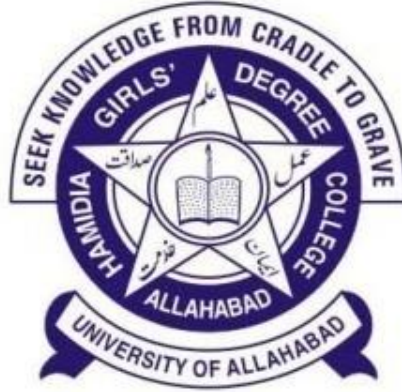


# Annual Quality Assurance Report (AQAR) of the IQAC 2007-08



Submitted to  
NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL

by  
HAMIDIA GIRLS' DEGREE COLLEGE  
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**2007-08**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution	HAMIDIA GIRLS' DEGREE COLLEGE
1.2 Address Line 1	Sultanpur Bhawa, Noorullah Road
Address Line 2	- - -
City/Town	Allahabad
State	Uttar Pradesh
Pin Code	211003
Institution e-mail address	hamidia_alld@yahoo.co.in
Contact Nos.	0532-2656526
Name of the Head of the Institution:	DR. REHANA TARIQ
Tel. No. with STD Code:	0532-2656526
Mobile:	+91-9919479610
Name of the IQAC Co-ordinator:	DR. SABIHA AZMI
Mobile:	9453026110
IQAC e-mail address:	iqac.hamidia@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	UPCOGN11634
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	EC/33/201

1.5 Website address:

www.hgdc-alld.org

Web-link of the AQAR:

www.hgdc-alld.org/AQAR-2007-2008.pdf

For ex. <http://www.ladykeanecollege.edu.in> / AQAR2012-13.doc

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.80	2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/12/2004

1.8 AQAR for the year (for example 2010-11)

2007-08

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 26/04/2007 (DD/MM/YYYY)
- ii. AQAR 06/05/2006 (DD/MM/YYYY)
- iii. AQAR 12/05/2005 (DD/MM/YYYY)
- iv. AQAR 01/12/2004 (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes  No

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)   
 TEI (Edu)  Engineering  Health Science  Management   
 Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government – UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The IQAC worked with the utmost sincerity and deep vision to serve the national Commitment for development
- It drew plans to enlarge the educational and vocational education.
- IQAC encouraged teachers and students to participate in activities of UEIGB
- IQAC encouraged teachers to submit proposals for seminars
- IQAC geared up its efforts to make three vocational add-on-courses fully functional
- As a result classes were regularly held and first set of exam conducted in January 2008. First batch of students pass out.
- The IQAC took up Remedial Coaching classes on priority basis. Classes started in six subjects
- The IQAC boosted the morale of teachers and students towards research and publication. Students of UJMC published *Hamari Baat* .
- The IQAC gave impetus to Earn While Learn scheme

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Thee Vocational Add-on-courses – Urdu Journalism and Mass Communication, Fashions Designing and Kashidakari were given full attention. Syllabus were revised as per local needs, instruction appointed and classes were held</li> <li>• Career Master of the College maintained liaison with UEIGB</li> <li>• Proposal of the seminar on Bhadur Shah Zafar: Shair Aur Mujahid-e-Azadi submitted to UGC, UP Urdu Academy and NCPUL. Resource Persons contacted.</li> <li>• Proposal for the seminar on Communal Unity and Indian Freedom Struggle submitted to the UGC. Resource Persons contacted.</li> </ul>	<ul style="list-style-type: none"> <li>• Classes were regularly held. First set of exams conducted by the University for three vocational subjects in January, 2007. First batch of the students pass out.</li> <li>• Many students got placement offers through UEIGB</li> <li>• Proposal accepted and grant released by UGC and UP Urdu Academy of the International Seminar on Bhadur Shaha Zafar: Shair aur Mujahid-e-Azadi was held on 22<sup>nd</sup> -23<sup>rd</sup> November, 2007</li> <li>• Proposal accepted and grant released by UGC of the National Seminar held on 25<sup>th</sup> - 26<sup>th</sup> November, 2007</li> </ul>

