Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	HAMIDIA GIRLS' DEGREE COLLEGE
Name of the head of the Institution	Yusufa Nafees
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05322656562
Mobile no.	9793683222
Registered Email	hamidia_alld@yahoo.co.in
Alternate Email	iqac.hamidia@gamil.com
Address	Sultanpur Bhawa Noorulla Road
City/Town	Prayagraj
State/UT	Uttar pradesh
Pincode	211003

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Sabiha Azmi**
Phone no/Alternate Phone no.	**05322656562**
Mobile no.	**9453026110**
Registered Email	**hamidia_alld@yahoo.co.in**
Alternate Email	**iqac.hamidia@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://hgdc.ac.in/wp-content/uploads/2020/01/AQAR-17-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hgdc.ac.in/academic-calendar-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.80**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B**	**2.14**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**01-Dec-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
How to Keep Ganga Clean	**10-Dec-2018** **1**	**150**

Importance of Arabic Language and Scope (Dept. of Arabic)	18-Dec-2018 1	55
Importance of Mother Language Day	21-Feb-2019 1	64
Urdu Adab mein Jadidiyat (Dept. of Urdu)	01-Mar-2019 1	42
International Women's Day (Centre for Women's Studies)	08-Mar-2019 1	200
Career Counselling Cell conducted one-day Workshop on Career Counseling	22-Nov-2018 1	90
Workshop on Website Designing	18-Mar-2019 10	20
Workshop on Software Technology - PHP, MYSQL, JOOMLA.	25-Feb-2019 30	11
Faculty Workshop on Website Update	18-Mar-2019 1	25
Exhibition in collaboration with Regional Archives on Relevance of Mahatma Gandhi and his Philosophy in Contemporary Times (Dept. of History)	02-Oct-2018 1	500
Urdu Festival (Nawa-e-Urdu)	09-Nov-2018 7	500
Akbar Allahabadi Memorial Lecture	16-Nov-2018 1	150
Features of Journalism & New Media	17-Nov-2018 1	54
Special Lectuers organized by NSS - Traffic Rules, Road Loads & Speed	06-Dec-2018 1	154
Bhartiya Sena ko Jano	09-Dec-2018 1	158
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
faculty of B.Voc.	Software Technology	UGC	2018 12	4330000

Department of Urdu	Akbar Allahabadi Memorial Lecture	NCPUL	2018 1	35000
Department of Urdu	Urdu Coaching	UP Urdu Akademi	2018 12	72000
Department of Urdu	Urdu Calligraphy	UP Urdu Akademi	2018 12	84000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC laid stress that the modular curricular be implemented and time frame followed. Staff members stay for seven hours in the College. 2. The IQAC also gave emphasis on organising year long activities as per the academic calendar printed in the Brochure. 3. IQAC and Staff members resolved that vocational education be given a boost. It was resolved that one more trade in B.Voc. – Software Technology sanctioned by UGC be started after receiving approval from the University of Allahabad. 4. IQAC members and other members of the staff decided that the MHRD directive regarding Swachchta Hi Sewa (SHS) be implemented in letter and spirit. Archival Exhibition on Gandhis life and Philosophy was organized. 5. IQAC coordinated with faculty members to arrange for a Panel Inspection by the University of Allahabad to start Research Degree Programme in the College. The Inspection took place on 24th October, 2018.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |

V. IQAC laid stress that Dept. of Urdu organize Urdu Festival – Nawa-e-Urdu 9th-16th November, 2018	9.11.2018- International Urdu Day was celebrated. Prof. Aftab Ahmad Afaqi, Head, Dept. of Urdu, BHU. Dr. Nafees Bano, Ex. Head, Dept. of Urdu, Vasanta PG College, Lucknow delivered lecture on the topic Urdu Zaban Maujuda Daur Mein 11.11.2018- National Education Day was Celebrated. Prof. Shabnam Hameed, Head, Dept. of Urdu, UoA, delivered her lecture on the topic "Different Aspects of Maulana Abul Kalam Azad's Personality" and Dr. Shama Rani, Asso. Prof. Dept. of Education, HGDC, Prayagraj also gave speech on the theme "Personality Educational Contribution of Maulana Abul Kalam Azad". 13.11.2018- Prof. Ali Ahmad Fatmi, Dept. of Urdu, UoA delivered lecture on the topic Prem Chand Ki Kahaniyan
VI. IQAC stressed that Akbar Allahabadi Memorial Lecture be organized	16.11.2018- Prof. Abbas Raza Nayyar, Head, Dept. of Urdu, Lucknow University delivered lecture on Urdu Ghazal.
VII. IQAC stressed that Career Counselling Cell of the College may hold student centric counselling programme.	Career Counselling Cell conducted oneday Workshop on Career Counseling for Students lectures were delivered by – Mr. R. S. Bharti, Deputy Director, Kanpur / Allahabad Region on the theme How to Prepare for General Studies in Competition. Mr. Sugreev Singh, Librarian, Model Career Centre, UoA, Prayagraj. Lectured on the topic Important Rules for betterment of Career and Life. Mr. Jitendra Pandey, Director, Srijan Rural Development Society. Process of Group Counselling.
VIII. IQAC stressed on galvanizing NSS Activities.	6.12.2018- Mr. Harendra Singh Yadav, Traffic Inspector, Prayagraj delivered his lecture on the topic Traffic Rules, Road Loads & Speed. 9.12.2018- Prof. Prashant Ghosh, Dept. of Economics UoA, Prayagraj delivered his lecture on the topic Bhartiya Sena Ko Jano 10.12.2018- Major Ghanshyam, Ganga Taskforce, Prayagraj delivered his lecture on the topic How to Keep Ganga Clean under SHS initiative of Government of India.
IX. IQAC stressed that World Arabic Language Day be observed	18.12.2018- World Arabic Language Day declared by UNESCO. Dr. Sumama Faisal, Asst. Prof., Dept. of Arabic, Maulana Azad National Urdu University, Lucknow Campus presented his lecture on Importance of Arabic Language and Scope.
I. Classes of B.A., B.Com and B.Voc. PG were started	Modular Curricular in different subjects were updated and Time frames were followed.

