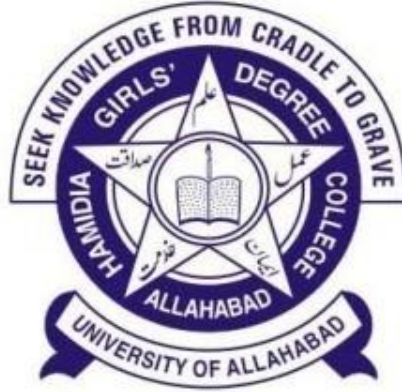


Annual Quality Assurance Report (AQAR) of the IQAC 2008-09



Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL

by
HAMDIA GIRLS' DEGREE COLLEGE
Constituent Minority College, University of Allahabad

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2008-09

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	HAMIDIA GIRLS' DEGREE COLLEGE
1.2 Address Line 1	Sultanpur Bhawa, Noorullah Road, Alld.
Address Line 2	- - -
City / Town	Allahabad
State	Uttar Pradesh
Pin Code	211003
Institution e-mail address	hamidia_alld@yahoo.co.in
Contact Nos.	0532-2656526
Name of the Head of the Institution:	DR. REHANA TARIQ
Tel. No. with STD Code:	0532-2656526
Mobile:	+91-9919479610
Name of the IQAC Co-ordinator:	DR. SABIHA AZMI
Mobile:	9453026110
IQAC e-mail address:	iqac.hamidia@gmail.com
1.3 NAAC Track ID <i>(For ex. MHCOGN 18879)</i>	UPCOGN11634
1.4 NAAC Executive Committee No. & Date: <i>(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC/33/201

1.5 Website address:

www.hgdc-alld.org

Web-link of the AQAR:

www.hgdc-alld.org/AQAR-2008-2009.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.80	2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/12/2004

1.8 AQAR for the year (for example 2010-11)

2008-09

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 05/05/2008 (DD/MM/YYYY)
- ii. AQAR 26/04/2007 (DD/MM/YYYY)
- iii. AQAR 06/05/2006 (DD/MM/YYYY)
- iv. AQAR 12/05/2005 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Allahabad

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

✓

DST-FIST

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

--

UGC-COP Programmes

--

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders:
Non-Teaching Staff Students

No.

-

Faculty

-

-

Alumni

-

Others

-

2.12 Has IQAC received any funding from UGC during the year?

Yes

-

No

✓

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC drew plans to promote educational and vocational empowerment of girl students. One year Diploma in Computer Application introduced.
- IQAC developed Academic Calendar. It was lunched and carried out effectively
- As a result of the focus on quality by IQAC, teaching methods were improved. A student of B.A. III, Ms. Kainat Fatima secured 70% marks topped in the College and stood second in the University Faculty
- IQAC and Research Cell draw plan to publish International Journal of Urdu, *Naqsh-e-Nau*
- IQAC encouraged different departments to prepare and submit seminar proposals to different funding agencies

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • The Dept. of History drew plans to hold seminar on Contribution of Muslims to Indian Freedom Struggle. Proposal was submitted to the UGC and ICHR • Dept. of Urdu drew plans to hold National Seminar on Bhadur Shah Zafar : Shair aur Mujahid-e-Azadi. Proposal submitted to the UGC and NCPUL. Resource Persons were contacted • Classes in Vocational Subjects and courses were galvanized. Diploma in Computer Application introduced. • Mahfil-e-Mushaira was planned for the delegates of Seminar. • International Urdu Journal, <i>Naqsh-e-Nau</i> planned. 	<ul style="list-style-type: none"> • Proposal was accepted and grant released by the UGC. Seminar was held on 6th -7th December, 2008 • Proposal was accepted and grant released by the NCPUL. Seminar was held on 3rd - 4th December, 2008 • Students were extremely enthusiastic with these courses. DCA course well screened by the students. • Mahfil-e-Mushaira for the delegates of the seminar held on 3rd December, 2008 at 6:00 p.m. Mr. Ashok Jain, IPS, SSP, A.I.I.D. was the Chief Guest. It was released at the Inaugural Function of the national seminar on Bhadur Shah Zafar : Shair aur Mujahid-e-Azadi • First volume of <i>Naqsh-e-Nau</i> published.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- UGC sponsored National Seminar on Bahadur Shah Zafar : Shair aur Mujahid-e-Azadi (3rd - 4th December, 2008) was organized by the Dept. of Urdu. Delegates from different parts of the country attended the seminar. Dr. Iqbal Quraishi, Islamia University of Science and Technology, Srinagar, Jammu Kashmir delivered inaugural address. It was sponsored by the UGC
- UGC sponsored National Seminar on Contribution of Muslims to Indian Freedom Struggle (6th - 7th December, 2008) was organized by the Dept. of History
- A one-day exhibition organized by the Dept. of Urdu Journalism and Mass Communication on 3rd December, 2008 was inaugurated by the Prof. Abdul Haq, Dept. of Urdu, Delhi University, New Delhi