<ul style="list-style-type: none"> <li>• The Coordinator of the Remedial Coaching drew a plan for Remedial Classes. Time table was set as per UGC guidelines. Teachers were arranged and classes were regularly held in six subjects – English, Medieval History, Painting, Urdu, Education and B.Com.</li> <li>• UJMC students actively enrolled in different programmes.</li> <li>• Instructor of the vocational subject of Fashion Designing worked hard</li> </ul>	<ul style="list-style-type: none"> <li>• Students participated enthusiastically. The programme was well chalked out and delivered consequently 100% result was achieved in History and Education, 99% in Urdu, 95% in English, 60% in Painting and 52% in B.Com.</li> <li>• UJMC students published <i>Hamari Baat</i></li> <li>• Exhibition organized on a small scale and Earn While Learn scheme gave opportunity to students to produce their ensemble and earn money</li> </ul>
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\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes  No   
Management  Syndicate  Any other body

Provide the details of the action taken

<ul style="list-style-type: none"> <li>• First set of exams for three vocational add-on-courses conducted by the University. First batch pass out.</li> <li>• Many students participated in career fair organized by UEIGB. Some were given placement offers.</li> <li>• International Seminar on Bahadur Shah Zafar : Shair aur Mujahid-e-Azadi (22<sup>nd</sup> -23<sup>rd</sup> November, 2007) was organized by the Dept. of Urdu</li> <li>• National Seminar on Communal Unity and Indian Freedom Struggle (25<sup>th</sup> - 26<sup>th</sup> November, 2007) was organized by the Dept. of History</li> <li>• Remedial Coaching Scheme fully functional. Students were benefitted and good result achieved</li> <li>• <i>Hamari Baat</i> published by UJMC students.</li> <li>• Mahfil-e-Mushaira and Sham-e-Ghazal (22<sup>nd</sup> November, 2007) was organized for the delegates of Urdu Seminar</li> </ul>
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## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02		01	
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate	03		03	
Others				
<b>Total</b>	06		04	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, all revisions / updates on syllabus are done by the University of Allahabad

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	05	16		

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	01								

2.4 No. of Guest and Visiting faculty and Temporary faculty

		06
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	15	
Presented papers	05	17	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Participatory Approach  
Skill enhancing programme  
Language skill enhancing programme developing culture of connectivity

2.7 Total No. of actual teaching days during this academic year

162

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study / Faculty / Curriculum Development Workshop

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2.10 Average percentage of attendance of students

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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	454					97.35
B.Com.	25					84

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes :



### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	--	--
Technical Staff	04			

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

A Research Committee has been formed by IQAC to encourages the faculties to submit Research projects and Seminar proposals to findings agencies like UGC, ICHR, NCUPUL etc. and scrutinized the paper for publication.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakhs			45,000/-	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		01	
e-Journals			
Conference proceedings		08	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2*	ICHR	50,000/-	11,875/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

\* This project was sanctioned for two years but it continued for four years as grants were received in four instalment - I<sup>st</sup> installment of Rs. 11875/- received on 21<sup>st</sup> March, 2006.

II<sup>nd</sup> installment of Rs. 11875/- received on 2<sup>nd</sup> March, 2007.

III<sup>rd</sup> installment of Rs. 11875/- received on 31<sup>st</sup> March, 2008

IV<sup>th</sup> installment of Rs. 11875/- received on 24<sup>th</sup> June, 2009

Remaining 2500/- received at the time of submission in 2010.

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01			
Sponsoring agencies	NCPUL U.P. Urdu Akademy	ICHR			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)			AU	4,00,000/-
Others			AU	2,65,000/-

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6120		53	20530/-	6173	
Reference Books	4108		72	17755/-	4180	
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	57	02	--	--	02	01	--	--
Added	01							
Total	58	02			02	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

LAN in the College campus .Training in computer composing by Hamidia Coaching Centre .

4.6 Amount spent on maintenance in lakhs :

i) ICT	57876/-
ii) Campus Infrastructure and facilities	147495/-
iii) Equipments	---
iv) Others	1,56,542/-
<b>Total :</b>	<b>362013/-</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Gold medals instituted by the College are given to position holders.
- Through NSS, IQAC enhance support service of students for the College & society.

5.2 Efforts made by the institution for tracking the progression

NIL

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1641	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1429	11	--	377	--	1817	1190	16	--	435	--	1641

Demand ratio 3:2      Dropout % 31

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Hamidia Minority coaching Centre prepared the students for different competitions grade 'B' and 'C' exams.

No. of students beneficiaries      100

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Principal and Staff member provide guidance and counselling related to their studies and career.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	--

5.8 Details of gender sensitization programmes

Through special activities of NSS the College sensitizes students towards gender related issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	843	1429450/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Principal attended the grievances of 250 students. Out of this 190 were benefitted through psycho social counselling**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:** The vision of the College is to make it a globally competitive centre of excellence by providing modern, scientific, technological and value-based education accessible to the under-privileged girls of the minority community as well as other underserved segments of the society and to bring them into the mainstream of national development.