II. IQAC gave emphasis that internal assessment be held as per time frames stated in Academic Calendar..	Department wise Internal Assessment of students were held in the month of September, November and February 2019.
III. IQAC acted on the directive issued by UGC regarding Swachchta Hi Sewa (SHS)	NSS implemented Swachchta hi Sewa from 1 to 14 September, 2018 from 15 September to 2 October, 2018.
IV. IQAC took cognizance of UGC's directive regarding 150th Years of Mahatma Gandhi.	150th Birth Anniversary of Gandhi was observed. Prof. Yogeshwar Tiwari, Head, Dept. of Med. & Mod. History, UoA wa the Chief Guest. Dr. Alok Prasad, Asso. Prof., Dept. of History & Director, JN Nehru Centre for Differently abled, UoA was the Guest of Honour.
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| **14. Whether AQAR was placed before statutory body ?** | **Yes** |

Name of Statutory Body	Meeting Date
Management	**25-Apr-2019**

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **No** |

| **16. Whether institutional data submitted to AISHE:** | **Yes** |

| Year of Submission | **2019** |

| Date of Submission | **13-Mar-2019** |

| **17. Does the Institution have Management Information System ?** | **Yes** |

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **Management Information System or MIS is a central data repository capable of not only gathering, organizing and storing data but also processing and analyzing it and generating various reports from it. In the field of education, EMIS has specific roles to help an educational institution grow. At the College, level following systems are operational under MIS. List of Modules ? Office Automation Software cum Student Database Management System Software Details of Modules ? College is using PFMS for financial dealing eg. creating of salary of teaching and non teaching staff of the College, payment** |

of vendors, outline purchasing of the College. ? E Tender, College went through the process of financial bid and technical bids for renovation and painting of the College building. ? Latest version of SOUL i.e. SOUL 2.0 has been purchased. It has Administrative Module, Acquisition Module, Cataloguing Module, Circulation Module and Serials Control Module. ? Bio Metric Attendance System is operational in the College. All Staff members, teaching and non teaching administrative and technical use the system in place of manual attendance system. ? SMS alert is operational in the College. Educators need to deploy technology to gain in depth knowledge about student behaviour.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is framed by the University and the College has galvanized each and every available resource, for effective delivery of the curriculum an Academic Advisory Committee has been formed, which sees to the preparation and implementation of modular curricula department wise. Each department prepares Modular Curricula through which the syllabus is divided into modules and a time-period is fixed for the transaction of the module. The modular curricula are divided into three quarters. Staff meeting is held regularly on the last day of the month to evaluate the progress of the students and also to discuss how far the modules have been transacted. At the end of each module the teachers take oral and written tests. The students are also given assignments. This has enabled regular and systematic delivery of the modules. The different departments of the College organize various academics and skill development programmes, extension lectures and heritage exhibitions. Students are encouraged to actively participate in them and present their feedbacks.To ensure quality and facilitate the transaction of the curriculum, the College has adopted the ICT Empowered Teaching Programme. Under this, following measures have been adopted - • Six Smart Classrooms are functional at the College. They help in the transaction of the curriculum. B.Com. classes too are conducted with the help of the smart class room gadgets. The Tally-ERP9 software helps B.Com. students in learning accounting. • A well equipped Computer Lab provides free access to students for computer composing, net-search and Xerox of subject matter related to the curriculum. Newly added smart class attached to the Computer Lab holds classes of B.Voc., Software Technology. • Media Lab conducts practical classes in Photo-Journalism, a component of the syllabus of Urdu Journalism and Mass Communication. • Automated & Digitized Library with Wi-Fi connection helps is preparing e-content for the students. Digitized library allows teachers and students to share common information resources and to take advantage of wide range of reading materials. These procedural and practical supports have helped in the effective delivery of the curriculum. • The different departments of the