Part – B Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate	03		
Others				
Total	06		01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, all revisions / updates on syllabus are done by University of Allahabad

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	05	14	01	

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		20	
Presented papers		22	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Participatory Approach
Skill enhancing programme
Language skill enhancing programme developing culture of connectivity

2.7 Total No. of actual teaching days during this academic year

154

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

58 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	467					99
B.Com.	24					100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the University	
Staff training conducted by other Institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	--	--
Technical Staff	04	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research Committee has been formed by IQAC to encourage the faculties to submit Research projects and Seminar proposals to funding agencies like UGC, ICHR, NCUPUL etc. and scrutinized the paper for publication.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	CWS, UGC	01
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 *	ICHR	50,000/-	11,875/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

* This project was sanctioned for two years but it continued for four years as grants were received in four instalment - Ist installment of Rs. 11875/- received on 21st March, 2006.

IInd installment of Rs. 11875/- received on 2nd March, 2007.

IIIrd installment of Rs. 11875/- received on 31st March, 2008

IVth installment of Rs. 11875/- received on 24th June, 2009

Remaining 2500/- received at the time of submission in 2010.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
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3.11 No. of conferences organized by the Institution	Number		02			
	Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level
National level State level
International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="01"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="08"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6155.79 sq.mt.			
Class rooms	14			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC AU	20,64,182/-
Others			AU	2,18,200/-

4.2 Computerization of administration and library

The College is trying to adopt management Information System in its admission process and other office works. The Students' record has been maintained in Database Management System (MS Access).

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6173		1479	365402/-	7652	
Reference Books	4180		447	107842/-	4627	
e-Books						
Journals						
e-Journals						

Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	02			03	01		
Added	21	01	01	02				Delnet
Total	79	03	01	02	03	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free computer and internet access training for the students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	115318/-
ii) Campus Infrastructure and facilities	140051/-
iii) Equipments	
iv) Others	260115/-
Total :	515484/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Gold medals instituted by the College are given to position holders
- Through NSS, IQAC enhance support service of students for the College and society.

5.2 Efforts made by the institution for tracking the progression

NIL

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1761	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total

				Challenged						Challenged	
1195	16	--	435	--	1641	1310	19	--	432	--	1761

Demand ratio 3:2 Dropout % 6.48

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career and Counselling Cell has been established counselling is being provided to the students by the counsellor weekly.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Through special activities of NSS the college sensitizes students towards related gender issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	901	1605050/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Principal attended the grievances of 250 students. Out of this 230 students were benefitted through psycho social counselling**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The vision of the College is to make it a globally acknowledged competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

MISSION:

- Empowerment and emancipation of the girl students.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism.

6.2 Does the Institution has a Management Information System

The College is trying to adopt Management Information System in its admission process and other office works. The Students' record has been maintained in Database Management System (MS Access).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College follows the curriculum of University of Allahabad revised by the University time to time.

6.3.2 Teaching and Learning

Kainat Fatima who secured 70% marks topped in the College and stood second in the University in B.A. final exams in 2007-08. Seeing her achievement Ministry of Human Resource Development, New Delhi invited her to participate in the Republic day Parade of 2008.

Toppers of the College were :

Samreen Bano of B.A.I, Sana Siddiqui of B.A.II, Maryam Razi of B. Com. I

Umra Jabi Khan of B.Com II and Roomana Farooqui of B.Com III.

6.3.3 Examination and Evaluation

Half yearly assessment was conducted December to prepare the students for final examination.

