand 70 of B.Voc. indicates that students are satisfied with the regularity and punctuality of classes. Similarly 71 of M.A. students rated excellent. Likert scale analysis revealed that majority of students of all faculty rated excellent and very good, which indicate that they are satisfied with frequency of questions asked by the students. Regarding discipline and classroom management data speaks that 65 of B.Com. students and 62 of BA students rated excellent while only 61 of B.Voc. and M.A. students rated excellent. Regarding delivery of lecture data speaks that 72 of B.A students and 62 of B.Voc students rated excellent. 65 of M.A. students reported satisfaction with delivery of lecture. Regarding level of assignment data speaks that 64 BA students and 62 B.Com. students rated excellent and only 60 in M.A. and B. Voc rated the level of assignment as excellent. Regarding Integration of the subject with the real world, 65 of BA students, 62 of B.Com. students, 67 B.Voc. students rated excellent whereas 61 of M.A. students rated excellent. Regarding Evaluation and Assignment, data speaks that in B.A. 64, B.Com. 62, B.Voc 65 and M.A. 62 students rated excellent. Regarding Engagement of students in critical thinking, data speaks that students in BA 60, B.Com. 65, B. Voc. 50 and M.A. 50 students rated excellent. Regarding Interest and Curiosity evoked in the students, data speaks that BA 62, B.Com. 64, B.Voc 66 and M.A. 50 rated excellent.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Twelve Conventional & Two Vocational subjects	710	308	286
BCom	Commerce	75	95	75



BVoc	JMC FD ST	150	43	43
MA	Hist. Soc. Eng, Edu, Urdu	250	90	90
MVoc	FASHion Deshgn & Embroidery	20	10	9

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	986	99	11	1	9

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	13	7	6	5

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Majority of the students enrolled belong to the socially and economically disadvantaged groups. As many of them are first generation learner so extra attention paid to them by the teachers. they are provided learning material as per their curricula. Students who are not able to clear annual exam in first attempt are called for extra classes so that their performance may improve in second examination. Urdu Coaching to improve the performance of students enrolled in Urdu, Special Urdu Coaching ( Urdu sponsored by UP Urdu Akademi is being held in every session) from JULY 2011 onwards. they are given special lesson through a tutor whose salary is fixed by UP Urdu Akademi, Lucknow. Students are grouped in batches of twenty and they are given guidance by the teachers in their respective subjects. Special Lectures by eminent scholar are arranged in respective department to enhance their knowledge domain. Seminars and Workshops are regularly held. the Centre for Womens Studies holds programme on Gender Issues to sensitize girls students about their rights and privileges. In this direction CWS organizes One Day Workshop on Know Your Rights, 8 August, 2019. Our Trainer, Ms. Richa Chaddha from JOSH, New Delhi delivered lecture on Rights of Girls.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1085	20	1:54

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	1	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Nill	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

More assignments were given to the students in B.Voc. The College follows the pattern laid by AU for conventional courses and SS courses for B.Voc. The College follows the pattern laid by the University of Allahabad for conventional courses and Seeta Skill Council for B.Voc. Internal Evaluation is held according to the dates stipulated in the Academic Calendar. The College follows the time line for internal assessments also as mentored by AU SSC.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared both for courses having annual exam pattern and semester pattern. Vocational course B.Voc. has its own academic calendar. Modular curricula is followed and times frames are adhered to Internal assessments are taken in the month of September, November February for B.A. and B. Com. Extra curricular activities were held as per time frames. The College follows the schedule given by the University of Allahabad and UGC to conduct the examination in different courses.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hgdc.ac.in/wp-content/uploads/2021/08/Course-outcome-2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Twelve Conventional & Two Vocational subjects	201	201	100

