

# The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

HAMIDIA GIRLS' DEGREE COLEGE

1.2 Address Line 1

SULTANPUR BHAWA NOORULLA ROAD

Address Line 2

City/Town

ALLAHABAD

State

UTTAR PRADESH

Pin Code

211003

Institution e-mail address

hamidia\_alld@yahoo.co.in

Contact Nos.

0532-2656526

Name of the Head of the Institution:

Dr.Yusufa Nafees

Tel. No. with STD Code:

0532-2656526

Mobile:

9793683222

Name of the IQAC Co-ordinator:

Dr. Sabiha Azmi

Mobile:

9453026110

IQAC e-mail address:

iqac.hamidia@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

UPCOGN11634

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/06/RAR/048  
Dated 1<sup>st</sup>May 2015

1.5 Website address:

www.hgdc.alld.org

Web-link of the AQAR:

www.hgdc-alld.org/AQAR-2016-17.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B		2004	
2	2 <sup>nd</sup> Cycle	B	2.14	2015	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

1/12/2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2016-17 (29/05/2017)
- ii. AQAR 2015-16 (04/06/2016)
- iii. AQAR 2014-15 (29/05/2015)
- iv. AQAR 2013-14 (15/07/2014)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	05
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="00"/> Faculty <input type="text" value="04"/>

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and Contribution made by IQAC

- I. IQAC meeting was held on 18<sup>th</sup> August 2017.
  - a) It was resolved that the Academic Calendar be updated and restructured with more orientation lectures and short term workshops.
  - b) It was resolved that at the end of the month review of students attendance be taken and be made to them.
  - c) It was resolved that the IQAC shall organise a Special Lecture on 7<sup>th</sup> September 2017 in collaboration with Federation for Evidence Based Development in India, (FEDI )Aligarh.
  - d) It was resolved that on MoU be signed with FEDI, Aligarh
- II. The IQAC also gave emphasis on organising year long activities as per the academic calendar printed in the Brochure.
- III. On receiving directives from MHRD, IQAC along with college faculty decided to hold Vigilance Awareness Week (30<sup>th</sup> October 2017-4<sup>th</sup> November 2017) with the theme "My Vision - Corruption Free India".
- IV. On receiving letter from Dean CDC, University of Allahabad, IQAC held a meeting on 11.09.2017 and redistributed the PBAS Format to the Faculty in order that the filled PBAS be submitted to the concerned authority in the University in first week of April.
- V. IQAC coordinated with the PG committee on 15<sup>th</sup> September 2017. It was decided that the internal evaluation as per CBCS pattern be followed strictly in the four PG Departments (English, History, Sociology & Urdu)
- VI. IQAC held a meeting with the faculty and non-teaching regarding academic audit after receiving letter from Dean CDC, University of Allahabad dated 15.3.2018. It was resolved that the college shall structure the document as per Clause (2)(IV) Ordinance XVIII of University of Allahabad & submitted on 11<sup>th</sup> April 2014.
- VII. IQAC coordinated with Centre for Women Studies to hold Special Lectures.
- VIII. IQAC stressed that Counselling Cell of the college may hold student centric counselling programmes.
- IX. IQAC coordinated with NSS to galvanise its Activities.
- X. IQAC also stressed on the publication of Naqsh-e Nau, International Urdu Journal.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>1. Academic Calendar was restructured. IQAC gave emphasis on holding year long activities as per the academic calendar</p> <p>2. The IQAC tried to build liason with FEDI.</p> <p>3. IQAC distributed PBAS Format to the faculty on 11.09.2017.</p> <p>4. Internal Assessment of PG students be done on CBCS pattern.</p>	<ul style="list-style-type: none"> <li>• <b><u>27<sup>th</sup> November 2017</u></b> – Hindi Diwas was celebrated as the closing function of Hindi Pakhwara. Prof.Mushtaq Ali, Former Head, Department of Hindi, University of Allahabad. Throw light on the position of Hindi in Literature. During the Pakhwara,Essay Competition &amp; Poetic Symposium was organised.</li> <li>• <b><u>9<sup>th</sup> November 2017-</u></b> Yaum-e-Urdu (Urdu Day) was celebrated. Bait Bazi Competition was organised.</li> <li>• <b><u>12<sup>th</sup> November 2017-</u></b> National Education Day was celebrated to commemorate the birth anniversary of Maulana Abul Kalam Azad, the first education minister of Independent India. On this occasion, Essay Writing Competition was also organized on the theme, <i>Life and Achievements of Maulana Abul Kalam Azad.</i></li> </ul> <p>Department-wise Internal Assessment of students were held in the month of September, November 2017 and February 2018.</p> <p>Independence Day,Republic Day and International Womens' Day were celebrated on respective dates.</p> <p>An MoU was signed with FEDI.</p> <p>Faculty submitted the filled format of PBAS to IQAC and it was it was submitted to University.</p> <p>Sessionals' were conducted according to the time frame.</p> <p><b><u>30.10.2017</u></b> - <i>Vigilance Awareness Week</i> with the</p>

