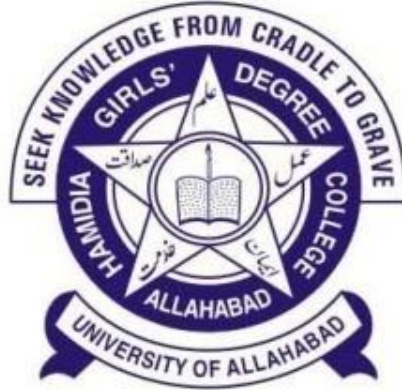


Annual Quality Assurance Report (AQAR) of the IQAC 2009-10



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL

by
HAMDIA GIRLS' DEGREE COLLEGE
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2009-10

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	HAMIDIA GIRLS' DEGREE COLLEGE
1.2 Address Line 1	Sultanpur Bhawa, Noorullah Road
Address Line 2	- - -
City/Town	Allahabad
State	Uttar Pradesh
Pin Code	211003
Institution e-mail address	hamidia_alld@yahoo.co.in
Contact Nos.	0532-2656526
Name of the Head of the Institution:	DR. REHANA TARIQ
Tel. No. with STD Code:	0532-2656526
Mobile:	+91-9919479610
Name of the IQAC Co-ordinator:	DR. SABIHA AZMI
Mobile:	9453026110
IQAC e-mail address:	iqac.hamidia@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	UPCOGN11634
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	EC /33/201

1.5 Website address:

www.hgdc-alld.org

Web-link of the AQAR:

www.hgdc-alld.org/AQAR-2009-2010.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.80	2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/12/2004

1.8 AQAR for the year (*for example 2010-11*)

2009-2010

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 30/04/2009 (DD/MM/YYYY)
- ii. AQAR 05/05/2008 (DD/MM/YYYY)
- iii. AQAR 26/04/2007 (DD/MM/YYYY)
- iv. AQAR 06/05/2006 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Allahabad

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

-

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No-Teaching Staff

Students

Alumni

Others

Faculty

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC works with untiring zeal to give the best of modern, scientific, and technological education the underprivileged students of the college who form a subset of marginalised students among a larger community of marginalised women. To bring these deprived girl students at par with the other students who form the creamy layer, is an uphill task. Nonetheless the IQAC is geared to fulfil this institutional social responsibility with utmost sincerity. Teaching learning methods were improved. The modular curricula was followed strictly. Half yearly exam was held and the College Library was digitised. All these measures provided sound academic grooming to the students and consequently two students secured above 70% marks in the Annual Examination.

(1) Ms. Sana Siddiqui secured seventh position in University Merit List

(2) Ms. Maria secured ninth position in University Merit List.

IQAC took initiatives to hold National Seminar :

- The Dept. of English drew plan to hold National Seminar on **“Indian Diaspora and English Literature : Vision and Expressions** .The proposal was submitted to UGC.

The NSS wing of the College drew a plan to hold seminar on **“National Service Scheme : Overview and future Dimensions”** .

- Centre for Women Studies drew a plan to hold seminar on **“Gender Discrimination : Issues , Challenges, and Legal Remedies with special reference to RTI”** .
- Considering the importance for developing communication skills , the IQAC decided to establish Language Lab.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To hold the National seminar in English the teachers of the Dept. of English regularly contacted funding agency -UGC. Resource person were also contacted. • To hold the National seminar on “National Service Scheme : Overview and Future Dimensions” the Principal contacted Ministry of Youth Affairs & Sports , New Delhi . Resource persons were also contacted. 	<ul style="list-style-type: none"> • Financial assistance not received. Hence the College hosted the events. • Mrs. Sharda Ali Khan, Programme Advisor ,Ministry of Youth Affairs & Sports ,New Delhi extended academic

<ul style="list-style-type: none"> • To hold Seminar at the Centre for Women’s Studies, the Principal and the Director established links with Centre for Women’s Studies , Aligarh Muslim University . • To establish Language Lab College contacted Language experts . 	<p>support .</p> <ul style="list-style-type: none"> • The Centre for Women’s Studies ,AMU ,Aligarh extended full academic support to the Centre for Women’s Studies of the College. • A Language lab equipped with 21 PCs and ETNL Language Lab software was established .
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<ul style="list-style-type: none"> • Two day National Seminar on “Indian Diaspora and English Literature : Vision and Expressions” was organised by the Dept. of English held on 15th & 16th November ,2009. • Two day National Seminar on “National Service Scheme : Overview and Future Dimensions” was organised by the College on 24-25th November, 2009. • Centre for Women Studies made a modest beginning by organising a seminar on “Gender Discrimination : Issues , Challenges, and Remedies(with special reference to RTI)” on 25th October , 2009. • The College moved ahead in the field of IT by establishing a Language Lab .It shall hold regular classes to improve language proficiency in students in English and Urdu. • To motivate the faculty and students in the field of research and criticism Prof.S.R.Farooqui , an eminent critic of Urdu Literature who was bestowed “PadamShree Award ” by the Govt. of India was facilitated by the College on the recommendation of IQAC (7th May, 2009).