Nill	BCom	Commerce	58	58	100
Nill	BVoc	JMC, FD & ST	43	43	100
Nill	MA	Hist. Soc. Eng, Edu, Urdu	90	90	100
Nill	MVoc	Fashion Design & Embroidery	9	9	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hgdc.ac.in/wp-content/uploads/2021/08/Students-Satisfaction-Survey-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Geography	1
Arabic	1
<b>No file uploaded.</b>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	Nill	Nill
Presented papers	2	7	Nill	Nill
Resource persons	Nill	Nill	Nill	1
<b>No file uploaded.</b>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS, HGDC	Shram Daan	16	150
Save Water	NSS, HGDC	Quiz, Slogan Poster Competition	14	162
Teachers Day	NSS, HGDC	Essay Competition	20	230
Womens Right	CWS, HGDC JOSH	Workshop	18	84
Health Hygiene	NSS, HGDC Zila Mahila Chikitsalay, Prayagraja	Lecture	17	130
Disaster Management	NSS, HGDC	Training Program	8	150
AIDS Awareness	NSS, HGDC	Lecture	15	95
Rashtriya Matdata Diwas	NSS, HGDC Block Development Office, Prayagraj	Oath Taking and Lecture	19	120
International Yoga Day	NSS, HGDC	Training	12	52
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Journalism and Mass Communication	Jantantra TV, Delhi	21/12/2019	20/01/2020	8
Training	FD	Apparel a Leatter Techniques, Bangalore	05/09/2019	19/09/2019	-
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Apparel Madeups	27/06/2019	FD	30
INOYOSIS INFOTEC PVT. LTD	12/09/2019	JMC	9
MASS COMM(IT-ITES)	07/02/2019	Software Technology	11
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
919388	843180

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Software for University Library (SOUL)	Fully	SOUL2.0	2019

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11964	562204	437	107075	12401	669279
Reference Books	5349	251100	233	80338	5582	331438
e-Books	2008	983098	Nil	Nil	2008	983098
Journals	19	29164	Nil	Nil	19	29164
Digital Database	Nil	Nil	1	5900	1	5900
Library Automation	1	112100	Nil	Nil	1	112100

No file uploaded.

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	109	3	9	6	2	3	16	50	18
Added	1	1	1	0	0	1	0	0	0
Total	110	4	10	6	2	4	16	50	18

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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No Data Entered/Not Applicable !!!

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
187413	187413	255483	255483

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Advisory Committee. For the updation of books and journals in the library, the Librarian and LAC take demands from the respective departments. Hereafter according to the available budget books and journals are purchased as per the rules of University of Allahabad. The physical infrastructure of the library is purchased through the grant received from the University of Allahabad and UGC. The different laboratories Geography Lab, Painting Lab, Fashion Design Lab, Media Lab, Software Technology Lab and Language Lab are maintained through different accounts. The smart classrooms and Conference room are under the charge on conveners of the departments. The computers, scanners, printers and photocopier of the computer lab, office, library and other departments are maintained through annual maintenance contract.

<https://hgdc.ac.in/wp-content/uploads/2021/08/Procedures-and-policies-2019-20.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Help to Poor	3	30000
Financial Support from Other Sources			
a) National	National Scholarship UPNIC Scholarship	473	2145505
b) International	-	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	52	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
Nil	Career Counselling	Nil	80	5	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
150	145	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
-	Nil	Nil	Jantantra TV, News18, News Corner	7	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Voc.	FD	University of Allahabad and its constituent Colleges	M.Voc.
2019	50	B.Com.	Commerce	University of Allahabad and its constituent Colleges	M.Com. MBA
2019	90	B.A.	English, Hindi, Urdu, Economics, Geography, Sociology, Education, History, Arabic Persian	University of Allahabad and its constituent Colleges	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Beti Bachao Beti Padhao	College	100
Speech Competition	College	55
Poster Competition	College	65
Sports	College	50
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The aim of the student council is to work in cooperation with the staff and students. The student council seeks to build a relationship based on mutual respect and trust with all in the College, support the staff, management and parents in their efforts to create and maintain an environment encouraging educational and personal development. The council provides students an opportunity to develop new ideas and learn about responsibilities and teamwork. The main purpose of the students council is to develop positive attitude, to practise good citizenship to promote harmonious relations throughout the school community and to promote moral values among the students etc. The results of the elected class representative (2019-20) were declared. each class representative was also awarded a badge to make their titles official. These elected class representatives help in maintaining discipline and regulating different activities organized by the different departments. In the session 2019-20 all the Class representatives of the departments especially Medieval History Ancient History helped in the organization of helped in the organization of Gandhi Jayanti Celebrations, 2nd October, 2019. Class representatives of Arabic Persian helped in the organization of World Arabic Day. Class representatives of Urdu helped in the organization of One-Week Urdu Festival, Nawa-e-Urdu (8th - 15th November, 2019). Class representatives of the Dept. of Hindi helped in the organizations of Hindi Diwas, 14th September whereas class representatives of Geography sensitized College students and students of neighboring areas about pollution caused by excessive traffic and its hazards. Class representatives of the Departments of Sociology and English helped in the organization of International Womens Day celebrations on 8th March, 2020. Class representatives of the Dept. of Office Management and Computer Applications offer technical assistance by way of composing drafts on computers. Class representatives of JMC helped in videography of different events organized by the College. Class representatives of Fashion Design assisted in the organization of Eid Fashion Week. Class representatives of B.Com. helped in the organization of Special Lectures held in their department by UPTEC.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