<p>5. Activities for One week Programme .Vigilance Awareness week was chalked out on the theme “My Vision-Corruption Free India.</p>	<p>theme, <b><i>MY VISION – CORRUPTION FREE INDIA</i></b>. I was inaugurated on 30<sup>th</sup> October by the Principal of the College, Dr. Yusuf Nafees. While addressing the students, she said that corruption is deeply entrenched in the society and it has a detrimental consequence on the development of a nation; it needs to be eliminated so as to ensure prosperity of the nation.</p> <p><b><u>31.10.2017</u></b> – Workshop was organised for non-teaching staff.</p> <p><b><u>1.11.2017</u></b>- Ms. Khatiba Nazeer addressed the students and informed them about Crime and Management, Security risks and safeguards.</p> <p><b><u>2.11.2017</u></b>- Dr. Rehana Tariq, Director, B.Voc. delivered lecture on the theme, <b><i>Skill Development for Corruption free India</i></b>. She motivated students to choose right path and to be dedicated to achieve the goals through responsible and honest efforts.</p> <p>Mr. Shashwat, Placement Officer, University of Allahabad, opined that corruption can be eliminated through 3V – Visibility, Velocity &amp; Variation as it will enhance efficiency and productivity. He reiterated that in contemporary society the use of technology facilitates us to connect worldwide.</p> <p><b><u>3.11.2017 &amp; 4.11.2017</u></b>- On 3<sup>rd</sup> and 4<sup>th</sup> November competitions were organized during Vigilance Awareness week such as poster-making competition, self composed poetry, slogan competition and essay writing competition.</p> <p><b><u>6.11.2017</u></b>-Valedictory Programme of Vigilance Awareness Week (30<sup>th</sup> Oct. - 4<sup>th</sup> Nov. 2017) was organized on 6<sup>th</sup> November, 2017 at Hamidia Girls' Degree College. <b>Prof. R. R. Tewari</b>, Dean, Faculty of Science, University of Allahabad was the Chief Guest of the programme. Prof. R. R. Tewari delivered his lecture on the theme, <b><i>Cyber Crime and its Control</i></b>. While highlighting the Cyber Crime he said that the cyber criminals are always active on Internet and find new ways to attack the internet users. Prof. Tewari informed about Information Technology Act 2000 to deal further with the problem of cybercrime. He said that India enacted this act to regulate and control the affairs of cyber world in an effective manner. He informed students about Sec.65,66,67,70,72 &amp; 73.</p> <p><b><i>Swachta Pakhwada</i></b> was organized at Hamidia</p>
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<p>6. Swachhta Pakhwara was organised</p>	<p>Girls Degree College. Three hundred students of B.A., B.Com., B.Voc., and M.A. participated in these activities. Debate Competition, Slogan Writing, Wall Writing, Essay Competition, Poster Making Competition was organized under this program. The College collaborated with Nagar Nigam, Allahabad. <i>Swachtaya Adhikari</i> from Nagar Nigam, Shri Rajeev Kumar Rathi visited the College and made the students aware about <i>Swachta</i> (cleanliness) through his speech.</p>
<p>7. 75<sup>th</sup> anniversary of the <i>Quit India Movement, 1942</i> was organized.</p>	<p><b>13.9.2017-</b> An Intercollegiate Students' Symposium in commemoration of. The Special Guest, Prof. Ranajana Kakkar narrated wide prospect about Quit India Movement with special reference to Mahatma Gandhi and his contribution. The Special Guest, Mr. Amit Kumar Agnihotri said that the movement was successful with the help of youth and he pointed out that there are plenty of materials for research in the Regional Archives regarding freedom movement.</p>
<p>8. IQAC stressed that Counselling Cell of the college may hold student centric counselling programme.</p>	<p>In this connection, a program of Career Counseling was organized on 17/10/2017 in College with the collaboration of University Employment Bureau, University of Allahabad on the occasion of 200<sup>th</sup> Birth Anniversary of great educationist, Sir Syed Ahmad Khan. Mr. Shashwat, Placement Officer, University Employment Bureau, University of Allahabad, Mr. Suneel Kumar, Career Counselor, Mr. Chandrakanta and Mr. Jitendra Pandey, Director SRDS, Allahabad were the main speakers. Mr. Shashwat highlighted that the objective of the centre is to increase employability. He discussed in detail the opportunities available in the private and public sectors. . Mr. Suneel Kumar, Career Counselor, also spoke on the occasion. In this guidance session he gave detailed account of various facilities regarding career. . Mr. Chandrakanta Singh, asked the students to set their goals which should be specific, measurable, achievable, reasonable and time bound. He also highlighted on the importance of computer awareness program because computer knowledge is the need of the hour and stressed that everyone should possess computer knowledge in order to keep pace with the world. . Mr. Jitendra Pandey,</p>



<p>9. IQAC galvanise NSS activities.</p>	<p>Director, SRDS, explained about motivational aspect of personality, knowledge, skills and attitude which are helpful in job.</p> <p><b><u>1<sup>st</sup> August-15<sup>th</sup> August 2017</u></b>- NSS organised Swachta Pakhwara. Three hundred students of B.A., B.Com., B.Voc., and M.A. participated in these activities. Debate Competition, Slogan Writing, Wall Writing, Essay Competition, Poster Making Competition was organized under this program. The College collaborated with Nagar Nigam, Allahabad. <i>Swachtaya Adhikari</i> from Nagar Nigam, Shri Rajeev Kumar Rathi visited the College and made the students aware about <i>Swachta</i> (cleanliness) through his speech. The teaching, non-teaching staff and students also took pledge for <i>Swachta</i>.</p> <p><b><u>24<sup>th</sup> September 2017</u></b>- NSS organised Essay Competition on the topic ‘Paryavaran Aur Manav’.</p> <p><b><u>2<sup>nd</sup> October 2017</u></b>- An Intercollegiate Essay Competition was organised.</p> <p><b><u>31<sup>st</sup> October 2017</u></b>- On the occasion of the birth anniversary of Sardar Vallabh Bhai Patel (31<sup>st</sup> October, 2017), National Unity Day was observed in Hamidia Girls’ Degree College. A speech competition on <i>Sardar Vallabh Bhai Patel’s Contribution to India’s Freedom and Unity</i> was organized.</p> <p><b><u>19<sup>th</sup> -25<sup>th</sup> November 2017</u></b>- Kaumi Ekta Saptah was observed.</p> <p><b><u>14<sup>th</sup> -20<sup>th</sup> December 2017</u></b>- Seven Days Special camp on the theme ‘Digital Bharat ke liye Yuva’.</p> <p><b><u>14<sup>th</sup> December 2017</u></b>-N.S.S Wing trained volunteers in Marshal Arts. The Training was conducted by trainer R.D.Yadav &amp; Khushboo Saraj</p> <p><b><u>17<sup>th</sup> December 2017</u></b> – Khel Mahotsav was organised.</p> <p><b><u>12<sup>th</sup> January 2018</u></b> – General Camp was organised on the theme ‘Rashtriya Yuva Diwas’. Essay competition was organised on the theme ‘Yuva aur naya bharat’.</p>
<p>10. Centre for Women Studies</p>	