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma	05		04	
Certificate	01			
Others				
Total	08		05	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, Revision/update on syllabus are done by University of Allahabad.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	05	14	01	

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		20	
Presented papers		21	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Participatory Approach- The students of B.A.-III of the Department of Sociology collect data on the issues like poverty, unemployment, women empowerment and child labour etc. which is part of the curricula (Theoretical part) that enables them better understanding and sensitizes them regarding the issues.
Screening of plays and Novels-The Dept of English screens Plays and Novels prescribed in curricula which enlivens teaching and learning atmosphere.

2.7 Total No. of actual teaching days during this academic year

156

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

62 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	467					99
B.Com.	66					96.7

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	-
HRD programmes	
Orientation programmes	-
Faculty exchange programme	
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	--	--
Technical Staff	04	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research committee has been formed by IQAC to encourages the faculties to submit Research projects and Seminar proposals to findings agencies like UGC,ICHR ,NCUPUL etc and scrutinized the paper for publication .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01		01	01
Outlay in Rs. Lakhs			10000/-	45,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2*	ICHR	50,000/-	11,875/-
	1 year	UGC, WS	10,000/- from permissible spending	10,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

* This project was sanctioned for two years but it continued for four years as grants were received in four instalment - Ist installment of Rs. 11875/- received on 21st March, 2006.

IInd installment of Rs. 11875/- received on 2nd March, 2007.

IIIrd installment of Rs. 11875/- received on 31st March, 2008

IVth installment of Rs. 11875/- received on 24th June, 2009

Remaining 2500/- received at the time of submission in 2010.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from
 UGC-SAP CAS DST-FIST
 DPE

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02	01		
Sponsoring agencies		University of Allahabad	UGC CWS		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	
International	Applied	NA
	Granted	
Commercialised	Applied	NA
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

On 23rd December, 2009 Mr.S.S. Bajpayee , Commissioner , Income tax , Allahabad addressed students and motivated them to believe in perseverance, hard work and dedication and develops a socially acceptable behaviour.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6155.79 Sq. Meter			
Class rooms	14			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC AU	7,56,871/-

Others			UGC AU	2,48,811/-
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4.2 Computerization of administration and library

Computerized Cataloguing of Books in the Library .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7652		2132	594855/-	9784	
Reference Books	4627		576	120434/-	5203	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	79	02	01	03	01	01	03	
Added	10		01					
Total	89	03	02	03	03	01	03	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free computer and internet access training for the students who wishes to learn computer.

4.6 Amount spent on maintenance in lakhs :

i) ICT

461233/-

ii) Campus Infrastructure and facilities

153513/-

iii) Equipments

iv) Others

273452/-

Total :

887198/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Motto is to groom students so that they can contribute towards national development.

- Gold medals instituted by the college are given to position holders
- Fashion designing is a significant skill . Six months certificate course has been introduced. It provides an innovative learning environment that focuses on a students educational development as well as their personal growth. Through this nurturing environmental students gain valuable skills needed to compete in the business world.

Through NSS, IQAC enhance support service of students for college & society.

- The college magazine is composed at computer lab of the college.
- Scholarship and financial support their articles are port to the students.

The recent addition to the vocational education is the establishment of language Lab equipped with ETNL Language Lab software offers an exclusive , efficient means to enrich the spoken language learning process and thus improves students skills in spoken English and Urdu.

5.2 Efforts made by the institution for tracking the progression

NIL

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1707	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1310	19	--	432	--	1761	974	19	--	684	02	1707

Demand ratio 3:2

Dropout % 6.74

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career & counselling cell has been established. The counselling is being provided to the students by the counsellor weekly.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

The Centre for Women’s Studies of the College made modest attempt to sensitize its student on Gender Issues by organising seminar on “Gender Discrimination Issues, Challenges and Legal Remedies With Special Reference to RTI” on 25th October, 2009. Hon’ble Justice Poonam Srivastava, Mr. Sunil Kumar Chaudhary ,state Information Commissioner, Lucknow Mr. Surya Kumar Shukla (IPS), Inspector General of Police , Alld delivered their lecture and share their field experiences .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	769	1491950/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Principal attended the grievances of 250 students. Out of this 220 were benefitted through psycho social counselling**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The vision of the College is to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

MISSION:

- Empowerment and emancipation of the girl students.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism.