500

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting on 11 February, 2019 Meeting on 12 November, 2019 (Yaum-e-Urdu)

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For the first practice in connection with participative management which the College encourages is that the Principal alongwith two senior teachers and one class three personnel are active members of the College Managing Committee. They participate in the meetings of the Management and give suggestions for upgradation of infrastructure and general upkeep of the College. The second practice for the proper functioning of the institution envisioned and incorporated is that the faculty and other human resource available are channelize into different committees. In the session 2019-20 different committees were restructured as per the powers and functions stated in the University Ordinance (please refer to the list stated in question no. 6.2.1) In order to increase the participation of teachers in the management of institutional affairs, various committees have been formed. The Committees are as followed - 1 IQAC Committee 2 Admission Committee B.A.I 3 Admission Committee B.A. II 4 Admission Committee B.A. III 5 Admission Committee B. Com. I, II III 6 Proctorial Board 7 UGC Committee 8 Research Committee 9 RTI Committee 10 Academic Advisory Committee 11 Library Advisory Committee 12 Sports Advisory Committee 13 Advisory Committee of Centre foe Womens Studies 14 College Magazine Committee 15 ICT Website Updating Committee 16 NSS Advisory Committee 17 Finance Purchase Committee 18 Planning Development Committee 19 Scholarship Help to Poor Committee 20 Extension Activities Committee 21 Examination Committee 22 Magazine Committee 23 PG Admission Committee 24 B.Voc. Admission Committee 25 Canteen Committee 26 Plantation

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College planned to introduce B.Voc. in Software Technology. The Nodal Officer was in regular consultation with sector skill councils to implement the qualification packs framed by the council. She also

onsulted faculty members of IIIT (Jhalwa UPTEC, Alld.) The General Education component which constitutes 40 of the syllabus was also reviewed and restructured in consultation with faculty members of the College - Dr. Shama Rani for Education, Dr. Sabiha Azmi for English, Dr. Nasreen Begum for History, Dr. Bilqees Farooq for Economics, Dr. Amna Farooqui Ms. Tazeen Fatima for Computer Application.

Teaching and Learning

The Academic Advisory Committee of the College stressed that modular curricular be prepared by the faculty members of different departments and the time frame specified be followed. Assignments and date lines be maintained. The Academic Advisory Committee of the College also stressed that the Special Lectures be arranged by the different departments. In this connection the different departments organized Workshops and Special Lectures (details are presented in Part A) were also organized.

Examination and Evaluation

For B.A. B. Com. courses where annual examination is prevalent, the examination was conducted as per annual schedule. The Exam Cell comprising of CS, ACS Proctors conducted the exam with transparency. Teachers of the College contributed their services as University Flying Squad members in both morning and afternoon shifts of the exam. Teachers who were assigned examinership completed evaluation within the stipulated time. The Internal HalfYearly Exam of B.A. B.Com. students were held from 8th to 11th January, 2019. B.Voc. PG courses also conducted internal evaluation as per time frames specified in the Academic Calendar.