**MISSION:**

- Empowerment and emancipation of the girl students.
- Delivering quality education to the underserved segments of the society.
- Extending equal opportunities and access to higher education.
- Preparing graduates for multi-linguistic and multi-cultural workplace setting.
- Holistic development through curricula and extra curricula activities.
- Infusing a spirit of secular values and nationalism.

6.2 Does the Institution has a management Information System

Yes, the College is trying to adopt management Information System in its admission process and other office works. The Students' records have been maintained in Database Management System (MS Access).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum development of Six-month certificate course in Urdu Journalism and Mass Communication, Translation Proficiency in Arabic, Fashion Designing added during the year sanctioned by the UGC.

6.3.2 Teaching and Learning

- Teaching methods adopted to improve student learning – OHP and LCD projector, computer with internet.
- Academic calendar of the College spells out events, holiday teaching days, dates of curricular extracurricular activities and schedule of internal assessments.
- Hindi Diwas celebrated on 14<sup>th</sup> September, 2007 by the Dept. of Hindi. The Chief Guest was Prof. Ram Kishor Sharma, HoD, Dept. of Hindi, University of Allahabad. Essay Competition on Hindi Ko Rozgar Parak Kaise Banaye and self composed poetry recitation was organised.
- Remedial coaching Classes are conducted with the financial assistance of the UGC

(under X plan to prepare educationally disadvantaged students for graduate studies. Three hundred and fourteen (314) students belonging to the BPL group were enrolled and regular coaching classes were held every day in six subjects viz English Literature, Med. History, Urdu, Painting, Education and B.Com.

- UGC sanctioned the grants to conduct remedial coaching classes at the college in 2007. Learning material was provided to the students regularly and their performance was assessed through tests and assignments.
- The Remedial coaching library is well stocked with books on different subjects. It has a photocopier within its premises where students avail the facility of getting their study material Xeroxed at subscribed rates.
- We hope that this scheme will receive further assistance from the UGC and continue to guide keen and worthy students to achieve their goals
- Minority Coaching Centre of Hamidia Girls Degree College prepared students for Grade B and C level govt. Services students coaching in English, Mathematics, Reasoning and General Studies.

### 6.3.3 Examination and Evaluation

Half yearly assessment was conducted to prepare the students for final examination.

University conducts the annual examination from the first week of March to 15<sup>th</sup> May. The College is a centre for the exams. Institutional authorities maintain strict vigil to ensure that no case of unfair means may occur. The teachers are also nominated as paper setters and evaluators by the University.

### 6.3.4 Research and Development

- The College has established a research committee for organising research activities for promoting research and development among faculties in order to help them and to cope with academic requirements. The Committee encourages faculties to submit proposals for Projects and seminar to different funding agency Viz. ICHR, UGC, NCPUL, Urdu Academy etc. The results of the efforts made by the committee were seen in organizing different seminars.
- The Dept. of Urdu, HGDC hold a Two-day National Seminar on Allam Iqbal Rahbar-e-Insaniyat (7<sup>th</sup> - 8<sup>th</sup> January, 2007). Chief Guest was Prof. Rajen Harshe, V.C., University of Allahabad. Prof. A.Q. Jafri of UoA. Prof. N. R. Farooqi of UoA and Prof. W. Siddiqui from Hawaai University Honolulu, USA was the distinguished guest.
- To commemorate the 150<sup>th</sup> anniversary of the first freedom struggle of India, The dept. of Urdu organised two-day International Seminar on Bahadur Shah Zafar: Shair aur Mujahid-e-Azadi (22<sup>nd</sup> -23<sup>rd</sup> November, 2007) to pay homage to the great soul. The Chief Guests was Prof. Fakhru Noori from Osaka University, Japan.
- Mehfil-e-Mushaira and Sham-e-Ghazal (22<sup>nd</sup> November, 2007) was organized in honour of the guests and delegates of Urdu Seminar. The Chief Guest was Prof. Rajen Harshe, V.C., University of Allahabad.
- National Seminar on Communal Unity and Indian Freedom Struggle (25<sup>th</sup> - 26<sup>th</sup> November, 2007) was organised by Dept. of History. The Chief Guest was Prof. Rajen G. Harshe , V.C., University of Allahabad .



6.3.5 Library, ICT and physical infrastructure / instrumentation

The College tries to enhance the physical infrastructure facilities to run the educational programs efficiently.

