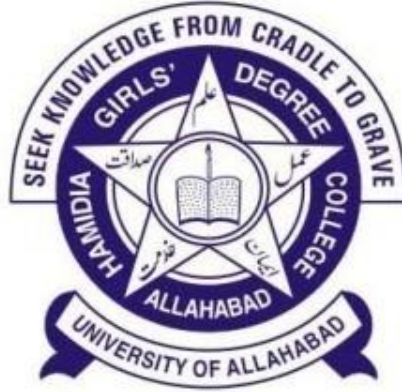


Annual Quality Assurance Report (AQAR) of the IQAC 2010-11



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL

by
HAMDIA GIRLS' DEGREE COLLEGE
Constituent Minority College, University of Allahabad

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2010-2011
The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	HAMIDIA GIRLS' DEGREE COLLEGE
1.2 Address Line 1	Sultanpur Bhawa, Noorullah Road
Address Line 2	- - -
City / Town	Allahabad
State	Uttar Pradesh
Pin Code	211003
Institution e-mail address	hamidia_alld@yahoo.co.in
Contact Nos.	0532-2656526
Name of the Head of the Institution:	DR. REHANA TARIQ
Tel. No. with STD Code:	0532-2656526
Mobile:	+91-9919479610
Name of the IQAC Co-ordinator:	DR. SABIHA AZMI
Mobile:	9453026110
IQAC e-mail address:	iqac.hamidia@gmail.com
1.3 NAAC Track ID <i>(For ex. MHCOGN 18879)</i>	UPCOGN11634
1.4 NAAC Executive Committee No. & Date: <i>(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC/33/201

1.5 Website address:

www.hgdc-alld.org

Web-link of the AQAR:

www.hgdc-alld.org/AQAR-2010-2011.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.80	2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/12/2004

1.8 AQAR for the year (for example 2010-11)

2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 13/05/2010 (DD/MM/YYYY)
- ii. AQAR 30/04/2009 (DD/MM/YYYY)
- iii. AQAR 05/05/2008 (DD/MM/YYYY)
- iv. AQAR 29/04/2007 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Allahabad

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. The IQAC of the College is committed to provide education with which will enhance not only their knowledge but also technical skills.
 2. The IQAC ensures that each and every students of the College gets benefitted by the facilities available in the College.
- Activities**
1. Padm Shree Prof. Mansoor Hasan was felicitated by the College
 2. Language Lab established
 3. Urdu Calligraphy scheme is strengthened
 4. Fashion Designing
 5. Computer Centre
 6. Centre for Women's Studies adopted a three pronged approach to work for the development of women. It can be best expressed as the **EAE formula – Emancipation, Amelioration and Empowerment**. Targeting the EAE formula, the Centre focuses its activities on two key issues – providing legal safeguards to women and improving women health.
 7. Seminar on Divorce among Muslims in India with special reference to Talaq-e-Tafweez (21st November, 2010.)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • The Dept. of English planned to hold a Seminar on Gender Issues: Changing Paradigms as reflected in English Literature. Proposal was sent to the UGC. Resource Persons were contacted. • Dept. of UJMC planned to hold seminar on proposal submitted to UGC, NCPUL. Resource Persons were contacted. • Digitization of the Library was given full attention proposal submitted to University of Allahabad • Modalities worked out to start DCA (one year diploma course) under the aegis of IPS-AIld. 	<ul style="list-style-type: none"> • Proposal accepted. First instalment of the grant received at the College. Date of the seminar fixed as 13th -14th November, 2010. • Grant not received. College decided to hold the event at its own level • University sanctioned the grant. Work started at full speed • 10 seats sanctioned students admitted programme