Human Resource Management

For the proper development of human resources various committees have been formed. All staff members are members of the committees mentioned below and they have been assigned duties in accordance with the requirements of the committee. IQAC Committee, Admission Committee for B.A., B.Com., B.Voc. PG, Proctorial Board, UGC Committee, Research Committee, RTI Committee, Academic Advisory Committee, Library Advisory Committee, Sports Advisory Committee, CWS Committee, College Magazine Committee, ICT Website

	Updating Committee, NSS Advisory Committee, Finance Purchase Committee, Planning Development Committee, Scholarship Committee Help to Poor Committee, Extension Activities Committee, Examination Committee.
Industry Interaction / Collaboration	The College has Fashion design has signed an MoU with ALT. Apparel Leather Techniques, Bangalore. Students of FD were trained in garment construction. The College has also signed an MoU with NDTV, Inoyasis, Infotech Ltd., Delhi. Media entertainment and Sector Skill Council (NESC) Delhi. These organizations train students in digital media and also hold campus placement, interviews, Jantantra (print and electronic media) and NDTV selects students of JMC for paid internship.
Admission of Students	The College being a minority institution has the right to conduct its own admission test. It has been conducting UGAT since 2007 PGAT since 2016. There are two separate admission committees - UGAT PGAT. The Committees prepare the admission schedule after regular meetings. Model question papers are prepared by the faculty members and finally the test is conducted with the help of an independent agency. The date line for admission test, declaration of result and counseling is maintained. As the thrust of the College is on inclusivity, the College extends financial help to poor and needy students also.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The College conducts transactions through PFMS. The Civil work is done by e.tendering.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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**No Data Entered/Not Applicable !!!**

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Programme	2	21/01/2020	24/02/2020	28
Faculty Induction Programme	1	21/01/2020	24/02/2020	28
Oreintation Programme	1	18/06/2019	08/07/2019	21
Oreintation Programme	1	12/02/2020	03/03/2020	21
Oreintation Programme	1	11/06/2019	30/06/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

**No Data Entered/Not Applicable !!!**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GI, GPF, NPS CGHS	CPF / NPS CGHS	NATIONAL STATE SCHOLARSHIP, HELP TO POOR, POOR FUND SUHAIL ABIDI SCHOLARSHIP

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts internal financial audit through the College Committee. External financial audits are done by the teams sent by the University. For UGC grants external audit is done by Chartered Accountants. The utilization and details of expenditure report are submitted to the UGC, NCPUL, UP Urdu Academy and other agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SUHAIL ABIDI	30000	STUDENTS SUPPORT
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Since the NAAC Peer Team during the accreditation of the College in Grade II recommended starting of new need based PG Courses, the College has started PG classes in four subjects - Education, English, Medieval History, Urdu Sociology from 2016 onwards under CBCS scheme. Two batches of students have successfully passed out. 2 students of each subjects obtained outstanding (O) and A Grade.

The Peer Team also recommended strengthening of vocational and skill enhancement course. In this connection College has started Faculty of Vocations where B.Voc. in three trades - JMC, FD ST are functional. Two batches of B.Voc. - JMC FD have successfully passed out. As recommended by the Peer Team linkages have been developed with industry for training and placements of students. The College has signed an MoU with ALTS, Bangalore for the training of B.Voc. FD students. Taking the initiatives onwards College has also signed MoU with Inoyasis Infotech Pvt. Ltd. MESC for training and placement. It has also signed MoU with IT/ITCS for the training of B.Voc. -ST students. As recommended by the Peer Team the vacant positions, especially that of Librarian be filled on priority basis, the College recruited 6 Assistant Professors - one each in the Dept. of Geography, Sociology, History, Arabic, Economics Education. The post of Librarian has also been filled and the library has been given a boost.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	KNow Your	Nil	08/08/2019	08/08/2019	84

	Rights				
2019	POSHANMAH ABHIYAN	Nill	30/09/2019	30/09/2019	93
2019	Gandhi Fellowship	Nill	15/10/2019	15/10/2019	107
2019	SAve Water	Nill	04/11/2019	15/11/2019	95
2019	Nawa-e-Urdu	Nill	08/11/2019	15/11/2019	100
2019	Constitution Day	Nill	26/11/2019	26/11/2019	351
2020	Career Counselling	Nill	17/01/2020	17/01/2020	21
2020	Training - Gender Champion	Nill	27/01/2020	27/01/2020	37
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Know Your Rights organize by CWS, HGDC	08/08/2019	08/08/2019	84	Nill
POSHANMAH ABHIYAN organized by CWS, HGDC	30/09/2019	30/09/2019	93	Nill
Special Lecture on A Summative Analysis of Virginia Woolf's A Room of One's Own organized by Dept. of English, HGDC	17/10/2019	17/10/2019	Nill	Nill
Poetry Recitation Webinar on Feminist Thought organized by CWS, HGDC in collaboration	22/06/2020	22/06/2020	Nill	Nill