<p>in coordination with IQAC planned to hold gender sensitization activities with vigour and rigour</p>	<p>Centre organized symposia on <b><i>Gender Justice: Judicial and Social Response</i></b>, on 9<sup>th</sup> December 2017. <b>Hon'ble Mr. Justice Karunanand Bajpayee</b> was the Chief Guest of the programme and <b>Prof. Heramb Chaturvedi</b>, Head Dept. of Med./Mod. History, University of Allahabad was the Guest of Honour. Gender Justice is a matter of grave concern. We should think about it intensively. Prof. Heramb Chaturvedi provided information regarding historical perspectives of gender issues in ancient, medieval and modern period</p> <p><b>Orientation Lectures &amp; Short Term Courses</b></p> <p>a) Seven Days English Calligraphy was organised by IQAC and Department of Arabic from 12.10.2017 to 18.10.2017. Fifteen students of B.A.(I,II,&amp;III)actively participated in this workshop. Students were trained to design multiple alphabets and single alphabets though calligraphy. Students were to be familiarised with italic hand and its principal tool.</p> <p>b) Centre for Women Studies (CWS) organised Special Lectures on Gender Issues. Lectures was delivered by Prof.Satyanarayan, Former, Head, Department of Sociology, University of Allahabad and by Prof.Smita Agarwal, Director, Centre for Women Studies (CWS), University of Allahabad, Mr Sanjai Verrma , Mr.Anjesh kumar.</p> <p>c) Centre for Women Studies organised two month short-term course on Women of IT. The program was conducted from January 2018-February2018. Thirty students were enrolled and they were trained in Computer typing .They were also trained to simple Internet operation.</p> <p>d) CWS organised 2 month short term course (January 2018-February2018) on Women &amp; Educational development. Students were trained for competitive exams.</p> <p>IQAC organised Prof Hamida Ahmad Memorial Lecture in collaboration with Foundation for Evidence Based Development in India (FEDI) Aligarh</p>
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<p>11. Research Committee worked on the International Journal Naqsh-e-Nau published by Department of Urdu</p> <p>12. To boost the morale of the students, the toppers of 2016-17 were awarded gold medal.</p> <p>13. College prepared detailed report for Academic Audit.</p>	<p><b>11<sup>th</sup> February 2018</b> - The Alumni Association of the College organized an Alumni Meet to facilitate, consolidate and coordinate Alumni Activities. The event was stimulating and enjoyable and simultaneously profitable as all members shared their views and ideas, information and insights came up.</p> <p><b>8<sup>th</sup> March 2018-</b> The Centre for Women's Studies celebrated 8<sup>th</sup> March 2018 International Women's Day with fervor and enthusiasm. In keeping with this year's UN theme for the International Women's Day (8<sup>th</sup> March 2018), <b>PRESS FOR PROGRESS</b> it befitting to honour Mrs. Rahida Khan, the President of the Managing Committee, Hamidia Girls' Degree College with the <b><i>Lifetime Achievement Award</i></b>.</p> <p>Non-publish volume of Nash-e-Nau has been prepared .It will be released on 20<sup>th</sup> May 2018.</p> <p>Gold Medals were distributed to toppers on 9<sup>th</sup> December 2017 by honourable Justice Karunand Bajpayee at the inaugural session of symposia on <b><i>Gender Justice: Judicial and Social Response</i></b>,</p> <p>It has been submitted to the Dean CDC,University of Allahabad on 14<sup>th</sup> April 2018.</p>
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\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR was placed before the Managing Committee

1. The Managing Committee approved organisation of Orientation Lectures and various Activities as per Academic Calendar.
2. Management approved building partnership with FEDI, thereafter MoU was signed.
3. Management approved that the faculty may update its PBAS ( Performance Based Appraisal System)and submit it to the University.
4. The Management Approved CWS (Centre for Women Studies) initiative to conduct minor research on Socio-Economic condition of tribal Women of Mirzapur.
5. Management also approved various activities of CWS (Centre for Women Studies).Consequently symposia organized on ***Gender Justice: Judicial and Social Response***, on 9<sup>th</sup> December 2017. by the centre .
6. Management also approved the selection of Mrs. Rashida Khan,President, Managing Committee, HGDC for life-time Achievement Award.
7. Management approved that the formalities for academic audit be done.

## Part – B

### Criterion – I

## I. Curricular Aspects

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	N.A	N.A	N.A	N.A
PG	00	00	01	00
UG	03	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	01	00	00	00
Certificate	03	00	00	00
Others	01	00	00	00
<b>Total</b>	<b>08</b>	<b>00</b>	<b>02</b>	<b>00</b>
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

M.A.Syllabus has been revised by the University to meet the demands of semesterisation and CBCS. Syllabus of OFF & CAS (Vocational Subjects) were revised by the college after consulting experts of University of Allahabad.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	21	06	15	00	01

2.2 No. of permanent faculty with Ph.D. 16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	01	00	00	00	00	12	00	13	01

2.4 No. of Guest and Visiting faculty and Temporary faculty 05 03 13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	05	00
Presented papers	06	05	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Lectures through smart classes were delivered to UG & PG classes.
- Student of B.Voc Fashion Design hold exhibition and display session of the product made as part of their practical training.

2.7 Total No. of actual teaching days during this academic year 223

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 01 00

2.10 Average percentage of attendance of students UG-70%  
PG-75%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	1071		35	382	315	68.54%
B.Com	203		1	113	39	75.36%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- For monitoring purpose IQAC sees to the full implementation of Modular Curricula at time frames.
- Mid-term exam of UG Students was held on 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> January 2018
- Sessionals were held for P.G & B.Voc students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	01
HRD programmes	03
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	03	00	00
Technical Staff	06	04	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. 12<sup>th</sup> Feb -15<sup>th</sup> Feb 2018- The Principal along with IQAC members and four faculty visited Gandhi Vithika , NCZCC, Allahabad and actively participated in Allahabad : Nagariya Vikas ke Abhilekhiya Saksh organized by Regional Archives,Allahabad .Special Lecture was delivered by the Principal on this occasion.
2. The Centre for Women Studies in co-ordination with IQAC & Principal of the College conducted Minor Research Project on the Socio-Economic Condition of Tribal Women of Mirzapur. Survey was undertaken by Principal and Asst. Director, CWS .Data was collected through interview schedule and questionnaire. Literature review has been completed .Data is being tabulated and analysed.
3. CWS in co-ordination with IQAC & Principal conducted pilot study on the theme' A Critical Study of Absenteeism: Effect on Academic Achievements. Survey and records are undertaken by investigators .Data was collected through attendance records and results; Review of related literature has been completed. Data is being analyzed.
4. International Urdu Journal Naqsh-e-Nau will released on 20<sup>th</sup> May 2018.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	03	NIL



Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	01	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	01	UGC,CWS	35000	35000
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	Third year students of Vocational Subjects-OFF & CAS undertook one month training and field work.			
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No.

01  
ISBN-  
1397881921637

Chapters in Edited Books

01

ii) Without ISBN No.

00

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

00

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	00	00	00	00	00
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	00	01	00	00	00	01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Institutional Social Responsibility- 'Hearing the Unheard' is a major policy of the Institution.