<ul style="list-style-type: none"> Centre for Women's Studies planned its Annual Action Plan and a seminar was planned on Divorce Among Muslims with special Reference to Talaq-e-Tafweez. Resource Persons were contacted CWS initiated process to hold Symposium on Hazard to Women Health: Causes, Prevention and Cure. Eminent Doctor of MLN medical College was contacted 	<ul style="list-style-type: none"> Seminar was fixed on 21st November, 2010. Prof. Tahir Mahmood, Chairman, Institute of Advanced Legal Studies, Amity University, Noida agreed to deliver Keynote Lecture Dr. Krishna Mukherjee decided to deliver Special Lecture. Date of the Lecture was fixed as 27th October, 2010 CWS started health check-ups of the students.
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* Attach the Academic Calendar of the year as Annexure 1.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

- Symposium on *Hazards to Women Health : Causes, Prevention and Cure* (27th October, 2010) was organized by the CWS.
- To harness the creative pursuits of students-faculty to swung into action and with this blending and joint efforts of the faculty and students good results were achieved. Three girls secure 70% marks
 - Hena Naaz secured 73%
 - Muzna Maqsood secured 71%
 - Khalida Bano secured 70%
- To encourage minority girls UGC has awarded stipend of Rs. 6000/- each to 20 minority girls.
- CWS was sanctioned by the UGC and under this banner it started working on two issues – improving of women health and providing legal safe guards to women.
- Seminar on Divorce among Muslims with special reference to Talaq-e-Tafweez (21st November, 2010) was organized by the CWS.
- National Seminar on Gender Issues: Changing Paradigms as reflected in English Literature (13th -14th November, 2010) was organized by the Dept. of English.
- One-day Symposium on Need and Importance of Urdu Journalism (10th October, 2010) was organized by Dept. of Urdu Journalism and Mass Communication.
- To improve learning facilities the College Library is being modernized into a Digital Library. Process of digitization of the library took place.
- Requirements of the students in this age of Information and Technology, the College has equipped its Computer Lab with 70 PCs with UPS and Sify broad band connection.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma	05		04	
Certificate	01			
Others				
Total	08		05	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, all revisions /updates on syllabus are done by the University of Allahabad

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	05	14	01	

2.2 No. of permanent faculty with Ph.D. 16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	-	06
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	05	-
Presented papers	-	15	-
Resource Persons	-		-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Participatory Approach
- Skill enhancing programme
- Language skill enhancing programme developing culture of connectivity

2.7 Total No. of actual teaching days during this academic year

148

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

60 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	516					96
B.Com.	45					73.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	01
HRD Programmes	

Orientation Programmes	
Faculty Exchange Programme	
Staff training conducted by the University	
Staff training conducted by other institutions	
Summer / Winter Schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	02	--	--
Technical Staff	04	01		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research committee has been formed by IQAC to encourage the faculty to submit Research projects and seminar proposals to funding agencies like UGC, ICHR, NCPUL. It also scrutinizes the papers for publication.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	01	UGC, WS	10,000/- from the permissible spending	10,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02	01		
Sponsoring agencies		UGC CWS	College Grant		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- In order to encourage the girl students for the higher education the College managed to go award for 20 poor but meritorious students Rs. 6000/- as stipend.
- To ensure empowerment of girl students, Seminar on Divorce among Muslims with special reference to Talaq-e-Tafweez (21st Nov. 2010) was organized by the CWS. It impacted the students positively. Divorce is a stigma and creates deep-stress in women. Girl students who have indirectly been a victim of this stress opened up and shared their dilemma. They also gained information about the legal ways for the

dissolution of marriages in adverse circumstances.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6155.79 sq. mt.			
Class rooms	14			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC	509,758/-
Others			UGC, AU	1503,340/-

4.2 Computerization of administration and library

Office Automation System (Student database Management System) <ul style="list-style-type: none"> • Bank Challan generation. • Preparation of Student Nominal Roll Call List. • Character certification generation. • Admission is done through Admission software for B.A.I students
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9784		06	690/-	9790	
Reference Books	5203		10	2500/-	5213	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall).