College regularly hold seminars, workshops, and symposiums on different topics.
* **Special On Job Training Programmes are arranged by the College for students of vocational subjects like OFF and CAS.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Software Technology	05/09/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Journalism Mass Communication, Fashion Design Embroidery and Software Technology	16/07/2018
MA	History, Sociology, Urdu, English	16/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Urdu Calligraphy	20/07/2018	13
Urdu Coaching	20/07/2018	35
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Doctor Patient Relationship & Maternal and Child Health	10
MA	Youth and Politics & Youth and Education	19
BVoc	One month Internship at Jantantra TV	5
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1.4 – Feedback System	

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is essential tool to get desirable improvement in functioning of the institution. In order to have desirable improvement, feedback was taken from 100 students and they were asked to response on question related to different areas of the functioning of institution. Students feedback regarding infrastructural facilities and faculty performance was obtained through questions, using random sampling method. The collected data was analysed through the percentage method on a five point likert scale. It was indicated with the help of graph and charts. The students feed back regarding facilities were taken into account by the College authorities. As per the data obtained from the students, two new water coolers have been installed. As a fairly good no. of students, 76 percentage of students responded that books related to curriculum were available, the central library purchased new SOUL Software for proper and efficient services of the library. 85 percentage of the students responded that curriculum is employement oriented while 15 percentage responded that it was lacking. Hence in this connection College Placement Cell organized oneday workshop on Career Counselling on 22 November, 2018. The feedback of the students of vocational subjects were taken into account. In which 57 percentage students responded that computer facility was available but with time restrictions, hence 14 new desktops were installed. A new silent generator has been installed to attend to the power cuts, 86 percentage of students were satisfied with generator facility. Regarding faculty performance 78 percentage of students were satisfied with the lecture methodology and 22 percentage responded that other audio video methods are effetive methods of teaching. As such 2 smart classrooms were added – 1 in B.Voc. (ST) and 1 in Fashion Design Lab for B.Voc. (ST) and B.Voc. Fashion Design respectively. On the question regarding cleanliness of College and its surroundings 64 percentage of responded positively on the cleanlinesss of toilet while 36 percentage were dissatisfied. The students were motivated to keep the College environment neat and clean and two Swachchta Pakhwara were organized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		710	370	315
BCom		75	95	66
BVoc		150	60	46
MA		200	184	171
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1376	208	13	1	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
40	20	13	7	6	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has a large number of students coming from BPL group. Many of them (65 students) are first generation learners. Hence the College teachers pay extra attention to students so that they come at per with other students who come from sound educational backgrounds. In this connection following measures are adopted– Remedial Classes – the teachers of respective departments locate the poor learners through assessment tests. These students are put in a group and special remedial classes are held for them. Students who are available to clear the final exam and have to reappear for second exam are also given extra attention to improve their performance. Messages are sent through SMS alert system. Time table is prepared and teacher holds extra classes for them. Urdu Coaching – to improve the performance of the students enrolled in Urdu, special Urdu Coaching (sponsored by U.P. Urdu Akademi is being held every session) from July 2011 onwards. They are given special lessons through a tutor whose salary is fixed UP Urdu Akademi. Fifty seats are available. In the ongoing session 35 students were enrolled and were given regular coaching. To facilitate and improve the performance of students enrolled in English, the Language Lab conducts English language classes through ICT tools. 20 seats are available. 14 students were enrolled in the session. The result was 100 percent. Urdu Kitabat – Tutorial and doubt clearing sessions are held in every subject. Students are grouped in batches of 20 and they are given guidance by the teachers in their respective subjects. Special Lectures by eminent scholars are arranged in respective departments to enhance their knowledge domain. Seminars Workshops are regularly held. The CWS holds programmes on Gender Issues to sensitize girl students about their rights and privileges. The Dept. of Sociology through its M.A. students conducted field works on 'Youth and Education', 'Youth and Politics', 'Doctor Patient Relationship' 'Maternal and Child Health'. Placement Drive – the B.Voc. Department held placement drive for JMC students. Agencies that came for placement drive were NDTV, News18 India, Jantantra TV, YKA, National Voice INYOSIS, INFOTECH. Students of B.Voc. JMC were given special trainig to prepare documentaries on issues like education for differently abled students, Parvaz and Akbar Allahabadi. Students organized a special screening of Youtube short film , Matra Bhasha : Hamare Sapnon ki Bhasha on the occassion of National Language Day. B.Voc. in Fashion Design, students not only get the relevant technical expertise to step into a professional world, but they also are educated in skills like design, drawing, draping, pattern making sewing, haute couture along with production and marketing. Boutique manager is the job role of a self employed professional with knowledge of stitching, fashion, merchandising and retailing. Creative Fashion Centre is running since 2011 for the under priviledged students under the UGC programme EarnwhileLearn to falicitate students to become selfreliant and also to develop better coperation and leadership skill through EarnwhileLearn scheme. Here students sew both classic and trendy clothing at affordable prices.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