University conducts the annual examination from the first week of March to 15th May. The College is a centre for the exams. Institution authorities maintain strict vigil to ensure that no case of unfair means may occur. The teachers are also

6.3.4 Research and Development

- UGC sponsored National Seminar on Bahadur Shah Zafar : Shair aur Mujahid-e-Azadi (3rd - 4th December, 2008) was organized by the Dept. of Urdu. Delegates from different parts of the country attended the seminar. Dr. Iqbal Quraishi, Islamia University of Science and Technology, Srinagar, Jammu Kashmir delivered inaugural address.
- UGC sponsored National Seminar on Contribution of Muslims to Indian Freedom Struggle (6th - 7th December, 2008) was organized by the Dept. of History
- A one-day exhibition organized by the Dept. of Urdu Journalism and Mass Communication (3rd December, 2008) was inaugurated by the Prof. Abdul Haq, Dept. of Urdu, Delhi University, New Delhi
- International Urdu Journal *Naqsh-e-Nau* was published and released at the inaugural session of the Urdu Seminar.
- The Principal, Dr. Rehana Tariq represented the College at an International Seminar held by Peshawar University, Pakistan. She presented a highly acclaimed paper.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Subscription of DELNET for Library purpose.
- Sify Broadband connection was taken by the College for Internet.

6.3.6 Human Resource Management

Human resource management is designed to maximize employee performance in service of their employer's strategic objectives. Teaching and non-teaching staff are managed focussing on policies and systems.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

Students of Vocational Subjects such as Office Management and Computer Application in Social Science were given one-month training in industries and other enterprises such as (i) BPCL, Naini (ii) ITI, Naini (iii) Bhadohi Rugs International, Bhadohi (iv) Safety at Bharat Pumps and Compressors Limited and Department of Human Resource Development at Research Development at Recron Synthetic Limited etc., G. B. Pant Institute of Social Sciences, Jhansi, Allahabad., IPS, University of Allahabad.

6.3.9 Admission of Students

Considering the Minority character of the College, the University has granted permission to hold its own Under Graduate Admission Test (UGAT).

6.4 Welfare schemes for

Teaching	Teachers Welfare fund
Non teaching	Non-Teaching Welfare fund
Students	SC, OBC, Minority Scholarship Poor fund, Biri Worker Ward Scholarship.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has given permission to the College to take admission of under graduate courses on the basis of minority character.

6.11 Activities and support from the Alumni Association

Regular feedback is obtained from the Alumni of the College. Alumni serve an important source of strength to the College. They regularly offer their services at the Computer Lab and Minority Coaching Centre. They also contribute their article in the College Magazine, *Kavish* and International Journal *Naqsh-e-Nau*.

6.12 Activities and support from the Parent – Teacher Association

The Principal meets the parents whenever required. The Parents have to take prior appointment from the Principal.

6.13 Development programmes for support staff

To ensure full cooperation from the support staff the college authorities regularly inform the support staff about the College policies and objectives. The College puts up best efforts to extend government facilities and benefits regularly to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The students make aware to make the campus pollution free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Exhibition of slogans and posters was organised by the Dept. of Urdu Journalism and Mass Communication depicting various social threat of the society.
- Exhibition and Calligraphy specimen were prepared by students of Urdu Calligraphy

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The Vision of the College as regards vocationalization of education was given due impetus. Consequently: One year Diploma Course in Computer Application was introduced. Students enrolled presented their feedback regarding this course and its positive impact in the College Magazine- *Kavish*.
- UGC sponsored National Seminar on Bahadur Shah Zafar : Shair aur Mujahid-e-Azadi (3rd - 4th December, 2008) was organized by the Dept. of Urdu. Delegates from different parts of the country attended the seminar. Dr. Iqbal Quraishi, Islamia University of Science and Technology, Srinagar, Jammu Kashmir delivered inaugural address. It was sponsored by the UGC
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- One year diploma in fashion designing commenced in 2008. Today's generation is much inclined towards fashion. Therefore, it is very important for them to have first hand knowledge of fashion strategy. This diploma provides full knowledge of the history of fashion, basic designing and sketching, fashion forecasting, fashion merchandising, textile science and embroidery, basic computer application, CAD, drafting and clothing construction etc. 15 students were admitted. After the completion of this diploma course certified by the University of Allahabad, students can get good

jobs in good firms.

- Urdu Calligraphy started in 2006 with the collaboration of UP Urdu Akademy, Lucknow. This is two-year diploma course, Students of the first batch in 2008. In second batch 10 students are enrolled in this course. Most important point is that this course contains no fee.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

The College arranged the oxygen generated plants in the pots in all the storeys.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The Dept. of Urdu started publishing an International Urdu Journal, *Naqsh-e-Nau* annually
- To improve the language skills of the students a Language Lab equipped with 20 PCs has been established

8. Plans of institution for next year

- To organize National Seminar in English Literature and in NSS to facilitate interaction with experts from other Universities and Colleges in India
- To organize Regional Seminar on Gender Discrimination by the Centre for Women's Studies

Name DR. (MRS.) SABIHA AZMI

Name DR. (MRS.) REHANA TARIQ

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