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	02	02	03	02	01	03	
Added	03	01						
Total	92	03	02	03	02	01	03	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free computer and internet access training for the students who wants to learn computer

4.6 Amount spent on maintenance in lakhs :

i) ICT	372983/-
ii) Campus Infrastructure and facilities	221302/-
iii) Equipments	
iv) Others	228641/-
Total :	822926/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Gold medals instituted by the College are given to position holders
- IQAC enhances support services of the students for College and society through NSS

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1707	-	-	-

(b) No. of students outside the state

(c) No. of international students

No	%	Men

No	%	Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
849	17	--	911	--	1777	974	19	--	684	02	1707

Demand ratio 3:2

Dropout % 8.17

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	SET/SLET	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	GATE	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	CAT	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>
IAS/IPS etc	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	State PSC	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	UPSC	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>	Others	<div style="border: 1px solid black; width: 50px; height: 20px;"></div>

5.6 Details of student counselling and career guidance

- Career & counselling cell has been established
- Counselling is being provided to the students by the counsellor monthly
- Principal meets students every day at fixed time to solve students' problem

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- The Centre for Women's Studies organized a National Seminar on *Divorce among Muslims with special reference to Talaq-e-Tafweez* (21st Nov, 2010). Hon'ble Mr. Justice R. D. Khare and Prof. Tahir Mahmood, Chairman, Institute of Advanced Legal Studies, Amity University, Noida made the students aware regarding the topic. The purpose of the seminar was to discuss remedies regarding dissolution of marriages.
- A Lecture on *Hazards to Women Health: Causes, Prevention and Cure* (27 Oct, 2010) was delivered by Prof. (Dr.) Krishna Mukherjee, Addl. Director, Kamla Nehru Memorial Hospital, Alld.
- The Centre expressing solidarity with the UN CEDAW Charter and Minorities Right's Day organized a short speech competition on *Empowerment of Minority Women in India: Perspectives & Suggestions* (18th December, 2010).
- The Centre had also celebrated International Women's Day - 8th March, 2010 as Hope Rekindling Day.
- The Centre organized Poster Making and Slogan Writing Competition on Women Empowerment on 9th Oct. 2010. Students participated enthusiastically.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Hamidia Girls' Degree College successfully registered is strong presence in the sports arena too. Fatima Zahra of B.A. III has been selected in University Women's Cricket Team. In 2010, College basket ball team participated in Inter Collegiate championship, the practice of which is going in the Women's Hostel, University of Allahabad, Allahabad.

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources	674	Directly transferred to the student's A/c
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Social initiatives are undertaken by NSS. The Centre for Women's Studies held a short speech competition on *Empowerment of Minority Women in India: Perspectives and Suggestions*.

5.13 Major grievances of students (if any) redressed: _____

Principal attended the grievances of 250 students. Out of this 190 were benefitted through psycho social counselling

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The vision of the College is to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

MISSION:

- Empowerment and emancipation of the girl students.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism.

6.2 Does the Institution has a management Information System

Office Automation System (Student database Management System)

- Bank Challan generation.
- Preparation of Student Nominal Roll Call List.
- Admission is done through Admission software

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed by the University of Allahabad.
- Our College teachers are members of Board of Baccalaureate studies and their suggestions are incorporated in modification of under graduate syllabus.

6.3.2 Teaching and Learning

- Conduct seminars, projects and assignments to boost the quality of teaching.
- Language Lab a technological breakthrough for imparting skills in spoken English has been established in the college.
- The Language Lab is equipped with 20 computer sets. The Lab provides material for students at all levels of spoken language learning – from beginners to the near experts.
- The digitized library as a major facilitating agent for the students so that they can access books through computers and available study materials
- A two-day workshop on Photo Journalism : Concept, Technique and Its Relevance in Modern Media (5th – 6th November, 2011) gave practical learning experience to the students. They learnt through experts techniques of videography skills still photography and interview recording. The main speaker, Prof. Akbar focused upon digitization techniques of film making, video uploading, editing.
- To make learning students centric, Hindi Department observed Hindi Day on 14th September and Yaum-e-Urdu on 9th November.