1617	21	77:01

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	1	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows the pattern laid by the University of Allahabad for conventional courses and Sector Skill Council for B.Voc. Internal Evaluation is held according to the dates stipulated in the Academic Calendar. The College folllows the time line for internal assessments also as mentored by AU SSC. No reform as such has been initiated at the institutional level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared both for courses having annual exam pattern and semester pattern. Vocational course B.Voc. has its own academic calendar. Modular curricula is followed and times frames are adhered to Internal assessments are taken in the month of September, November February for B.A. and B. Com. Extra curricular activities were held as per time frames.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.hgdc.ac.in/results-2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

	BA		392	381	97.19
	BCom		38	33	87
	BVoc		43	41	95.34
	MA		63	63	100
[View File](#)					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.hgdc.ac.in/Students-Satisfaction-Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Dept. of Economics	1	6.94
International	Dept. of Economics	1	5.86
National	Dept. of History	1	5
International	Dept. of History	1	2.38
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept. of English	2
Dept. of Economics	2
Dept. of History	1
Dept. of Urdu	1
Dept. of Geography	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bhartiya Rastrawad ka Vikas	Dr. Nuzhat Fatima	Shodh Dhara, pp. 116120	2018	21	Dr. Neelam Mukesh Institutional Shakshik Avam Anusandhan	20
Bhartiya Rashtriya Andolan Main Muslim Lekhikaon ki Sakriya Bhageedari	Dr. Nuzhat Fatima	Ayan, An International Multidisciplinary Refereeed Research Journal pp.222227	2018	18	Prof. I. S. Chauhan Ex. V.C. Barkatullah University, Bhopal	18
Kashful Mahjub : Tasawuf par eik Adeutiya Pustak	Dr. Nuzhat Fatima	Samkriti Sandhana, An International Refereeed Research Journal pp. 150157	2018	22	Dr. Jhinkoo Yadav Research Institute of Human Culture	22
Impact of Tourism in Indias Economic Development	Dr. Gulshan Akhtar	International Journal of Basic and Applied Research pp.2837	2018	12	Dr. Jiv Kant Singh, Asso. Prof., TNB College, Bhagalpur,	12

					Bihar	
Impact of Health on Economic Development : An Indian Perspective	Dr. Gulshan Akhtar	International Journal of Scientific Research and Reviews	2019	24	Dr. Sunil Kumar Sharma, EditorinChief, International Journal of Scientific Research and Reviews, Published by CSIR Foundation	24
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Pahli JungeAzadi aur Ghalib	Mrs. Naseha Usmani	NaqsheNau	2018	70	5	Mrs. Naseha Usmani, Dept. of Urdu, HGDC, Alld.
Akbar Allahabadi ki Shayri mein Ehtejaji Shaur pp.8092	Mrs. Zareena Begum	Naqsh e Nau	2018	80	3	Mrs. Naseha Usmani, Dept. of Urdu, HGDC, Alld.
Urdu Adab Mein Safarnama Germani Mein Das roz ke Khususi Hawale se	Dr. Farha Hashim	NaqsheNau	2018	93	5	Mrs. Naseha Usmani, Dept. of Urdu, HGDC, Alld.
Maulana Mohammad Ali Jauhar ka Sahafati NoktaeNazar	Dr. Kainat Ansari	NaqsheNau	2018	101	3	Mrs. Naseha Usmani, Dept. of Urdu, HGDC, Alld.
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	1	11	2	2
Presented papers	0	11	2	0
Resource persons	0	0	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachchta Pakhwara 1 to 15 Sep. 2018	National Service Scheme	21	282
Swachchta Pakhwara 15 Sep. to 2 Oct. 2018	National Service Scheme	21	300
Pariksha pe Charcha	B. Voc.	18	224
International Womens Day Celebrations	Centre for Womens Studies	38	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Matdata Jagrukta Karykram under Systematic Voters Education Electoral Participation (SWEEP) Scheme	Best Volunteer	Zila Nirvachan Karyalaya, Allahabad	300

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachch Bharat Mission	National Service Scheme	Swachchta Pakhwara 1 to 15 Sep. 2018	21	282
Swachchta hi Sewa (SHS), MHRD, Govt. of India	National Service Scheme, Nagar Nigam, Task Force, Alld.	Swachchta Pakhwara 15 Sep. to 2 Oct. 2018	21	300

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange, UPTEC	03	UGC	01
Faculty Exchange, IIITA	03	UGC	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Video Editing	Jantantra TV	25/12/2018	25/01/2019	Ankita Sinhg
Internship	Input Research	Jantantra TV	25/12/2018	25/01/2019	Samiya Sabir
Internship	Out Put	Jantantra TV	25/12/2018	25/01/2019	Divyangi Shukla
Internship	Out Put	Jantantra TV	25/12/2018	25/01/2019	Kirlti Singh
Internship	Writers Programme	Youth ki Awaaz	01/12/2018	28/02/2019	Sumaiya Siddiqui

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IT ITES, NASSCOM	05/12/2018	Training and Assessment	13

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3208090	3208090

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11521	369413	443	192791	11964	562204
Reference Books	5349	0	0	0	5349	0
e-Books	2008	0	0	0	2008	0
Journals	7	101	12	29063	19	29164
Digital Database	0	0	1	5900	1	5900
Library Automation	0	0	1	112100	1	112100