Bearing this in mind various activities were organised.

The Centre for Women Studies (CWS) organised regular health check-ups of students with help of the Consultant Doctor, Dr. Anjum Ahmad, Sr. Consultant, Zila Mahila Chikitsalaya. In the session 2017-18, 210 students have been examined and a Health Card recording their weight, B.P. has also been issued in their name. Dr. Anjum Ahmad counselled students on ***Women's Health and Hygiene & Women and Stress Management.***

**18<sup>th</sup> October 2017-** Matdata Jaagrukta Abhiyan Voter Awareness Campaign- NSS form 6 was distributed b NSS volunteers to the voters of the adjoining locales. They helped the semi literate residents in filling the forms and created awareness about the right to vote.

**14<sup>th</sup> December -20<sup>th</sup> December2017** – N.S.S Liason Officer along with Programme Officer visited the adopted slum area and worked on the scheme 'Digital Bharat ke liye Yuva'.They created

awareness amidst the slum dwellers about Shramdaan, Computer Literacy , LIC Scheme, Widow Pension, Kanya Vidya Dhan ,Old Age Pension and Ujwala Yojna of Government of India. N.S.S volunteer collected grains from their home and distributed grains among the slum dwellers.

**14<sup>th</sup> December 2017**-Huma Marvi, Computer trainer providing education about computer Literacy.

To cater to women safety N.S.S Wing trained volunteers in Marshal Arts. The Training was conducted by trainer R.D.Yadav & Khushboo Saraj.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6155.79 Sq.Meter	NIL	NIL	6155.79 Sq.Meter
Class rooms	14	NIL	NIL	14
Laboratories	06	NIL	NIL	06
Seminar Halls		NIL	NIL	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	01	07	UGC	07
Value of the equipment purchased during the year (Rs. in Lakhs)	04	0	UGC	214136
Others				

4.2 Computerization of administration and library

<p><b>Computerisation of administration</b></p> <ul style="list-style-type: none"> <li>• MIS is used in Account, Admission and other administrative works.</li> <li>• Admission card generation</li> <li>• Bank Challan generation</li> <li>• Preparation of Student Nominal Roll Call List</li> <li>• Character certification generation</li> </ul> <p><b>Library</b></p> <ul style="list-style-type: none"> <li>• INFLIBNET, NLIST and OPAC are operative</li> <li>• Annual Membership of NLIST renewed</li> <li>• LIBEZEE Software introduced</li> </ul>
---

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10564	1,99432	957	1,69981	11521	369413
Reference Books	5349	--	--	--	5349	
e-Books	00	00	00	00	00	00
Journals	07	--	00	00	07	-00-
e-Journals	00	00	00	00	00	00
Digital Database	00					
CD & Video	00					
Others (specify)	00					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	95	02	11	05	01	02	16	--
Added	NIL	NIL	NIL	NIL	NIL	01	NIL	NIL
Total	95	02	11	05	01	03	16	—

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

3 Faculty Members attended 4 Week ' Induction Training Programme' conducted by the Teaching Learning Centre Ramanujan College, University of Delhi sponsored by Ministry of Human Resource Development. They were trained about e content development ,MOOCs & SPSS Software.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	453671
ii) Campus Infrastructure and facilities	132158
iii) Equipments	7504
iv) Others	1184566
<b>Total :</b>	<b>1777899</b>

#### **Criterion – V**

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC coordinated with Department of Sociology and students were taken on a study tour to Allahabad Museum & Book Fair.
- SMS alert system was used and absentees were called to report and attend classes regularly.
- Help to poor scheme undertaken with vigour.
- Scholarship notices were put up on the Notice Board. Teachers-in-charge of scholarship helped in the online distribution of scholarship.
- 506 students submitted forms online for different scholarships.
- Annual issue of College magazine Kavish was published to give students an opportunity to express their creative talent.

### 5.2 Efforts made by the institution for tracking the progression

Progression of students was checked through Alumni Meet. 10 alumni who had qualified in Net JRF exam were felicitated at Alumni Meet on 11 Feb. 2018.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1209	216	--	89

#### (b) No. of students outside the state

00

#### (c) No. of international students

00

Men	No	%	Women	No	%
	00	00			

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
642	12	--	1047	--	1701	600	08		858	--	1466

Demand ratio: B.A. 65%,  
B. Com. 95%

Dropout % 5.34%

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The CWS under its training programme organized 2 months short term course on **Women and Educational Development** and trained 80 students for competitive exam.

No. of students beneficiaries

80

#### 5.5 No. of students qualified in these examinations

NET	10	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

#### 5.6 Details of student Counselling and Career Guidance

The College has established a Career Counseling Cell under UGC XI Plan to develop educational and occupational competence of students. The objective of the cell is to provide educational, vocational and personal guidance to the students. Career and Counseling cell of the College look after the matters relating to career and employment guidance of the students. Career and Counseling Cell of the College addresses the diverse socio-economic and geographical backgrounds of the heterogeneous population of students coming to the College and their placement opportunities through availability of appropriate institutional support and information. The Career and counseling support that an institution offers to its students makes them confident to perform better.

Counseling Cell of the College addresses both the academic and the career concerns and opportunities. The guidance about market pattern and employability helps the institution in building a base for its students. Career and Counseling Cell of the College helps the students with appropriate guidance to establish linkages with the world of work and locate career opportunities. In order to provide vocational guidance to the students continuous efforts are made in this direction by the Career Counseling Cell. On the basis of counseling students are able to make the right choice regarding what course they want to enroll in order to accomplish their career goals. In order to generate awareness and efficiency among students various events are organized. In this connection, a program of Career Counseling was organized on 17/10/2017 in College with the collaboration of University Employment Bureau, University of Allahabad on the occasion of 200<sup>th</sup> Birth Anniversary of great educationist, Sir Syed Ahmad Khan. Mr. Shashwat, Placement Officer, University Employment Bureau, University of Allahabad, Mr. Suneel Kumar, Career Counselor, Mr. Chandrakanta and Mr. Jitendra Pandey, Director SRDS, Allahabad were the main speakers. Mr. Shashwat highlighted that the objective of the centre is to increase employability. He discussed in detail the opportunities available in the private and public sectors. He also provided various information regarding important website. He pointed out the importance of communicative skills, computer operation and collaborative skills. He stressed that only those jobs should be selected which suit the personality and skill set of the person. Mr. Suneel Kumar, Career Counselor, also spoke on the occasion. In this guidance session he gave detailed account of various facilities regarding career. He motivated the students and said that counseling of parents is also possible in the centre. He pointed out various scheme launched by the government and career repository segment.