6.3.3 Examination and Evaluation

Half yearly assessment was conducted to prepare the students for final examination. University conducts the annual examination from the first week of March to 15th May. The College is a centre for the exams. Institutional authorities maintain strict vigil to ensure that no case of unfair means may occur. The teachers are also nominated as paper setters and evaluators by the University.

6.3.4 Research and Development

- Research is an integrated activity of teachers. Study Projects are assigned to the students and guided by the Faculty.
- A National Seminar on *Gender Issues : Changing Paradigms as reflected in English Literature* (13th - 14th November, 2010) was organised by the Dept. of English which widened the horizons of knowledge of our teaching staff and students.
- A Symposium on *Need and Importance of Urdu Journalism in the Modern Age* (7th October, 2010) was organized by the Dept. of Urdu Journalism and Mass Communication. Mr. Mustafa Zaidi, Door Darshan, Lucknow, Mr. Obaidulla Nasir, ETV & Dr. Suhail Akbar, Dept. of Urdu Journalism and Mass Communication, JMI, New Delhi were the distinguished guests. They pointed out certain characteristics of effective journalism such as translation ability, understanding the news in depth, command on English and Urdu the languages, deep study and expertise in technology.
- As the Centre for Women's Studies focuses its activities on two key issues – Providing legal safeguards to women and improving women health. With the first objective, the centre organized a National Seminar on *Divorce among Muslims with special reference to Talaq-e-Tafweez* (21st November 2010). Hon'ble Justice Mr. R. D. Khare was the Chief Guest.
- New edition of *Qanoon ki Dastak*, a Journal of Women's Studies, Vol-II and *Hayat*, a health bulletin, Vol-II were published by the Centre for Women's Studies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Digitization of library started.

6.3.6 Human Resource Management

Human resource management is designed to maximize employee performance in service of their employer's strategic objectives. Teaching and non-teaching staff are managed focussing on policies and systems.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

Students in Vocational Subjects such as Office Management and Computer Application in Social Sciences are given one month training in industries and other enterprises such as (i) BPCL, Naini (ii) ITI, Naini (iii) Bhadohi Rugs International, Bhadohi (iv) Safety at Bharat Pumps and Compressors Limited Development at Recron Synthetic Limited etc., Institute of Professional Studies, University of Allahabad, G. B. Pant Social science Institute.

6.3.9 Admission of Students

- Considering the Minority character of the College, the University permitted the College to hold UGAT at the College level independently
- Transparency in the admission process is maintained

6.4 Welfare schemes for

Teaching	Teachers Welfare fund
Non teaching	Non-Teaching welfare Fund
Students	SC, OBC , Minority Scholarship Poor fund, Biri Worker Ward Scholarship

The facilities provided by Central Government are availed by the teaching and non-teaching staff such as

- Medical Facility
- Children Education Facility
- L.T.C.

6.5 Total corpus fund generated

Rs. 76700/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activi

The University has given permission to the College to take admission of under graduate courses on the basis of minority character.

The College alumni association conducts activities from time to time. Alumni give articles for College Magazine *Kavish*. Alumni enrolled as Research Scholars contribute articles for International Journal *Naqsh-e-Nau*. They help in organization of the Seminars and other cultural events organized in the College. They also help as invigilators in different exams conducted in the College. Alumni devotes books to the Book Bank of the College.

6.12 Activities and support from the Parent – Teacher Association

The Principal meets the parents whenever required .The Parents have to take prior appointment from the Principal.

6.13 Development programmes for support staff

To ensure full co-operation from the support staff the College authorities regularly inform the support staff about the college policies & objectives. The College puts up best efforts to extend government facilities and benefits regularly to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- The NSS units of the College initiated many programmes to make the campus eco-friendly.
- Model exhibition on The Disaster Effects of Pollution organized which was inaugurated by the Mayor, Chaudhary J.N. Singh
- A project was undertaken by the programmers and NSS volunteers on ‘Impact of Slums on Environment’