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sabiha Azmi	Dalit and Tribal Writings, Module No. 19	Womens Studies	03/04/2019
Dr. Sabiha Azmi	Latin Americal Feminism : Some Important Writers, Module no. 23	Women Studies	03/04/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	95	2	7	5	1	3	16	5	0
Added	14	1	2	1	1	0	0	25	0
Total	109	3	9	6	2	3	16	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3292884.6	3292884.6	2484561	2484561

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The library is maintained by the Librarian in consultation with the Library Advisory Committee. For the updation of books and journals in the library, the Librarian and LAC take demands from the respective departments. Hereafter according to the available budget books and journals are purchased. The physical infrastructure of the library is purchased through the grant received from the University of Allahabad and UGC. The different laboratories Geography Lab, Painting Lab, Fashion Design Lab, Media Lab, Software Technology Lab and Language Lab are maintained through different accounts. The smart classrooms and Conference room are under the charge on conveners of the departments. The computers, scanners, printers and photocopier of the computer lab, office, library and other departments are maintained through annual maintenance contract.

http://www.hgdc.ac.in/procedures-and-policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support			

from Other Sources			
a) National	UPNIC	606	1818000
b)International	00	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ENGLISH LANGUAGE LEARNING PROGRAM	01/10/2018	55	LANGUAGE LAB
REMEDIAL COACHING	07/01/2019	45	COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	CAREER COUNSELLING	0	40	0	8
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
250	222	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
National Voice News Channel	15	6	Janatantra TV	7	3
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Mushaira	Inter Collegiate	120

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The aim of the student council is to work in cooperation with the staff and students. The student council seeks to build a relationship based on mutual respect and trust with all in the College, support the staff, management and parents in their efforts to create and maintain an environment encouraging educational and personal development. The council provides students an opportunity to develop new ideas and learn about responsibilities and teamwork. The main purpose of the students council is to develop positive attitude, to practise good citizenship to promote harmonious relations throughout the school community and to promote moral values among the students etc. The results of the elected class representative (201819) were declared. Each class representative was also awarded a badge to make their titles official. These elected class representatives help in maintaining discipline and regulating different activities organized by the different departments. In the session 201819 all the Class representatives of the different departments especially Medieval History Ancient History helped in the organization of helped in the organization of Gandhi Jayanti Celebrations, 2nd October, 2018. Class representatives of Arabic Persian helped in the organization of World Arabic Day. Class representatives of Urdu helped in the organization of OneWeek Urdu Festival, NawaeUrdu (9th – 16th November, 2019). Class representatives of the Dept. of Hindi helped in the organizations of Hindi Diwas, 14th September whereas class representatives of Geography sensitized College students and students of neighboring areas about pollution caused by excessive traffic and its hazards. Class representatives of the Departments of Sociology and English helped in the organization of International Womens Day celebrations on the eve of 7th March, 2019. Class representatives of the Dept. of Office Management and Computer Applications offered technical assistance by way of composing drafts on computers. Class representatives of JMC helped in videography of different events organized by the College. Class representatives of Fashion Design assisted in the organization of Eid Fashion Week. Class representatives of B.Com. helped in the organization of Special Lectures held in their department by UPTEC EDUMAYRA.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 Yes

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

YES, Two meetings were organized by Alumni Association on 1 15.10.2018 2 21.02.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For the first practice in connection with participative management which the College encourages is that the Principal alongwith two senior teachers and one class three personnel are active members of the College Managing Committee. They participate in the meetings of the Management and give suggestions for augmentation of infrastructure and general upkeep of the College. The second practice for the proper functioning of the institution envisioned and incorporated is that the faculty and other human resource available are channelize into different committees. In the session 201819 different committees were restructured as per the powers and functions stated in the University Ordinance (please refer to the list stated in question no. 6.2.1) In order to increase the participation of teachers in the management of institutional affairs, various committees have been formed. The Committees are as followed – 1 IQAC Committee 2 Admission Committee B.A.I 3 Admission Committee B.A. II 4 Admission Committee B.A. III 5 Admission Committee B. Com. I, II III 6 Proctorial Board 7 UGC Committee 8 Research Committee 9 RTI Committee 10 Academic Advisory Committee 11 Library Advisory Committee 12 Sports Advisory Committee 13 Advisory Committee of Centre foe Womens Studies 14 College Magazine Committee 15 ICT Website Updating Committee 16 NSS Advisory Committee 17 Finance Purchase Committee 18 Planning Development Committee 19 Scholarship Help to Poor Committee 20 Extension Activities Committee 21 Examination Committee 22 Magazine Committee 23 PG Admission Committee 24 B.Voc. Admission Committee 25 Canteen Committee 26 Plantation