He said that the students should select only relevant information which are suitable for them and explore the opportunities. Mr. Chandrakanta Singh, asked the students to set their goals which should be specific, measurable, achievable, reasonable and time bound. He also highlighted on the importance of computer awareness program because computer knowledge is the need of the hour and stressed that everyone should possess computer knowledge in order to keep pace with the world. He motivated the students to develop positive attitude towards life. Mr. Jitendra Pandey, Director, SRDS, explained about motivational aspect of personality, knowledge, skills and attitude which are helpful in job. He also gave reference of inspirational ideas of A.P.J. Abdul Kalam. He stressed that there is need to change the mindset. He emphasized on SWOT(Strength, Weakness, Opportunities and Threats) Analysis. Registration of Students for Campus Recruitment Drive by Azim Premji Foundation was also done. Student of M.A. English and History went for pre placement talk followed by subject specific written test.

No. of students benefitted

110

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil



## 5.8 Details of gender sensitization programmes

The Centre for Women's Studies sanctioned by the UGC has been functioning successfully since 2009. It has placed its EAE formula of **Emancipation, Amelioration and Empowerment** at a high pedestal and worked with utmost dedication towards the fulfillment of its two key areas of action, viz –**Providing Legal Literacy** to the students and **Improving Women's Health**. Bearing in mind its first area of action the Centre organized symposia on *Gender Justice: Judicial and Social Response*, on 9<sup>th</sup> December 2017.

**Hon'ble Mr. Justice Karunanand Bajpayee** was the Chief Guest of the programme and **Prof. Heramb Chaturvedi**, Head Dept. of Med./Mod. History, University of Allahabad was the Guest of Honour. Hon'ble Mr. Justice Karunanand Bajpayee delivered an enlightening lecture on the topic. He said that Gender Justice is a matter of grave concern. We should think about it intensively. He highlighted that exploitation begins with difference in strength. People with more strength dominate the weaker ones. He said that every religion respects human dignity. He cited various historical judgments and emphasized that judicial response is always positive. If social response is recognized by the government then social reformation also turns into a possibility.

He stated that society develops through struggle and hoped that we will achieve our goal by continuous efforts. He quoted

*'Manzil mile, mile na mile,  
Manzil ki justju mein mera karwaan to hai'.*

regarding historical perspectives of gender issues in ancient, medieval and modern period. He said that the medieval period of Indian history is considered as a period of revolutionary changes. He stated that when a man socializes, only an individual socializes, but when a woman socializes an entire generation socializes. He highlighted that the law of equality, liberty and fraternity was first initiated by Prophet Mohammad (pbuh). He emphasized that we should be aware and conscious of gender empowerment.

Mrs. Rashida Khan, President of the Managing Committee of the College said that women are the worst victims of gender discrimination so we should make the students aware of women's rights in order to ensure gender equality.

Mrs. Tazeen Ahsanulla, Manager of the College appreciated the efforts of Centre for Women's Studies, which is continuously making efforts to create awareness among girl students about their rights and duties. Earlier welcome address was delivered by Dr. Yusuf Nafees, Principal of the College. She motivated student to be positive in their approach as this will be helpful in achieving their goal. Dr. Sabiha Azmi, Director, CWS, HGDC highlighted significant aspects of the theme through power point presentation. She also conducted the programme.

After the inaugural session, **Panel Discussion** was held. **Dr. Rahul Sahai Bisaria**, Asso. Prof., Dept. of Law, ADC, Alld. delivered lecture on *Concept of Gender Based Bias – Legal and Judicial Response in India: An Overview*. **Dr. Anurag Diwedi**, Asstt. Prof., Dept. of Sociology, DDU Gorakhpur University, Gorakhpur delivered lecture on *Gender Justice: Social Issues and Concerns*. This session was conducted by Mrs. Erum Farid Usmani, Asstt. Director, CWS, HGDC, Alld.

### **REGULAR HEALTH CHECK-UPS**

Improving Women's Health is one of the two key areas of action. Regular health check-ups were conducted by the Consultant Doctor of the Centre, Dr. Anjum Ahmad, Sr. Consultant, Zila Mahila Chikitsalaya. In the session 2017-18, 210 students have been examined and a Health Card recording their weight, B.P. has also been issued in their name. Dr. Anjum Ahmad counselled students on *Women's Health and Hygiene & Women and Stress Management*.

## SHORT TERM COURSES

Two Short-Term Courses were organized by the Centre for Women's Studies on *Women & IT*. Through this course students were trained in English, Hindi, Urdu computer typing and internet access. Another Short-Term Course on *Women & Educational Development* was organized to train students for competitive exams.

### **GALVANIZING GENDER CHAMPIONS**

Gender Champions are envisaged as responsible leaders who will facilitate an enabling environment within their schools/colleges/academic institutions where girls are treated with dignity and respect. Following the guidelines of Ministry of Women and Child Development Gender Champion Club was established at the College. Inter-collegiate competitions on the theme, *Creating Gender Champions and Strengthening Society* were organized by Gender Champion Club in collaboration with the Centre for Women's Studies, HGDC on 29<sup>th</sup> January, 2018. The students of Arya Kanya Degree College, S. S. Khanna Girls' Degree College, Rajarshi Tandon Girls' Degree College and Hamidia Girls' Degree College participated in various competitions like Poster Making, Essay Writing, Slogan Writing, Self Composed Poetry and Creative Thinking.

Dr. Yusuf Nafees, Principal of the College and the panel of judges selected Gender Champions. While addressing the Gender Champions she said that they should work hard unitedly with peer group members to bring about transformation in the college and society at large. Mrs. Erum Farid Usmani Nodal Teacher, Gender Champion conducted the programme. While motivating the students she said that they should bring awareness as they are harbingers of change. They should make themselves aware about women's right and also other women folk. Dr. Nudrat Mahmood, Asso. Prof., Dept. of Arabic, HGDC addressing the students said that women should play vital role in the process of development.

### **INTERNATIONAL WOMEN'S DAY CELEBRATIONS**

The Centre for Women's Studies celebrated 8<sup>th</sup> March 2018 International Women's Day with fervor and enthusiasm. In keeping with this year's UN theme for the International Women's Day (8<sup>th</sup> March 2018), *PRESS FOR PROGRESS* the panelists at the Centre considered it befitting to honour Mrs. Rahida Khan, the President of the Managing Committee, Hamidia Girls' Degree College with the *Lifetime Achievement Award*.