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In order to redress the grievances of the students Career and Counselling Cell was established.
- To strengthen the aesthetic and literary sense of the students, proposal for National Women Mushaira was submitted to UP Urdu Academy.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The IQAC of the College is committed to provide education with which will enhance not only their knowledge but also technical skills. Language Lab provided new vistas of opportunities to the students.
2. Padm Shree Prof. Mansoor Hasan was felicitated by the College
3. Urdu Calligraphy scheme is strengthened and students prepared Calligraphy specimens
4. Fashion Designing was given impetus by Creative Fashion Centre. Students made dress and other items at the Centre
5. Centre for Women's Studies adopted a three pronged approach to work for the development of women. It can be best expressed as the **EAE formula – Emancipation, Amelioration and Empowerment**. Targeting the EAE formula, the Centre focuses its activities on two key issues – providing legal safeguards to women and improving women health.
6. Symposium on *Hazards to Women Health : Causes, Prevention and Cure* (27th October, 2010) was organized by the CWS.
7. To encourage minority girls UGC has awarded stipend of Rs. 6000/- each to 20 minority girls.
8. CWS was sanctioned by the UGC and under this banner started working on two issues – improving of women health and providing legal safe guards to women.
9. Seminar on Divorce among Muslims with special reference to Talaq-e-Tafweez (21st November, 2010) was organized by the CWS.
10. National Seminar on Gender Issues: Changing Paradigms as reflected in English Literature (13th -14th November, 2010) was organized by the Dept. of English.
11. One-day Symposium on Need and Importance of Urdu Journalism (10th October, 2010) was organized by Dept. of Urdu Journalism and Mass Communication.
12. To improve learning facilities the College Library is being modernized into a Digital Library. Process of digitization of the library took place.
13. Requirements of the students in this age of Information and Technology, the College has equipped its Computer Lab with 70 PCs with UPS and Sify broad band connection.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- CWS has established a Health Centre. Under this banner the College is working on two points : first is improving women's health and second is providing legal safe guards to women. Two highly qualified and competent lady doctors of the city come for health check up.
- One-day on *Hazards to Women Health : Causes, prevention and Cure* (27th October, 2010). On this occasion a lecture was delivered by Prof. Krishna Mukerjee, Add. Director, Kamla Nehru Hospital, Allahabad
- Urdu Calligraphy course is being well conducted

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

NSS volunteers were motivated for plantation in their neighbourhood.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The University of Allahabad supported the College financially to make the library digital and the process for digitization has been started.

8. Plans of institution for next year

- A Plan was chalked out by the Centre for Women's Studies to organize a Seminar on Women and Property Rights in India.
- A proposal for All India Mushaira was sent to UP Urdu Akademy, Lucknow.

Name DR. (MRS.) SABIHA AZMI



Signature of the Coordinator, IQAC

Name DR. (MRS.) REHANA TARIQ



Signature of the Chairperson, IQAC

Hamidia Girls' Degree College, Allahabad.
ACADEMIC CALENDAR 2010-11

JULY

- July Academic session starts- Just after opening of the university
Submission of action plan (Department wise)
July Fresher Orientation – The very day of opening of the university .

AUGUST

- August 27 Internal assessment of the students (Department wise)
August 31 Submission of Internal Assessment Report

SEPTEMBER

- September 14 Hindi Divas
September 15 Submission of the Ist Quarterly Report (Department wise)

OCTOBER

- October 27 Internal assessment of the students (Department wise)
October 30 Submission of Internal Assessment Report

NOVEMBER

- November 9 Yaum-e-Urdu
November 11 National Education Day (The birth of Maulana Azad)
November 12 Internal assessment of the students (Department wise)
November 15-30 **College Activities** - Seminars, N.S.S. (special camp 7 days) ,
Annual Day function
November 30 Submission of Internal Assessment Report

DECEMBER

- December 24-1st Jan. Winter vacation

JANUARY

- January 27 Internal assessment of the students (Department wise)
January 31 Submission of Internal Assessment Report

FEBRUARY

- February Special Classes
Magazine Distribution

MARCH

- March University Examination begins

Note- The college holds the right to make partial amendment only under unavoidable circumstances.