6.2 Does the Institution has a Management Information System

Yes, MIS is used in Account, Admission and other administrative works

- Admission card generation.
- Bank Challan generation.
- Preparation of Student Nominal Roll Call List.
- Character certification generation.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by the University of Allahabad. Teachers who are members of Board of Studies and Baccalaureate were called by the respective departments for revision of B.A. II and B.A.III syllabus in English and History. Their suggestions were incorporated regarding modification of under graduate syllabus of English & History.

6.3.2 Teaching and Learning

- Considering the importance of developing communication skills, the college has established language lab with 21 PCs for the benefits of the students. It aims to enhance the Language English and Urdu. College aspires to include foreign languages in future. The Lab provides material for students at all levels of spoken language. Learning from beginners to the near experts. This facility is throwing open a new window of opportunities to students in the global job scenario.
- A poetic symposium was organized on 17th December, 2009 to develop creative poetic potential of the students Begum Razia Kazmi famous Urdu Poetess from New Jersey, America was the Chief Guest. Students Shama Fatima, Zeenat Zehra, Haleema Hussain, Shadma Rahman, Kainat Ansari etc. presented their poems.
- A special Lecture by Mr.S.S. Bajpai, IRS, Commissioner of Income Tax, Allahabad took place at the College on 23rd December, 2009.

6.3.3 Examination and Evaluation

- Half yearly assessment is conducted in the month of December to prepare the students for final examination.
- University conducts the annual examination from the first week of March to 15th May. The college is a centre for the exams. Institutional authorities maintain strict vigil to ensure that no case of unfair means may occur. The teachers are also appointed as paper setters and evaluators by the University.

6.3.4 Research and Development

The teaching faculty engaged itself in Scholarly pursuits by organizing three seminars–

- Two day National Seminar on “National Service Scheme : Overview and Future Dimensions” was organised by College. On 24-25th November, 2009. The eminent guest were Prof. Uma Kant Yadav, Co-ordinator, NSS, University of Allahabad, Mr. J.B. Singh, Assistant Programme Advisor, Ministry of Youth Affairs and Sports, Regional centre, Lucknow etc.
- Centre for Women Studies made a modest beginning by organising a seminar on “Gender Discrimination : Issues, Challenges, and Remedies with special reference to RTI” on 25th October, 2009. The Chief Guest was Hon’ble Justice Poonam Srivastava from the High Court of Allahabad.
- National Seminar on “Indian Diaspora and English Literature : Vision and Expressions” was organised by the Dept. of English of the College on 15-16 November, 2009. The Chief Guest was Prof. R.G. Harshe, VC, University of Allahabad. Other eminent guests were Prof. M.S.Pandey, BHU, Prof. K.G. Srivastava, A.U., Prof. S.Z.H. Abidi, Lucknow University etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchase of books are by recommendations of the respective Departments. The use of DELNET was insured .

6.3.6 Human Resource Management

Human resource management is designed to maximize employee performance in service of their employer's strategic objectives .Teaching and non-teaching staff are managed focussing on policies and systems.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

Students of Vocational Subjects such as Office Management and Computer Application in Social Science were given one month training in industries and other enterprises such as (i)BPCL, NAini (ii) ITI , Naini (iii) Bhadohi Rugs International, Bhadohi (iv) Safety at Bharat Pumps and Compressors Limited and Department of Human Resource Development at Research Development at Recron Synthetic Limited etc., G.B.Pant ,Institute of Social Science, Allahabad.

6.3.9 Admission of Students

Considering the minority character of the college, the University has permitted the college to hold UGAT-under graduate admission test at the college level independently . An Admission Committee has been formed .The Admission Brochure is revised and printed every year .An external agency is contacted to conduct the exam maintaining confidentiality and transparency in the Admission process.

6.4 Welfare schemes for

Teaching	Medical facility ,Children Education Fees , Maternity Leave LTC, Group Insurance
Non teaching	LTC, Encashment of Earn Leave
Students	SC, OBC , Minority Scholarship Poor fund ,Bidi Worker Ward Scholarship.

6.5 Total corpus fund generated

Rs. 115392/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has given permission to the College to take admission of under graduate courses on the basis of minority character.

6.11 Activities and support from the Alumni Association

Alumni give articles for publications in the College magazine Kavish. Alumni as Research scholars contribute articles for Naqsh-e-Nau .Alumni also help in the organisation of Seminar and other cultural events organised in the College .They also help as invigilators in different exams conducted at the College Alumni donates books to the Book Bank in the College.