with Dept. of Painting, Faculty of Fine Arts, Jamia Millia Islamia, New Delhi				
Webinar on Stress Management During COVID-19 organized by CWS & Dept. of Sociology, HGDC	27/06/2020	27/06/2020	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>7 Days Programme was organized on Save Water- Save Future by the Dept of Geography. 4.11.2019- Poster Competition 5.11.2019- Slogan Competition 6.11.2019- Special lecture by Dr. M.N. Khan 7.11.2019 - Essay Writing Competition 8 9 Nov, 2019 - Outreach Activities 10.11.2019- Closing Function, Certificate Distributed to the students/participants. Seven days program on Jal Bachao - Kal Bachao theme under UGC - MHRD Jal Shakti Abhiyan, in which a special lecture was organised and three speakers- Dr. A.R. Siddiqui Dept. of Geography, UoA Dr. H.K. Pandey, Dept, of Civil Engineering, MNNIT, Prayagraj, Dr. M.N. Khan, Sr. Scientist, Central Ground Water Board, Prayagraj, were called from different fields. There were different competitions like slogan, poster making essay writing on the above theme. On the last day an outreach program was organized to make the mass aware about water conservation and its efficient use for sustainable development. LED Bulbs are used for conservation of electricity.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Polythene Free Zone - The College is sincerely geared to make the campus ecofriendly. In this connection, teachers and students along with NSS volunteers made sincere efforts to make the campus polythene free zone and sensitized students about this during Swachhta Diwas organized by NSS. • Use of Jute bags - Students of B.Voc. designed and held exhibition of paper and jute bags. They have also initiated use of natural fiber for clothing. • Plantation Drive - The volunteers of NSS along with NSS Programme Officers organised an exhibition of medicinal plants. A plantation drive of herbal plants like Tulsi, Neem, Aloe Vera etc. was taken up by NSVs in the College and adopted areas of Shams Nagar and Zameer Nagar. • Clean Ganga Project - NSS organized special lecture on Clean Ganga Project by the officers of Ganga Task Force and made the students aware of the pollution in Ganga. They encouraged them to participate in Clean Ganga Project. • Cleanliness Drive - To address the sewage problem in the area, the College with the help of Nagar Palika authorities undertook sewage cleaning project in the college and adjoining lanes. NSS volunteers also participated and performed Swachhta Shram Daan in the adopted area of Shams Nagar and Zameer Nagar. Smart Appliances were used to conserve electricity.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