Ever since its inception it has been a practice at the Centre to honour one such empowered woman who has striven hard to uplift fellow women. Since Mrs. Rashida Khan has over the years dedicatedly worked for the educational upliftment of the girl students of the College and also other women belonging to the different segments of the society, the Centre honoured her with the *Lifetime Achievement Award*. On this occasion she was presented a citation and shawl. Through her address, Mrs. Rashida Khan said that it is very important for women to be aware about their rights. She further said that women should learn how to protect themselves and explained that for the development of nation women should be socially, politically and economically empowered.

Mrs. Tazeen Ahsanulla, Manager, HGDC, said that since 1975 continuous efforts have been made by the College to empower girls of economically marginalized sections. She motivated the students to achieve their goals in a dignified manner. Speaking on the occasion, the Guest of Honour, Dr. Anjum Ahmad, Consultant Doctor, Centre for Women's Studies, HGDC, said that International Women's Day is an opportunity to transform this momentum into action, to empower women in all settings. She explained that TIME IS NOW to transform the status of women. She also gave references of women welfare organizations and schemes launched by the government.

Earlier the Principal of the College, Dr. Yusuf Nafees, welcomed the guests. She said that it was her pleasure to welcome all the guests on the occasion of International Women's Day. She appreciated the efforts of the President and Manager which they have consistently made for the upliftment of the College. The Principal also appreciated the initiative and concern of Dr. Anjum Ahmad regarding the health of students. She said that 8<sup>th</sup> March is dedicated to celebrate womanhood – the social, political, cultural, economic achievements of women and their contribution to the society. She referred to Sultan Iltutmish who preferred his daughter, Razia over his sons considering her abilities in the 13<sup>th</sup> century when women had no political rights.

At the onset of the programme, Dr. Sabiha Azmi, Director, Centre for Women's Studies introduced the theme of Women's Day 8<sup>th</sup> March 2018 – *Press for Progress*. She said that this day is a day to celebrate the achievements of women. Expressing her opinion she said that women constitute half of the world's population yet they are underprivileged. International Women's Day is a time to reflect upon the progress made, to call for change and to celebrate women's acts of courage and determination. She stressed that progress of women can come about only through education. Education will in turn pave the way for economic independence and empowerment of women.

Dr. Sarvajeet Mukherji, Assistant Director, Centre for Women's Studies, University of Allahabad said that a woman plays various roles in her life. She has the power to nurture, create and shape lives. Women can play an important role in changing the mindset of society because she possesses the quality of patience, caring, sharing and nurturing. He focused that women need to be motivated to move forward in positive direction. Dr. Erum Farid Usmani, Assistant Director, Centre for Women's Studies,

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	506	Amount directly being to the students
Financial support from other sources	00	152412
Number of students who received	00	00

International/ National recognitions		
--------------------------------------	--	--

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="checkbox"/>	National level	<input type="checkbox"/>	International level	<input type="checkbox"/>
Exhibition:	State/ University level	<input checked="" type="checkbox"/>	National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

**CREATIVE FASHION CENTRE**

Creative Fashion Centre founded under the UGC Scheme ‘Earn While Learn’ has been running successfully since 2011. Establishment of this Centre can be called as a humble but a determined effort in the direction of Earn While Learn, committed to be an effective tool of positive change in the society. In a short span the Centre has emerged as an ideal spot to groom the creative students in fashion design and established some milestones in the direction of quality fashion design education. We handpicked a few skilled students to work with us and encourage their innovative ideas. They are specialized in bridal wears, ladies suits and frocks etc. They make clothes according to customer demand and provide latest women’s fashion like anarkalis, lehngas, ghararas, gowns and smart casuals with fashion accessories. They always make their customer happy by delivering their clothes on time.

5.12 No. of social initiatives undertaken by the students 06

5.13 Major grievances of students (if any) redressed:

The Principal meets the students to attend to their grievances everyday from 12:00 – 12:30. During the session 235 students met the Principal and their grievances were sorted out by the Principal.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:** The vision of the College is to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

**MISSION:**

- Empowerment and emancipation of the girl students.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism

## 6.2 Does the Institution has a management Information System

Yes, MIS is used in Account, Admission and other administrative works.

- Admission card generation.
- Bank Challan generation.
- Preparation of Student Nominal Roll Call List.
- Character certification generation.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The college follows the curriculum laid down by the University of Allahabad for UG and PG classes. For B.Voc. Degree Programme, the curricula for 40% General Education has been prepared by faculty members of the college. The syllabus of PG Medieval & Modern History has been restructured. The Principal restructured one paper for PG (Medieval History). The curriculum for vocational subjects OFF & CAS were restructured by the faculty counter the expert guidance of Prof. R.R. Tiwari, Dean Faculty of Science, UoA, Allahabad

### 6.3.2 Teaching & Learning

- Teaching is held with the help of smart classes in vocational subjects – Office Management & Secretarial Practices and Computer Application in Social Science. B.com classes for Tally and Accounts are also held through smart classes. PG classes of English are also conducted through smart classes.
- Modular curricula made for UG students are followed and time frames are observed.
- Students are also encouraged to present papers and assignments.
- Midterm exams were held on 9,10,11 & 12 Jan 2018 to assess the preparation of students.
- Semester schedule of PG students has been observed strictly for M.A. classes in Urdu, English, History and Sociology. T1, T2 and Mid Semester were held as per schedule.
- The Centre for Women Studies conducted pilot study on critical study of Absenteeism. SMS alert was issued in name of absentees. More than 40% absent students reported and then performance level was improved through extra classes.

### 6.3.3 Examination and Evaluation

Midterm Tests were conducted from 6, 7, 8 December to gauge the student's level of preparation.