6.3.6 Human Resource Management

Human resource management is designed to maximize employee performance in service of their employer's strategic objectives. Teaching and non-teaching staff are managed focussing on policies and systems.

6.3.7 Faculty and Staff recruitment

**NIL**

6.3.8 Industry Interaction / Collaboration

Students of Vocational Subjects such as Office Management and Computer Application in Social Science performed their on-job training of one month in the industries and other enterprises such as (i)BPCL, Naini (ii) ITI , Naini (iii) Bhadohi Rugs International, Bhadohi (iv) Safety at Bharat Pumps and Compressors Limited and Department of Human Resource Development at Research Development at Recron Synthetic Limited etc., G.B. Pant ,Institute of Social Science and IPS, University of Allahabad.

6.3.9 Admission of Students

B.A. and B.Com Admission Test are conducted in the College. The process of admission and examination has been computerized. Results are published and displayed on the College website.

6.4 Welfare schemes for

Teaching	<b>Teachers welfare fund</b>
Non teaching	<b>Non-teaching welfare fund</b>
Students	<b>SC, OBC ,Minority Scholarship Poor fund, Biri Worker Ward Scholarship</b>

6.5 Total corpus fund generated

Rs. 75000/-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has given permission to the College to take admission of under graduate courses on the basis of minority character.

6.11 Activities and support from the Alumni Association

- The College always receives valuable suggestions for improvement and innovations in the changing scenario and sturdy supports from the alumni. Their suggestions are of tremendous value to the budding scholars
- Alumni association meeting held this year in the Begum Khursheed Khwaja Hall and following students Miss Sheeba Parveen, students of OFF, Later completed MCA and was employed as Computer Operator at Hamidia Computer Centre
- Miss Mutahira Khatoon, student of CASS, was selected in Infosys BPO as a process executive

6.12 Activities and support from the Parent – Teacher Association

The Principal meets the parents whenever required .The Parents have to take prior appointment from the Principal.

6.13 Development programmes for support staff

To ensure full co-operation from the support staff the College authorities regularly inform the support staff about the college policies and objectives. The college puts up best efforts to extend government facilities and benefits regularly to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Numerous resources through NSS are available to promote environmental awareness –group learning in the class, information and inspirational seminars and plantation etc.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

National level Mushaira was organised by the college to promote co-curricular activities .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- International Seminar on “Bahadur Shah Zafar : Shair Aur Mujahid-e-Azadi (22<sup>nd</sup> - 23<sup>rd</sup> November, 2007) was organised by the Dept. of Urdu
  - National Seminar on Communal Unity and Indian Freedom Struggle (25-26 November, 2007) was organised by the Dept. of History .
  - An exhibition (16, 17 & 18 February, 2008) was organised in the University by the Vocational departments of the College.
  - First set of exams for three vocational add-on-courses conducted by the University. First batch pass out.
- Many students participated in career fair organized by UEIGB. Some were given placement offers
- Remedial Coaching Scheme fully functional. Students were benefitted and good result achieved
  - *Hamari Baat* published by UJMC students.
  - Mahfil-e-Mushaira and Sham-e-Ghazal (22<sup>nd</sup> November, 2007) was organized for the delegates of Urdu Seminar.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The College-dream of Vocalization of higher education also came true as classes in three Vocational Courses (1)Urdu Journalism and Mass Communication (2)Proficiency Arabic (3)Fashion Designing began in January 2007 and the University conducted exams.

Six-month certificate course in fashion designing started and 25 students took admission in the course .The purpose to start this course was to enhance the students skills and make them employment oriented .

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The College promote students to read environmental news and comprehensive book about environmental threats

7.5 Whether environmental audit was conducted? Yes  No

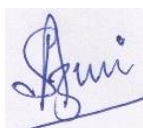
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- All the three Add on certificate courses sanctioned by UGC and started in 2006-07 converted into diploma courses by the University of Allahabad.
- A creditable achievements of the students of Urdu Journalism is that they are taking out a fortnightly newspaper “Hamari Baat” .Students are also trained to learn the art of commercial and non-commercial advertisements and technical ties of the electronic media and making video films .They are taught anchoring for different TV channels and FM.

## 8. Plans of institution for next year

- To organize National Seminar in Dept. Of Urdu and History.
- Plan to establish Language Lab.

Name DR. (MRS.) SABIHA AZMI



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*Signature of the Coordinator, IQAC*

Name DR. (MRS.) REHANA TARIQ



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*Signature of the Chairperson, IQAC*

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