6.12 Activities and support from the Parent – Teacher Association

The Principal meets the parents whenever required .The Parents have to take prior appointment from the Principal.

6.13 Development programmes for support staff

To ensure full co-operation from the support staff the college authorities regularly inform the support staff about the college policies & objectives .The college puts up best efforts to extend government facilities and benefits regularly to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Various steps have been taken by the college for energy conservation and prevention of hazardous waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

To bring women to the centre-stage of national development , the UGC sanctioned a Centre for Women’s Studies by the UGC in its ongoing XI plan. The Centre dedicates itself to work for the empowerment of woman-folk .It wishes to work on two important aspects women health and legal literacy.
Working with the spirit that “The rising of the women means the rising of the race” The Centre made a modest beginning by organising a seminar on “ Gender Discrimination: Issues, Challenges and Legal Remedies with special reference to RTI” on 25 October, 2009.
To cater to the second objective of imposing women’s health, Health centre was established at the College .The Health Centre initiated the programme of regular health check up of students through which the students weight , BP and other general ailments were examined by the Consultant Doctor. A Health Card recording students weight & BP and nutrition diet were given to the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Two day National Seminar on “**Indian Diaspora and English Literature : Vision and Expressions**” was organised by the Dept. of English held on 15th & 16th November ,2009.
- Two day National Seminar on “**National Service Scheme : Overview and Future Dimensions**” was organised by the College on 24-25th November, 2009.
- Centre for Women Studies made a modest beginning by organising a seminar on “**Gender Discrimination : Issues , Challenges, and Remedies(with special reference to RTI)**” on 25th October , 2009.
- The College moved ahead in the field of IT by establishing a Language Lab .It shall hold regular classes to improve language proficiency in students in English and Urdu.
- To motivate the faculty and students in the field of research and criticism Prof.S.R.Farooqui , an eminent critic of Urdu Literature who was bestowed “PadamShree Award ” by the Govt. of India was facilitated by the College on the recommendation of IQAC (7th May, 2009).

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- In order to promote skill oriented education Diploma in Urdu calligraphy is worth mentioning.
- CWS has extended its activities by establish health centre under which Regular Check up of the students by qualified doctors throughout the year.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The students are sensitized to avoid polythene.

7.5 Whether environmental audit was conducted? Yes No

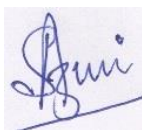
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The College got the golden opportunity to actualize its vision to work for women empowerment as UGC sanctioned Centre for Women Studies in its ongoing XI plan.
- The college is running three diploma courses of career oriented scheme but the challenges are ahead to attract the students towards these courses.

8. Plans of institution for next year

- To educate and prepare students to accept National and global challenges in the emerging area of different subjects .
- The proposals were prepared for National Seminar on “ Gender Issues: Changing Paradigms reflected in English Literature” .
- Plan to organize a symposium on “Need and Importance of Urdu Journalism in Modern Age” in which experts of the field will be invited.

Name DR. (MRS.) SABIHA AZMI



Signature of the Coordinator, IQAC

Name DR. (MRS.) REHANA TARIQ



Signature of the Chairperson, IQAC

Hamidia Girls' Degree College, Allahabad .	
ACADEMIC CALENDAR 2009-10	
<u>JULY</u>	
July 16	Academic session begins. Submission of action plan (Department wise)
July 17	Fresher Orientation .
<u>AUGUST</u>	
August 27	Internal assessment of the students (Department wise)
August 31	Report Submission of Internal assessment
<u>SEPTEMBER</u>	
September 14	Hindi Divas
September 15	Submission of the I st Quarterly Report (Department wise)
<u>OCTOBER</u>	
October 27	Internal assessment of the students (Department wise)
October 30	Report Submission of Internal assessment
<u>NOVEMBER</u>	
November 9	Yaum-e-Urdu
November 12	Internal assessment of the students (Department wise)
November 11-21	Seminars, N.S.S. Annual Day
November 30	Report Submission of Internal assessment
<u>DECEMBER</u>	
December 4	Magazine Distribution
December 5-11	Internal assessment (Half yearly)
December 23	Submission of the II nd Quarterly Report (Department wise)
<u>JANUARY</u>	
January 27	Internal assessment of the students (Department wise)
January 30	Report Submission of Internal assessment
<u>FEBRUARY</u>	
February 10	Submission of the III rd Quarterly Report (Department wise)
February 10-20	Revision

Note- The College holds the right to make partial amendment only under unavoidable circumstances.