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College planned to introduce B.Voc. in Software Technology. The Nodal Officer was in regular consultation with sector skill councils to implement the qualification packs framed by the

	council. She also consulted faculty members of IIIT (Jhalwa UPTEC, Alld.) The General Education component which constitutes 40 of the syllabus was also reviewed and restructured in consultation with faculty members of the College – Dr. Shama Rani for Education, Dr. Sabiha Azmi for English, Dr. Nasreen Begum for History, Dr. Bilqees Farooq for Economics, Dr. Amna Farooqui Ms. Tazeen Fatima for Computer Application.
Teaching and Learning	The Academic Advisory Committee of the College stressed that modular curricular be prepared by the faculty members of different departments and the time frame specified be followed. Assignments and date lines be maintained. The Academic Advisory Committee of the College also stressed that the Special Lectures be arranged by the different departments. In this connection the different departments organized Workshops and Special Lectures (details are presented in Part A) were also organized. The Dept. of JMC organized workshop on International Journalism Day, 17th November, 2020.
Examination and Evaluation	For B.A. B. Com. courses where annual examination is prevalent, the examination was conducted as per annual schedule. The Exam Cell comprising of CS, ACS Proctors conducted the exam with transparency. Teachers of the College contributed their services as University Flying Squad members in both morning and afternoon shifts of the exam. Teachers who were assigned examinership completed evaluation within the stipulated time. The Internal HalfYearly Exam of B.A. B.Com. students were held from 8th to 11th January, 2019. B.Voc. PG courses also conducted internal evaluation as per time frames specified in the Academic Calendar.
Research and Development	The CWS conducted minor research project on The SocioEconomic Condition of Tribal Women of Mirzapur (phaseII) in collaboration with Arthik Anusandhan Kendra, Alld. In this connection a visit was undertaken to the tribal villages of Hallia, Kushera and Gurgi inhabited by Gonds and Bhil tribes of Madhya Pradesh. Data has been collected through random sampling from 50 tribal women and it was found that the women

	lack basic amenities of life. The villages are severely hit by extreme drought conditions. The economic position of women is unsatisfactory, they are uneducated. Women and children suffer from malnutrition and ill health.
Library, ICT and Physical Infrastructure / Instrumentation	To provide full automation to the library, SOUL Management Software has been purchased. It is a full addition software which caters to enhance efficiency of library services accusation, circulation, serial control, OPAC etc. For the updation of Computer Lab and students of Software Technology two laptops and software have also been purchased. To facilitate B. Voc. students, three Handicam one Bluetooth, Software for video editing alongwith two laptops were purchased. To provide latest skills to students in Fashion Lab Swantex Plotter, Gemeni Software for CAD have been purchased. Two water purifying coolers and a silent generator have been installed.
Human Resource Management	For the proper development of human resources various committees have been formed. All staff members are members of the committees mentioned below and they have been assigned duties in accordance with the requirements of the committee. IQAC Committee, Admission Committee for B.A., B.Com., B.Voc. PG, Proctorial Board, UGC Committee, Research Committee, RTI Committee, Academic Advisory Committee, Library Advisory Committee, Sports Advisory Committee, CWS Committee, College Magazine Committee, ICT Website Updating Committee, NSS Advisory Committee, Finance Purchase Committee, Planning Development Committee, Scholarship Committee Help to Poor Committee, Extension Activities Committee, Examination Committee, Magazine Committee.
Industry Interaction / Collaboration	The College has Fashion design has signed an MoU with ALT. Apparel Leather Techniques, Bangalore. Students of FD were trained in garment construction. The College has also signed an MoU with NDTV, Inoyasis, Infotech Ltd., Delhi. Media entertainment and Sector Skill Council (NESC) Delhi. These organizations train students in digital media and also hold campus placement, interviews, Jantantra (print and

	electronic media) and NDTV selects students of JMC for paid internship.
Admission of Students	The College being a minority institution has the right to conduct its own admission test. It has been conducting UGAT since 2007 PGAT since 2016. There are two separate admission committees – UGAT PGAT. The Committees prepare the admission schedule after regular meetings. Model question papers are prepared by the faculty members and finally the test is conducted with the help of an independent agency. The date line for admission test, declaration of result and counseling is maintained. As the thrust of the College is on inclusivity, the College extends financial help to poor and needy students also.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The College conducts transactions through PFMS. The Civil work is done by e.tendering.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Training cum Workshop	1	07/02/2019	14/02/2019	7
Training cum workshop	1	23/02/2019	01/03/2019	7
Faculty Induction Training Programme	2	22/04/2019	27/05/2019	35
Faculty Inducion Training Programme	1	22/05/2019	21/06/2019	30
Orientation Programme	1	10/06/2019	30/06/2019	21
Summer School on Geo Special Technologies	1	18/06/2019	08/07/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GI, GPF, NPS CGHS	CPF / NPS CGHS	NATIONAL STATE SCHOLARSHIP, HELP TO POOR, POOR FUND SUHAIL ABIDI SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 College conducts internal financial audit through the College Committee. External financial audits are done by the teams sent by the University. For UGC grants external audit is done by Chartered Accounted. The utilization and details of expenditure report are submitted to the UGC, NCPUL, UP Urdu Academy and other agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SUHAIL ABIDI	30000	STUDENTS SUPPORT