- The Final Exams of UG and sessional exams of PG courses were conducted with absolute fairness. The Exam Cell and Proctorial Board maintained strict vigil during the exams. In addition CC TV Camera has also been installed in all the classes.
- Evaluation of UG is undertaken by the faculty members and the copies are judged in an unbiased manner.
- Internal assessment (40%) of B.Voc. & PG students is continuously by the faculty of B.Voc. & M.A. Courses-

### 6.3.4 Research and Development

1. The IQAC in collaboration with FEDI organised First Hamida Ahmad Memorial Lecture on the *The Importance of sValues and Ethics in the Age of Image*.
2. The CWS conducted minor research project on "The Socio-Economic Status of Tribal Women of Mirzapur". The project supervisor along with principal visited the Tribal Villages and collected data through questionnaire interviewed.
3. The Centre CWS organized Special Lecture Series on *Gender Issues*. Lectures were delivered by Prof. A. Satyanarayana, Ex. Head, Dept. of Sociology, UoA, on the topic "Empowerment of Women & Vietnam Model. Prof. Smita Agarwal, Director, Centre for Women's Studies, UoA, spoke on the theme-'Gender Patriarchy & Androgyny, Dr. R. S. Bisaria, Asso. Prof. Dept. of Law, ADC, spoke on "Women & Law' Mr. Sanjai Verma, System Manager, Harsh Chandra Research Institute, Jhansi, Alld. and Mr. Anjesh Kumar, Computer Programmer, G.B. Pant Institute

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is fully automated. LIBSYS is used for the acquisition, cataloguing circulation, OPAC and serial control.
- Wi-Fi connectivity- Internet access for students and teachers.
- A multipurpose Conference room was developed at the college.
- Books were brought for PG students.
- One Laptop was purchased by B.Voc Fashion Designing to facilitate Teaching & Learning.
- Industry Sewing Machine and 3 Fashion Machine were installed by the B.Voc Fashion Lab to upgrade practice training of B.Voc Students.
- B.Voc Journalism and Mass Communication was upgraded by purchasing three handy cam.

### 6.3.6 Human Resource Management

The B.Voc. Degree Programme sanctioned by UGC and introduced since July 2015 has played a major role in the human resource development and management. B.Voc. is a specified programme of Ministry of HRD and UGC to align higher education with the emerging needs of the economy so as to ensure that the graduates of higher education system have adequate knowledge and skills for employment. The higher education system has to incorporate the requirements of various industries in its curriculum and they will provide specific job roles to students by gaining appropriate employment. The industry representatives are an integral part of the B.Voc. Programme. The skill development component of the curriculum is relevant to the industry-fit as per their requirement and focuses on work-readiness skills in each of the three years.

University Grants Commission has sanctioned our college B.Voc. Degree Programme in the trade of Journalism & mass Communication and Fashion Design & Embroidery. These courses are running smoothly by the administrative and teaching faculty since the start of the session 2015-16. Classes are held regularly. According to UGC guidelines curriculum in each of the years of the B.Voc. Programme is a suitable mix of General Education and Skill Component. General Education Component has 40% of the total credits and 60% credits are of the Skill Component.

Skill component of Fashion Design & Embroidery is aligned with the Qualification Packs of AMH-SSC, New Delhi. QPs of Fashion Design & Embroidery of 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> NSQF level are Hand Embroiderer, Fashion Designer, Industrial Engineer Executive and Boutique Manager. General Education Component is conforming to the University norms. Internal Assessment is taken by the College and External Assessment is conducted by the SSCs. Now Semester II, IV & VI are currently going on.

Fashion Design & Embroidery possesses a developed Pattern Making & Designing lab and industrial machines which facilitates face to face delivery of skills and hand-on practice. There is also a smart class set-up.

This skill provides a platform for students to showcase their creative talent, imagination and craft which can create revolutions in designs. We not only encourage the students but also help them in innovations. Fashion Design students construct and prepare garments. They are specialized in design requirements and embroidery.

Students have applied for internship in different Companies and Fashion Houses. Mr. Shaswat from University Placement Cell delivered a lecture for Career Counseling and Guidance to the student and offered them training information and employment trends.

Mr. Pankaj Kumar Maurya delivered a lecture on **Web Designing** during a seven day workshop. Students learned many different skills and disciplines in the production and maintenance of websites.

Our objective is to nurture the students intellectually and become capable and innovative professionals who shall contribute to the growth of Fashion trade, in partnership with the industry. This way our students will be trained in various industrial and trade skills that assures their financial prosperity, eradicates poverty and reduces unemployment.

#### CREATIVE FASHION CENTRE

Creative Fashion Centre founded under the UGC Scheme 'Earn While Learn' has been running successfully since 2011. Establishment of this Centre can be called as a humble but a determined effort in the direction of Earn While Learn, committed to be an effective tool of positive change in the society. In a short span the Centre has emerged as an ideal spot to groom the creative

### 6.3.7 Faculty and Staff recruitment

No recruitment took place in the session

### 6.3.8 Industry Interaction / Collaboration

The College maintained liaison with different organization of Allahabad to facilitate one month On Job Training of students of Vocational Subjects OFF & CAS. They have registered for training at UNITED & UPTEC. B.Voc students have had training session at leading news daily of Allahabad.

### 6.3.9 Admission of Students

Being a minority college, the college holds its own Admission Test for UG & PG Courses. UGAT was held on 29 & 30 June 2017 and PGAT was held on 6 July 2017.

### 6.4 Welfare schemes

Teaching	Medical facility, Children Education Fees, Maternity Leave, LTC, Group Insurance
Non teaching	LTC, Encashment of Earn Leave
Students	OBC, SC, Minority Scholarships, Poor Fund, Student Aid Fund, Reimbursement of Exam Fee of the needy students

for



6.5 Total corpus fund generated

152412

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Memo for Academic audit sent by the UoA has been filled & submitted .Audit awaited	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Considering the minority status of the college it has been given permission to hold separate UG admission test and PG admission test independently.
- The College has also been given permission to be the self centre to conduct UG and PG exams. Practical exams are also held in the college

6.11 Activities and support from the Alumni Association

- One alumina of the College wached students for competitive exams the short term courses Educational Development of Women.
- The Alumni Association of the College organized an Alumni Meet to facilitate, consolidate and coordinate Alumni Activities. Hamidia Girls' Degree College organized its Alumni meet on at College the Campus. The meet started traditionally with the recital of *Hamd* presented by Mrs. Zareena Begum, Associate Professor, Hamidia Girls' Degree College, an alumna of the College. Mrs. Tazeen Ahsanulla, Manager of the College was the Chief Guest of the function. She appreciated the achievements of the alumni and motivated them for excellence in their respective field. Principal of the College, Dr. Yusuf Nafees asked alumni for their help and cooperation towards the College and the students. She informed about the achievements and developments made by the College. She also appreciated the achievement of Dr. Nuzhat Fatima who received **Subramanyam Bharti National Award** by Chief Minister of Uttar Pradesh. Earlier, Dr. Amita Agarwal welcomed the guest alumni in the campus and appreciated their zeal for their assemblence despite their busy schedule. Dr. Farah

#### 6.12 Activities and support from the Parent – Teacher Association

Parents can meet the principal after taking permission and fixing appointment.