The two Best institutional practices worth to mention are - Skill Development and Health Centre. 1. The Skill Development - B.Voc. in three trades - Journalism and Mass Communication, Fashion Design Software Technology enables students to develop their skills, Job Oriented and be self reliant. Students are motivated for startup in Fashion Designing and they are given hands on training to develop their skill. Department of Fashion Design and Embroidery of Hamidia Girls' P.G. College inaugurated CAD Fashion Design Lab on Feb. 19, 2020. This is a miniature form of a garment industry. Computer Aided design (CAD) has revolutionized the fashion industry. Media Lab of the College is also providing the opportunities to develop their skills in photo journalism and mass communication. Well equipped Computer Lab of the College promotes learning of Computer skills. College is regularly trying to develop language proficiency among their students. One such initiative is Urdu Coaching Centre sponsored by UP Urdu Akademi, Lucknow which enables the students to learn Urdu Language. World Arabic Language Day - 17th January, 2020 was observed to promote Arabic Language. Hindi Pakhwara - 14th September, 2019 was celebrated to promote Hindi and various other activities related to language learning was organized to develop language proficiency in different languages. Urdu Calligraphy (Kitabat) is also functional in the College to develop the skill of Urdu Calligraphy that is an extinct art today's. 15 students of our College attended Urdu Calligraphy Workshop on 29th October - 9th November, 2019 organized by Allahabad Museum, Prayagraj. Health Centre - The Centre for Women's Studies (sanctioned by UGC in 2009) started a Health Centre for the students. A senior consultant doctor from District Womens Hospital, Prayagraj visits the Centre. In the session 2019-20, Dr. Anjum Ahmad regularly guides students on Health and Hygiene of Girls as majority of students complained of anemia and fatigue. The doctor also counseled students on balanced diet and nutrition. In this direction webinar was organized on the theme Stress Management During COVID-19. Prof. Asha Shukla, VC, Dr. B.R. Ambedkar University of Social Science, Indore, M.P. was the Chief Guest of the Webinar.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College as stated in the memorandum of the Association for the Education of Girls at Allahabad focuses on imparting vocational education to specially those students who are unable to access higher education. As the College has been striving hard for the skill development of girl students who belongs to the densely populated, under privileged minority concentrated area and to encourage them to be self reliant. it has not only Stress on the Conventional courses, but also moved towards the vocational job oriented stream to fulfil the long fell desire of the College founder for Skill Development of women. In this connection under UGC IX FYP two vocational subjects - Office Management and Secretarial Practices Computer Application in Social Science sanctioned since 1998 and 2002 respectively. The two vocational subjects can be taken by the students pursuing B.A. along with two conventional subjects enables students to enhance their efficiency in Office Management and Computer Application. Value Hub in collaboration with UPTEC is functional in the College to providing the two Certificate Courses - CCC Tally ERP9. In XII FYP B.Voc. in three trades - JMC, FD ST sanctioned by the UGC and approved by the University of Allahabad with multiple entry and exit point for creating employable graduate. After visualizing the popularity of B.Voc. - Fashion Designing the College tried to get M.Voc. also to provide the facility of Post Graduation to the students and it was sanctioned by the UGC and approved by the University of Allahabad. College makes a concentrated effort to constantly innovate its programme in order to meet the challenges thrown up by the development in the industry. Students are motivated for startup in Fashion Designing and they are given hands on training to develop their skill. Department of Fashion Design and Embroidery of Hamidia Girls' P.G. College inaugurated CAD Fashion Design Lab on Feb. 19, 2020. This is a miniature form of a garment industry. Computer Aided design (CAD) has revolutionized the fashion industry. After getting M.Voc. PG course has added another feather in its cap this year. CAD Fashion Design Lab is the first in its kind and was inaugurated by Prof. Sangeeta Srivastava, Hon'ble Vice Chancellor of Allahabad State University. It will provide many avenues and opportunities for Mahila Rozgar. Two teachers avail the opportunity of two week (5th - 19th September, 2019) training in Apparel Techniques from Bangalore. College is making continuous efforts to develop language proficiency of student. In this direction Urdu Coaching Centre sponsored by UP Urdu Akademi, Lucknow is functional to provide language proficiency. College is trying to develop proficiency in other languages - Arabic, Persian, English also. Urdu Calligraphy (Kitabat) is also functional in the College to promote Urdu language. Since its inception the College is trying to enhance skill development programmes for girls student. Three Units of NSS in the College is striving hard to make students self reliant and to develop innate capabilities of students through its activities. One distinctive.

Provide the weblink of the institution

<https://hgdc.ac.in/wp-content/uploads/2021/08/Performance-of-the-Institution-2019-20.pdf>

### 8.Future Plans of Actions for Next Academic Year

The College giving full impetus to PMS Skill India Programme successfully runs B.Voc. Degree Programme in three trades - JMC, FD ST. College is also trying to add more trades in B.Voc. - Office Administration and Secretarial Practices, Social Media and Digital Marketing for which proposal has been submitted. The proposal for CAD (Computer Aided Design) Certificate Course has been proposed.

The College also proposed proposals to start new courses in UG, PG and Research Degree Programme. With such modesty steps, the College envisions to enhance the intellectual capacities and employability skills of the students. The College authorities are eager that the education is made relevant and practical to the students so that they can face the challenges of the professional job market. It wants to train students as market-ready, job-fit youths with its thrust on transferring life skills to students.