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6.4.3 – Total corpus fund generated

268463.32

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

6.5.3 – Development programmes for support staff (at least three)

<div align="center">NIL</div>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Since the NAAC Peer Team during the accreditation of the College in Grade II recommended starting of new need based PG Courses, the College has started PG classes in four subjects – Education, English, Medieval History, Urdu Sociology from 2016 onwards under CBCS scheme. Two batches of students have successfully passed out. 2 students of each subjects obtained outstanding (O) and A Grade. The Peer Team also recommended strengthening of vocational and skill enhancement course. In this connection College has started Faculty of Vocations where B.Voc. in three trades – JMC, FD ST are functional. Two batches of B.Voc. – JMC FD have successfully passed out. As recommended by the Peer Team linkages have been developed with industry for training and placements of students. The College has signed an MoU with ALTS, Bangalore for the training of B.Voc. FD students. Taking the initiatives onwards College has also signed MoU with Inoyasis Infotech Pvt. Ltd. MESC for training and placement. It has also signed MoU with IT/ITCS for the training of B.Voc. –ST students. As recommended by the Peer Team the vacant positions, especially that of Librarian be filed on priority basis, the College recruited 6 Assistant Professors – one each in the Dept. of Geography, Sociology, History, Arabic, Economics Education. The post of Librarian has also been filled and the library has been given a boost.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Career Counselling Cell conducted oneday Workshop on Career Counseling	22/11/2018	22/11/2018	22/11/2018	90
2019	Workshop on Website Designing	18/03/2019	18/03/2019	27/03/2019	20
2019	Workshop on	25/02/2019	25/02/2019	26/03/2019	11

	Software Technology PHP, MYSQL, JOOMLA.				
2019	Faculty Workshop on Website Update	18/03/2019	18/03/2019	18/03/2019	25
2018	Exhibition in collaboration with Regional Archives on Relevance of Mahatma Gandhi and his Philosophy in Contemporary Times (Dept. of History)	02/10/2018	02/10/2018	02/10/2018	500
2018	Urdu Festival (NawaeUrdu)	09/11/2018	09/11/2018	15/11/2018	500
2018	Akbar Allahabadi Memorial Lecture	16/11/2018	16/11/2018	16/11/2018	150
2018	Features of Journalism New Media	17/11/2018	17/11/2018	17/11/2018	54
2018	Special Lectuers organized by NSS Traffic Rules, Road Loads Speed	06/12/2018	06/12/2018	06/12/2018	154
2018	Bhartiya Sena ko Jano	09/12/2018	09/12/2018	09/12/2018	158
2018	How to Keep Ganga Clean	10/12/2018	10/12/2018	10/12/2018	150
2018	Importance of Arabic Language and Scope (Dept. of Arabic)	18/12/2018	18/12/2018	18/12/2018	55
2019	Importance of Mother Language Day	21/02/2019	21/02/2019	21/02/2019	64
2019	Urdu Adab mein Jadidiyat	01/03/2019	01/03/2019	01/03/2019	42

	(Dept. of Urdu)				
2019	International Womens Day (Centre for Womens Studies)	08/03/2019	08/03/2019	08/03/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
THE SOCIOECONOMIC CONDITIONS OF TRIBAL WOMEN OF MIRZAPUR	07/01/2019	31/07/2019	50	0
INTERNATIONAL WOMEN'S DAY CELEBRATIONS	07/03/2019	08/03/2019	200	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Department of Geography of the College level educating students about environmental issue like pollution caused by traffic misuse of water and improper damage. What can be done to reduce, integrate and manage these issues. It has also taken the programme. In the community level, by educating shopkeepers, rickshaw pullers and a person who came in contact with us. Reducing use of personal vehicle, use of public transport and erickshaw and rickshaw. The College conducts Plantation. Students have also been stress on minimum use of objects which are made of plastic, use of green energy. Outreach programme in community has been conducted by the Department of Gepgraphy. The College plans to organize lectures by experts who are working on environmental issues and dealing with case studies.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	50
Provision for lift	No	0
Ramp/Rails	Yes	10
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

	Any other similar facility	No		0	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/01/2019	1	Systematic Voters Education and Electoral Participation conducted by Zila NIrvachan Karyalaya , Prayagraj	Generation of Voter ID Cards 6 Voter Forms are filled by studnets of the College adjoing areas : Family members and relatives of students fill form 6 and their voter ID is generated. Correction of spelling in voter ID cards through SWEEP	81

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
LECTURE ON Importance of Arabic Language and Scope (Dept. of Arabic)	18/12/2018	18/12/2018	55