#### 6.13 Development programmes for support staff

- One Day workshop of the technical staff on Anti-corruption.
- The college authorities regularly inform the support staff about the college policies and objectives.
- The college makes best efforts to extend facilities and benefits regularly to the support staff. They are encouraged to participate in special training programmes organised by AU.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college authorities have banned the use of plastic bags in the college.
- The creative Fashion Centre of the college has designed and produced soft cotton bags.
- Plantation drive was undertaken by NSS.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The innovative initiative of Mr. Jawadekar Union Minister of HR Development regarding celebration of International Yoga Day was a socially relevant & meaningful activity. A proactive approach was adopted by the College and as per the directives issued from MHRD & further by Dean, CD. University of Allahabad the College observed following activities –  
9<sup>th</sup> May 2018 –Quiz & Poster Making Competition on Importance of Yoga in the strife torn Modern society  
10<sup>th</sup> May 2018- Extempore Speech Competition.followed by Principal’s Address and Lecture by Two Senior Faculty
- In order to foster the spirit of nationalism the College regularly holds special events. In the academic session, the Department of History organized commemoration programme of 75<sup>th</sup> Anniversary of Quit Indian Movement on 13<sup>th</sup> Sep 2017 was held.
- In fulfillment of the letter issued by MHRD the College organized- 15 days Swachta Pakhwada.& it will also conduct Summer Swachcta Initiative in June 2018.
- The College Plans to hold Yoga Demonstration .Session on International Yoga Day - 21<sup>st</sup> June 2018.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The Academic Advisory Committee saw to it that the modular curricula of UG syllabus was followed and modules were completed within the stipulated time frames. Teachers encouraged students to prepare projects and write assignments as per their syllabus.
- The semester Schedule of M.A. courses was as laid down followed

The semester Schedule of M.A. courses as laid down by the university was also followed

**PGAT held on 6.7.17.**

- M.A. Semester Schedule was implemented and Sessionals, Mid-Semester and End Semester Exams held as per schedule.
- First Batch of M.A. appeared for End-Sem Exam in May 2018. First batch of M.A. is on the verge of completion.

**Activities held as per Academic Calendar**

- National Education Day observed on 11.11.17. Essay competition on Maulana Azad was held.
- Hindi Diwas observed on 14.9.17. Essay and self-composed poetry competition was held.
- Urdu Day was observed on 9.11.17. Baitbazi competition was also held.
- Research Committee worked on the International Journal Naqsh-e-Nau published by the Dept. of Urdu. Naqsh-e-Nau was published
- To boost the morale of the students the toppers of 2016-17 were awarded with Gold Medals. Gold Medals were distributed to toppers on 9<sup>th</sup> December 2017 by Justice Karunand Bajpayee, High Court Allahabad at the inaugural function of Symposia on Gender Justice: Judicial and Social Response.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

**Revival of Dying Art and calligraphy:** The collage runs Urdu Calligraphy sanctioned by U.P.Urdu Academy since 2006. Since then 11 batches have passed successfully. Each year 20 students are enrolled. Calligrapher is engaged to teach the students. The salary is paid by U.P. Urdu Academy. The Academy also gives scholarship to students; the first year students are given Rs 150 per month & Rs 200 per month to second year student. This course has revived interest among the students about the dying art.

Dr. G. SKhawaja Director Pura lekh Shakha, Nagpur & trained the Mr. Reyaz Ahmad students to write in Calligraphy style for books

Dr. Rajesh Purohit, Director Museum Documentary film on Khusro Baag

20 Students participated in an exhibition of Calligraphy samples.

Instruction Mr. Reyaz made Calligraphy ink in the indigenous style. Students were trained how to use the paper & calligraphy ink.

**URDU COACHING :** U.P.Urdu Academy has sanctioned Urdu Coaching (6month certificate course) for students above 16 years of age. It is functional since 2011 then 10 batches have passed with 100% result. The objective of the scheme is to promote Urdu literary among those subjects who have not studied Urdu. The academy provides set of five books to the enrolled students. The salary of the instructor is given by U.P. Urdu Academy. This coaching is equivalent to class VIII pass course. Fifty students are enrolled in this coaching every year.

**REGULAR HEALTH CHECK-UPS**

Improving Women's Health is one of the two key areas of action. Regular health check-ups were conducted by the Consultant Doctor of the Centre, Dr. Anjum Ahmad, Sr. Consultant, Zila Mahila Chikitsalaya. In the session 2017-18, 210 students have been examined and a Health Card recording their weight, B.P. has also been issued in their name. Dr. Anjum Ahmad counselled students on **Women's Health and Hygiene & Women and Stress Management**.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The College authorities have banned the use of plastic bag in the college. The creative fashion centre of the college has designed and produced soft cotton bags out of recycled cotton cut pieces.
- Plantation drive was taken by N.S.S.
- Conservation of energy through fixing LED low power consumption bulbs.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTH:**

- Providing access to education to women belonging to minority community .
- Successful Completion of the first batch of M.A.& B.Voc.
- Adequate and well-maintained physical facilities.
- Good IT infrastructure.
- Expertise and facilities to impart vocational education.
- Healthy relationship with community.
- Centre for Women Studies working on Gender Issues.
- Digitized Library equipped, LIBZEE Membership of NLIST has been secured.

**WEAKNESS:**

- Limited campus area for starting new courses..
- Facilities for sports and cultural activities.

**OPPORTUNITIES:**

- Scope for research through the use of e-resources like INLFIBNET.
- Scope of start new professional and academic courses.
- Undertake research work in the subjects of Arabic, Persian, Urdu and classical arts.
- Undertake environment friendly programme .

**THREATS:**

- Shortage of Human Resource.
- Small Campus Area.

**8. Plans of institution for next year**

- To introduce PG classes in Arabic & Education.
- To start D. Phil Programme in PG Subjects.
- Recruitment of vacant teaching & non-teaching posts.
- Online books in Digital Library
- Online Classes through MOOCs and Google Classroom.
- Centre for Women's Studies plans to start Certificate Course in Nursing & General Health.

*Name : Dr. Sabiha Azmi*

*Name : Dr. Yusuf Nafees*

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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