LECTURE ON Importance of Mother Language Day	21/02/2019	21/02/2019	64

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Polythene Free Zone – The College is sincerely geared to make the campus ecofriendly. In this connection, teachers and students along with NSS volunteers made sincere efforts to make the campus polythene free zone and sensitized students about this during Swachchta Diwas organized by NSS. • Use of Jute bags – Students of B.Voc. designed and held exhibition of paper and jute bags. They have also initiated use of natural fiber for clothing. • Plantation Drive – The volunteers of NSS along with NSS Programme Officers organised an exhibition of medicinal plants. A plantation drive of herbal plants like Tulsi, Neem, Aloe Vera etc. was taken up by NSVs in the College and adopted areas of Shams Nagar and Zameer Nagar. • Clean Ganga Project – NSS organized special lecture on Clean Ganga Project by the officers of Ganga Task Force and made the students aware of the pollution in Ganga. They encouraged them to participate in Clean Ganga Project. • Cleanliness Drive – To address the sewage problem in the area, the College with the help of Nagar Palika authorities undertook sewage cleaning project in the college and adjoining lanes. NSS volunteers also participated and performed Swatchta Shram Daan in the adopted area of Shams Nagar and Zameer Nagar.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Skill Development Program –The College is geared to make the Skill India Scheme functional. It has been sanctioned B.Voc. (in three trades) – Journalism Mass Communication, Fashion Design Software Technology. Value Hub – The College has also introduced and conducts a value hub. CCC, three month certificate course is conducted in the College. Through this course students of the College and from surrounding areas are given admission. 15 students were enrolled in this session. Through this course students are trained in elementary computer education. The Computer Lab plays an active role in conducting this certificate course. Instructor from UPTEC NELIT provides certification for the programme. The Centre for Womens Studies (sanctioned by UGC to the College) started Health centre for the students. A senior consultant doctor from District Womens Hospital, Prayagraj visits the Centre. In the session 201819, a special lecture was delivered by Dr. Anjum Ahmad on Womens Health Hygiene on 30th September, 2019 as majority of students complained of anemia and fatigue. The doctor also counseled students on balanced diet and nutrition as 40 students were found suffering from malnutrition. Dental Care is a neglected area. Approximately 58 students complained dental problems. The Centre for Womens Studies organized a special lecture. Counseling session for students on Oral Dental Health Hygiene. Lecture was delivered by Dr. Mohd. Hashim, Director, Soofia Dental Clinic in November, 2018. Power point presentation was made and students were given dental counseling.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.hgdc.ac.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College as stated in the Memorandum of the Association for the Education of Muslim Women at Allahabad clearly states that developing the skills of the young Muslim girls along with imparting them higher education is a major thrust of the College authorities. When the University Grants Commission (UGC) launched the scheme for skill development as a part of higher education the College submitted the proposal. It was approved by the UGC and the College was sanctioned Bachelor of Vocation (B.Voc.) degree with multiple entry and exit points for creating employable graduates. Hence in the year 2015 the College added Faculty of Vocations as UGC sanctioned B.Voc. in two trades Journalism Mass Communication and Fashion Design Embroidery. In the year 201819 one more trade - Software Technology was sanctioned by UGC. Two batches of B.Voc. Journalism mass Communication and Fashion Design embroidery have successfully passed out and they have also been placed in various organizations. As the College has been striving hard for the skill development of the girl students who belong to the densely populated, underprivileged, minority concentrated area and to encourage them to be selfreliant is has not only stressed on the conventional courses, but also moved towards the vocational, joboriented stream to fulfill the long felt desire of the college founders for the skill development of women. In this connection under UGC's IX plan, two vocational subjects - Office Management Secretarial Practices and Computer Application in Social Sciences sanctioned since 1998 and 2002 respectively. In X five year plan, three careeroriented diploma courses - Translation Proficiency in Arabic, Urdu Journalism mass Communication and Fashion Designing Kashidakari were also introduced. Now under the new Skill Development Scheme, B.Voc. in three trades - Journalism Mass Communication, Fashion Design Embroidery and Software Technology are also functional. Over the past decade, Hamidia Girls Degree College has expanded its activities and introduced number of specialized Qualification packs in B.Voc. (Journalism Mass Communication) to meet the manpower requirements of the rapidly expanding media and communication industry. Hamidia also makes a concerted effort to constantly innovate its programmes in order to meet the challenges thrown up by developments in the industry. The syllabi are reviewed every year to make changes and suitable modifications to make them relevant to the needs of the industry. Our vision is completely to make our students industry fir thats why we make it mandatory for all our students to go for one month internship program in different news channels. Apart from that we introduced many industry equipments in our media lab to so that our student will be more technically sound.

Provide the weblink of the institution
http://www.hgdc.ac.in/performance-of-the-institution/

8.Future Plans of Actions for Next Academic Year

 The College authorities after taking overview of the performance and demand of B. Voc. Fashion Design Embroidery students have decided to start M. Voc. in Fashion Design. The papers were moved to the University and final approval has also been sanctioned. The classes shall begin in September 2019. Considering the demands of students the College proposes to start B.Sc. in Computer Science and include Mathematics and Statistics as subjects of study. The College also proposes to start P.G. classes in Education from the session 201920. Research Degree Programme - When the University granted permission to the constituent College to start Research Degree Programme, it applied for Research in Urdu. After the panel inspection conducted by University of Allahabad it has been granted permission to start research in Urdu. The College has also initiated process to start research in Sociology. In the next session it shall also apply for research in English and History.